

AGENDA
(THURSDAY) OCTOBER 27, 2016 – 9:00 A.M.
PUBLIC HEARING – 2017 BUDGET - OCONTO COUNTY BOARD OF SUPERVISORS
COUNTY BOARD ROOM #3041 – COURTHOUSE 3RD FLOOR – BLDG. A
301 WASHINGTON STREET, OCONTO WI 54153-1699

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.co.oconto.wi.us

1. Call to Order and Roll Call
2. The Pledge of Allegiance to the Flag
3. The Invocation – Administrative Coordinator
4. Presentation of Communications and Petitions
5. Public Hearing – 2017 Budget
6. Adjournment

ADDENDUM TO AGENDA
(THURSDAY) OCTOBER 27, 2016 (Following Adjournment of Public Hearing)
ANNUAL MEETING - OCONTO COUNTY BOARD OF SUPERVISORS
COUNTY BOARD ROOM #3041 – COURTHOUSE 3RD FLOOR – BLDG. A
301 WASHINGTON STREET, OCONTO WI 54153-1699

1. Call to Order and Roll Call
2. Presentation of Awards and Recognition
3. Presentation of Communications and Petitions
4. Approval of Agenda
 - A. Change in Sequence
 - B. Removal of Items
5. Approval of Previous Meeting Minutes – to be placed on Supervisor's Desks 10/27/16
6. Res. #79 – Adopting the Oconto County Budget for Fiscal Year January 1, 2017 thru December 31, 2017 and Establishing a Tax Levy for Said Fiscal Year – Finance/Insurance Com
7. Res. #80 – Adoption of 2017-2021 Capital Improvement Plan - Finance/Insurance Com
8. **CLOSED SESSION: THE BOARD MAY CONVENE INTO CLOSED SESSION PURSUANT TO WI STAT. 19.85(1)(g) WHICH STATES IN CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.**
9. **THE BOARD MAY RETURN TO OPEN SESSION TO CONDUCT LEGAL BUSINESS AS ALLOWED BY WI STAT.19.85(2)**
10. Res. #81 – Approval of Law Enforcement Center Detention Door Purchase – Supervisor Rymer
11. Announcements/General Information (No Action to be taken)
12. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made. (TDD #920-834-7045)

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Bldg. "A" Located at corner of Washington Street & Arbutus Avenue

Ramp Access from Washington Street Parking Lot Entrance

November Invocation by Supervisor Sleeter

kp/Posted: 10/20/16

2017 COUNTY BUDGET

PRESENTED TO:

Oconto County Board of Supervisors – October 27, 2016

Presented by Kevin Hamann , Administrative Coordinator
on behalf of the County Finance/Insurance Committee

THANK YOU TO THE FINANCE COMMITTEE
FOR ALL THEIR HARD WORK AND LONG
HOURS OVER 3 DAYS IN PUTTING
TOGETHER THE 2017 BUDGET

FINANCE COMMITTEE MEMBERS:

Lee Rymer – Chair

Greg Sekela

Paul Bednarik

Doug McMahon

Gary Frank

FINANCE DIRECTOR – Teri Boos

Budget Guidance Letter

The initial 2017 budget allocations for county departments are being based on the following tax levies for each department as noted on the attached.

1. Personnel costs
 - a. Wages
 - i. General Employees - \$630,000 allocated for wage & fringe increases.
 - ii. Elected Officials - per county board resolution adopted.
 - iii. Public Safety Employees – adopted 2017 contract amount.
 - iv. Miscellaneous – per county adopted resolution
 - b. Fringes Benefits
 - i. Retirement, disability insurance, life insurance and workers compensation insurance – rate as set by State (expect the 2017 rates to remain the same as 2016 rates).
 - ii. Social Security & Medicare – rate set by the Federal Government (expected to remain the same).
 - iii. Health Insurance - rates as recommended by Personnel & Wages Committee (any cost increase to be part of the above \$630,000).
2. Sheriff Office tax levy for 2017 to be \$6,294,129, the same as your 2016 tax levy
3. Health and Human Services Department tax levy for 2017 to be \$3,865,000, the 2016 tax levy less \$320,000 savings from Family Care.
4. Highway Department tax levy for 2017 to be \$3,040,000, the same as your 2016 tax levy
5. Remaining Departments tax levy for 2017 will remain the same as your 2016 tax levy
6. Outlay – no outlay request shall be made.

Non County departments, agencies and organizations are to submit a budget equal to your 2016 budget.

Library funding to be set per adopted 2015-2019 County Library Plan.

The 2017 contingency account budget is initially to be set at \$500,000, plus \$450,000 for the implementation of the Carlson Dettman market rates.

The general fund applied amount for 2017 is initially set at zero.

The tax levy rate will be set at the maximum allowed by state law.

County Budget

Next Years Revenues & Expenses

- **2016 Budget Expenditures = \$39,312,951**
- **2017 Budget Expenditures = \$39,583,189**
 - » **Increase of \$270,238 or 0.7%**
 - » **Change due to Family Care savings, increase in timber sales, increase in law enforcement center operating costs, personnel/staff changes, and increases in employee wages and fringes.**

- **2016 Budget Revenues = \$16,693,321**
- **2017 Budget Revenues = \$16,747,426**
 - » **Increase of \$54,105 or 0.3%**
 - » **Change due to higher timber sales and lower tax delinquent charges.**

Tax Levy & Tax Rate

- **2016 Levy = \$19,346,112**
- **2017 Levy = \$19,569,576**
 - » **Increase of \$223,464 or 1.2%**
 - » **\$162,005 for General Fund activities**
 - » **\$ 28,212 for libraries**
 - » **\$ 16,643 for Highway Bridge aid**
 - » **\$ 16,604 for Debt levy (\$0.25 for LEC)**

- **2016 Tax Rate = \$5.407**
- **2017 Tax Rate = \$5.370**
 - » **Decrease of \$0.37 or - 0.7%**
 - » **Decrease due to higher equalized value**

2017 Budget Highlights

Tax Rate Decrease \longrightarrow Minor decrease of 3.7 cents

State Levy Limit Compliance \longrightarrow At max. rate

Fund Balance Applied \longrightarrow
General Fund = \$640,307
Highway = \$207,161
HHS = \$462,200

Retain Essential Level of Services \longrightarrow Yes, but General Fund, HHS and
& Highway used fund balance to
do so.

Budget Highlights

- Highway: The highway budget anticipates \$500,000 of equipment purchases in 2017, which will be funded by highway depreciation charges and retained earnings. Fund balance of \$207,161 is being applied to reduce the highway budget levy request.
- Human Services: The human services budget applied \$462,200 of their fund balance to reduce the department's 2017 tax levy request to \$3,865,000. Tax levy reduced by \$320,000, same amount as the savings due to Family Care.
- Law Enforcement Center: \$349,000 for operational costs for the LEC. Maintenance cost of \$252,000 for utilities, operating supplies and building maintenance. Sheriff cost of \$97,000 for inmate meals, medical and operating supplies.
- Capital projects: Capital project purchases for 2017 amount to \$603,580, including \$170,000 for squad car replacements, \$160,000 for computer equipment \$150,000 for forestry & parks improvements, \$23,580 for the Oconto J Douglas Bake Municipal Airport runway project, \$100,000 for architectural services for re-use of Courthouse space. These capital items are funded by the county sales tax collections.
- Debt Service: The \$1,764,000 debt payment in 2017 will be funded by the county sales tax fund in the amount of \$852,939 and the county debt levy in the amount of \$911,061.
- Other: The reserve for contingencies \$950,000, of which \$450,000 is reserved to implement the 2017 General Employee market wage study.

Budget Highlights

- Staffing changes as follows:
 - \$88k for Administration to create a new Human Resources Coordinator position.
 - \$31k for Veterans Service to convert part time support position to full time with new title of Benefits Specialist.
 - \$16k for Veterans Service to increase in wage and fringe cost of new VSO.
 - \$49k for the Sheriff Office to convert a part-time correctional officer to a full time Sargent position to be assigned to jail programming needs.
 - \$48k savings in Land Information due to not filling vacant Assistant Surveyor position
 - \$29k savings in Extension due to changing full time Program Assistant to part time.
- \$310,000 allocated to pay for employee retirement payouts.
- \$10,500 allocated to pay for the new Employee Assistant Program (EAP).
- \$500,000 allocated for contingency budget, with a portion of that to be used to offset some of the projected increase in health insurance costs.
- \$605,000 allocated for increase in wages and fringes for general employees, mainly due to implementing new 2017 market rates.

There was some unfunded requests as follows:

- \$29k for Administration to convert part time Confidential Assistant position to full time.
- \$29k for Register of Deeds to convert part time Clerk Typist II position to full time.
- \$92k for District Attorney to create a new full time Investigator position.
- \$92k for Sheriff to create a second Court Security Officer position.
- \$3,500 for OCEDC to produce a County map.

MAJOR DEPARTMENTS TAX LEVY CHANGES

1	Sheriff	6,294,129	6,455,894	161,765
2	Health & Human Services	4,185,000	3,865,000	-320,000
3	Highway	3,099,111	3,115,754	16,643
	Courthouse Maintenance	737,430	969,509	232,079
	Technology Services	639,120	679,693	40,573
	Libraries	488,765	516,977	28,212
	Courts	470,425	378,051	-92,374
	Zoning	299,126	339,228	40,102
	Land Information	325,638	288,811	-36,827
	Extension/Education	279,055	253,475	-25,580
	All Others/Contingency/Debt	2,528,313	2,707,184	178,871
	Total	19,346,112	19,569,576	223,646
	Top 10 Total	16,817,799	16,862,392	44,593
		87%	86%	
	Top 3 Total	13,578,240	13,436,648	-141,592
		70%	69%	

Where Do County Taxes Get Spent?

	2017 County Tax Levy	% of Levy	Property Value \$100,000 \$537.00
SHERIFF	\$6,455,894	33.0%	\$177.15
HUMAN SERVICES	\$3,865,000	19.8%	\$106.06
HIGHWAY & BRIDGES	\$3,115,754	15.9%	\$85.50
COURTHOUSE MAINT	\$969,509	5.0%	\$26.60
CONTINGENCY	\$950,000	4.9%	\$26.07
DEBT SERVICE	\$911,061	4.7%	\$25.00
TECHNOLOGY SERVICES	\$679,693	3.5%	\$18.65
CAPITAL PROJECTS	\$603,580	3.1%	\$16.56
COUNTY LIBRARIES	\$516,977	2.6%	\$14.19
INSURANCE/SAFETY/RISK MGT	\$418,585	2.1%	\$11.49
COURTS	\$378,051	1.9%	\$10.37
ZONING	\$339,228	1.7%	\$9.31
ADMIN CO-ORD/NEGOTIATIONS	\$299,485	1.5%	\$8.22
LAND INFORMATION (Surveyor)	\$288,811	1.5%	\$7.93
EXTENSION/EDUCATION	\$253,475	1.3%	\$6.96
FINANCE	\$252,611	1.3%	\$6.93
DISTRICT ATTORNEY/VICTIM WITNESS	\$226,118	1.2%	\$6.20
LAND CONSERVATION	\$194,560	1.0%	\$5.34
COUNTY CLERK	\$190,071	1.0%	\$5.22
CORPORATION COUNSEL	\$178,251	0.9%	\$4.89
VETERANS SERVICE OFFICER	\$172,441	0.9%	\$4.73
COUNTY BOARD	\$169,628	0.9%	\$4.65

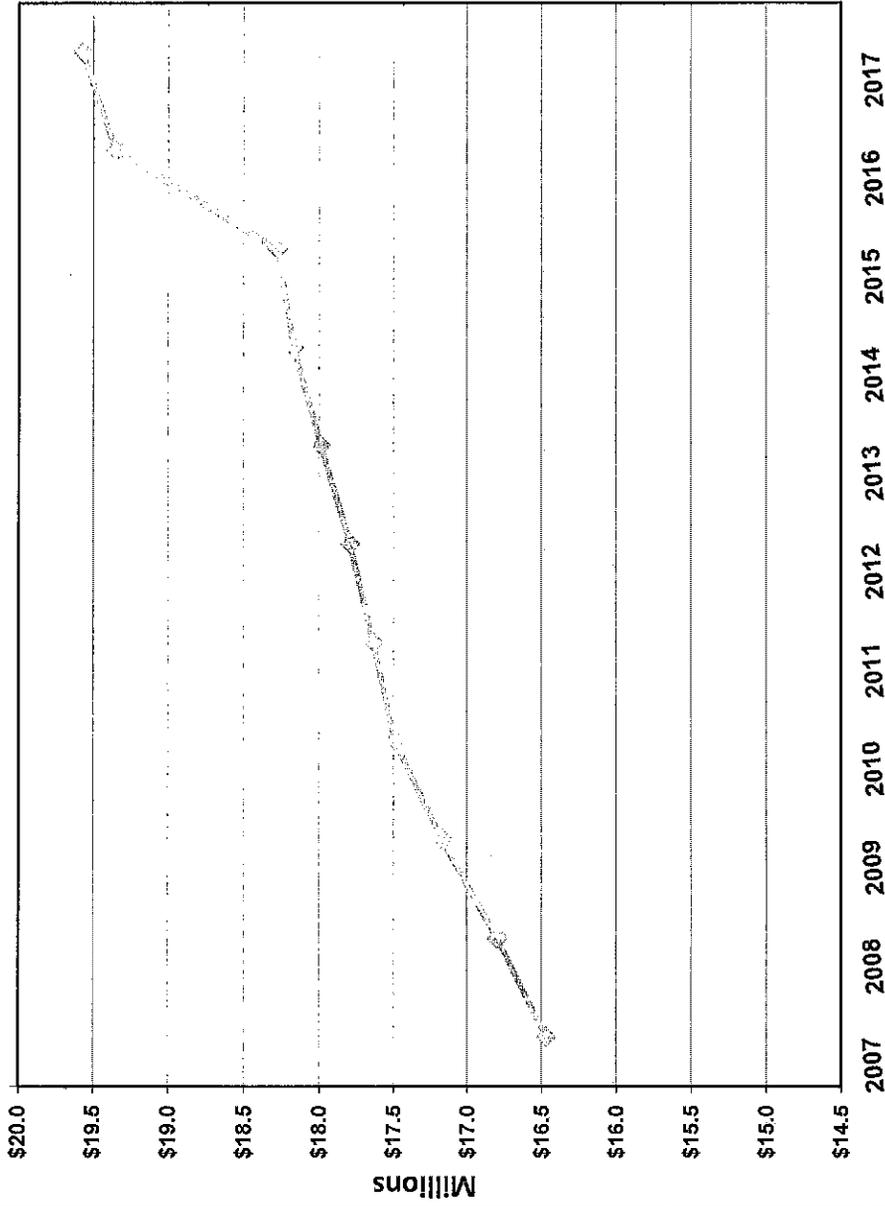
TOURISM	\$151,400	0.8%	\$4.15
ECONOMIC DEVELOPMENT	\$120,081	0.6%	\$3.30
CHILD SUPPORT	\$117,553	0.6%	\$3.23
MEDICAL EXAMINER	\$99,984	0.5%	\$2.74
COUNTY TREASURER	\$94,145	0.5%	\$2.58
EMERGENCY GOVERNMENT	\$58,071	0.3%	\$1.59
COMMISSION ON AGING	\$34,829	0.2%	\$0.96
AIRPORT	\$25,431	0.1%	\$0.70
BAY LAKE REGIONAL PLANNING	\$21,865	0.1%	\$0.60
LWR ADMINISTRATIVE SUPPORT	\$19,080	0.1%	\$0.52
ELECTIONS	\$10,080	0.1%	\$0.28
YOUTH FAIR	\$10,000	0.1%	\$0.27
HISTORICAL SOCIETY	\$10,000	0.1%	\$0.27
SENIOR CITIZENS CENTER	\$3,275	0.0%	\$0.09
RECYCLING	\$0	0.0%	\$0.00
MAR-OCO	\$0	0.0%	\$0.00
REGISTER OF DEEDS	-\$62,519	-0.3%	-\$1.72
FORESTRY, PARKS, RECREATION	-\$117,611	-0.6%	-\$3.23
INTEREST ON INVESTMENTS	-\$140,000	-0.7%	-\$3.84
STATE AID/SHARED REVENUE/SPECIAL/OTHER	-\$408,352	-2.1%	-\$11.21
DELINQUENT TAXES	-\$450,000	-2.3%	-\$12.35
County Sales Tax Applied For Capital	-\$603,580	-3.1%	-\$16.56
County Sales Tax Applied for Debt	-\$852,939	-4.4%	-\$23.41

Total

\$19,569,576

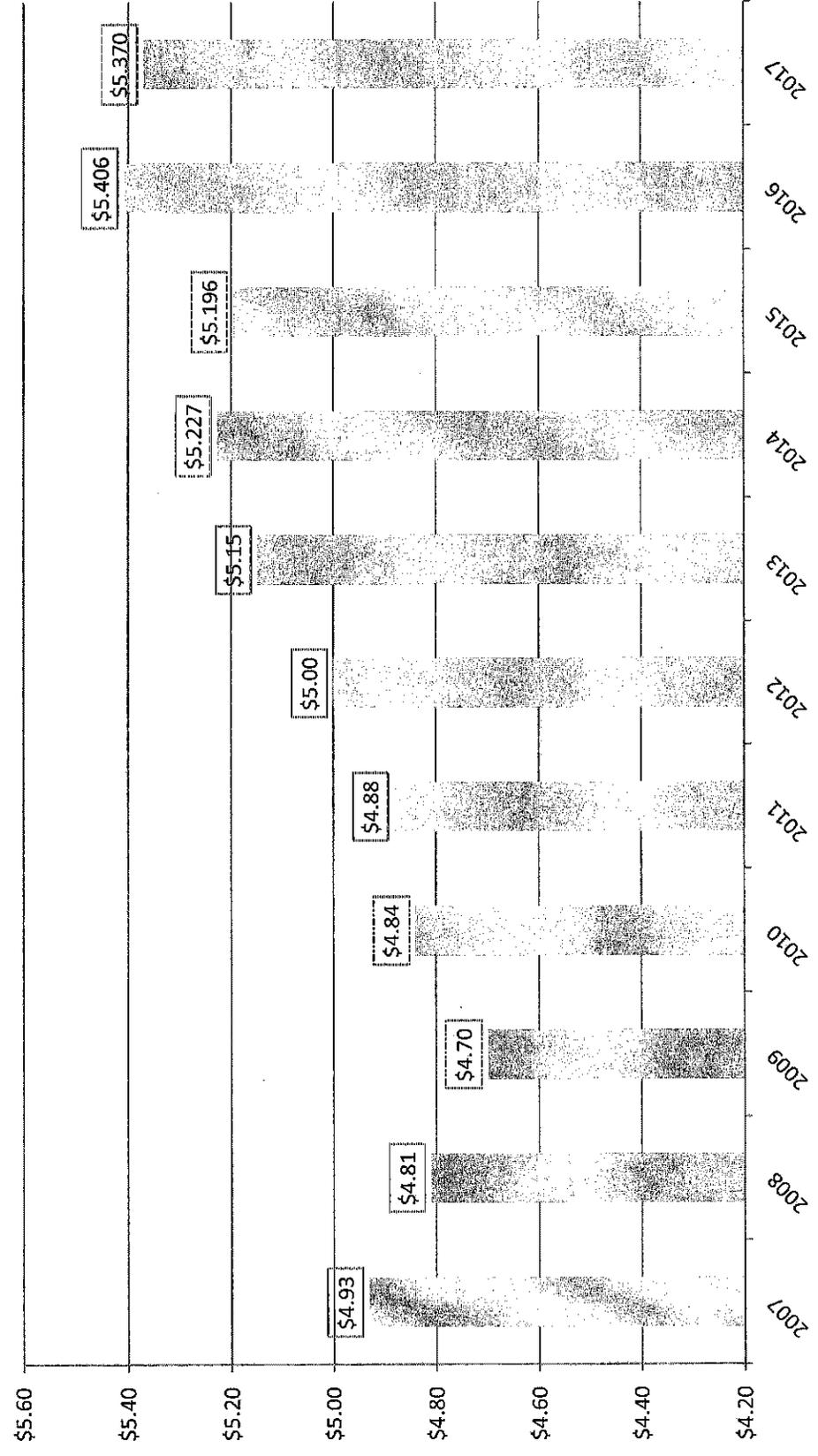
\$537.00

COUNTY TAX LEVY HISTORY 2007-2017

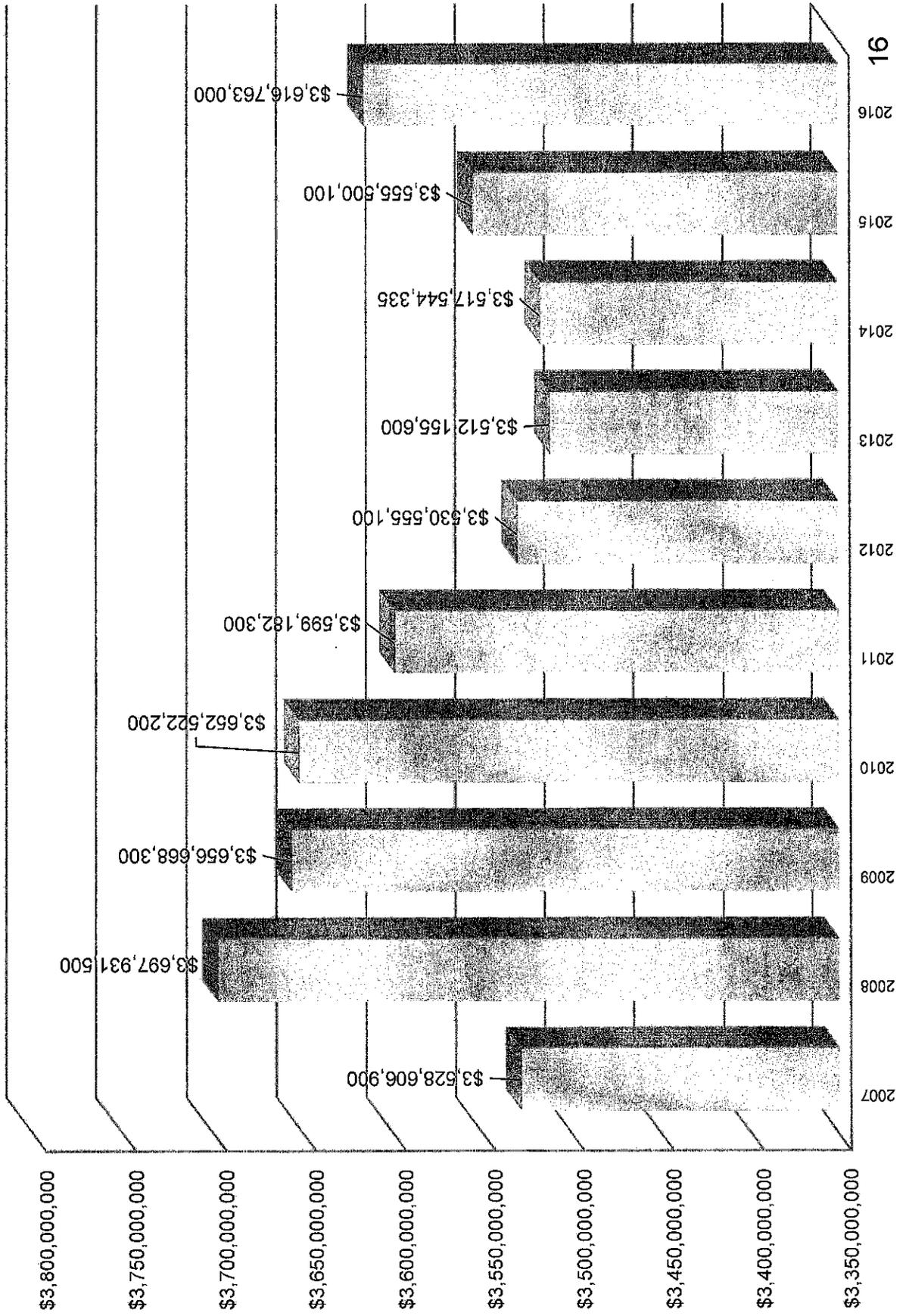


Year	Levy	% Change
2007	\$16,468,084	
2008	\$16,797,446	2.0%
2009	\$17,172,457	2.2%
2010	\$17,491,115	1.9%
2011	\$17,633,343	0.8%
2012	\$17,790,125	0.9%
2013	\$17,987,812	1.1%
2014	\$18,168,492	1.0%
2015	\$18,277,171	0.6%
2016	\$19,346,112	5.8%
2017	\$19,569,576	1.2%

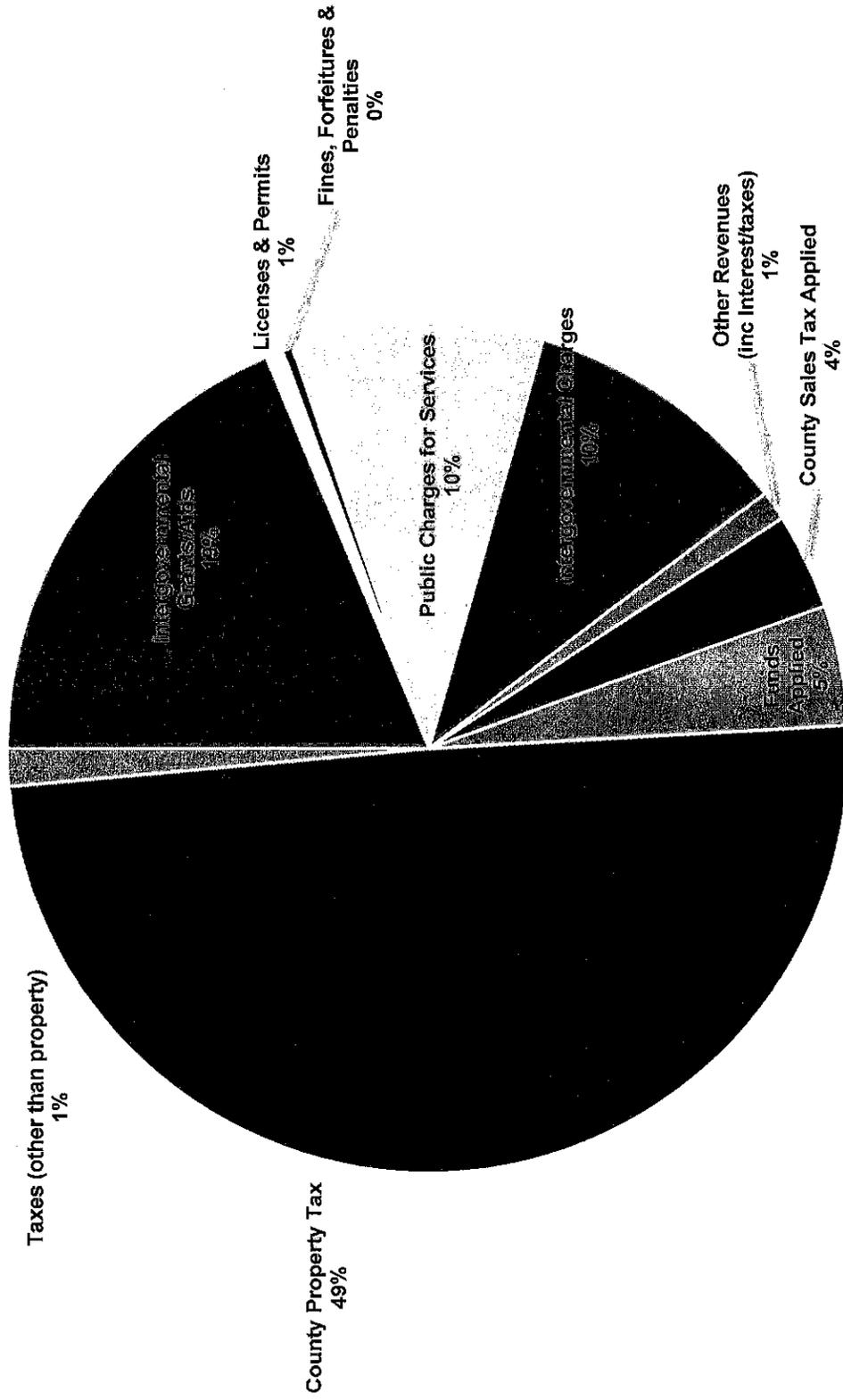
County Mill Rate 2007 - 2017
(per thousand of equalized value)



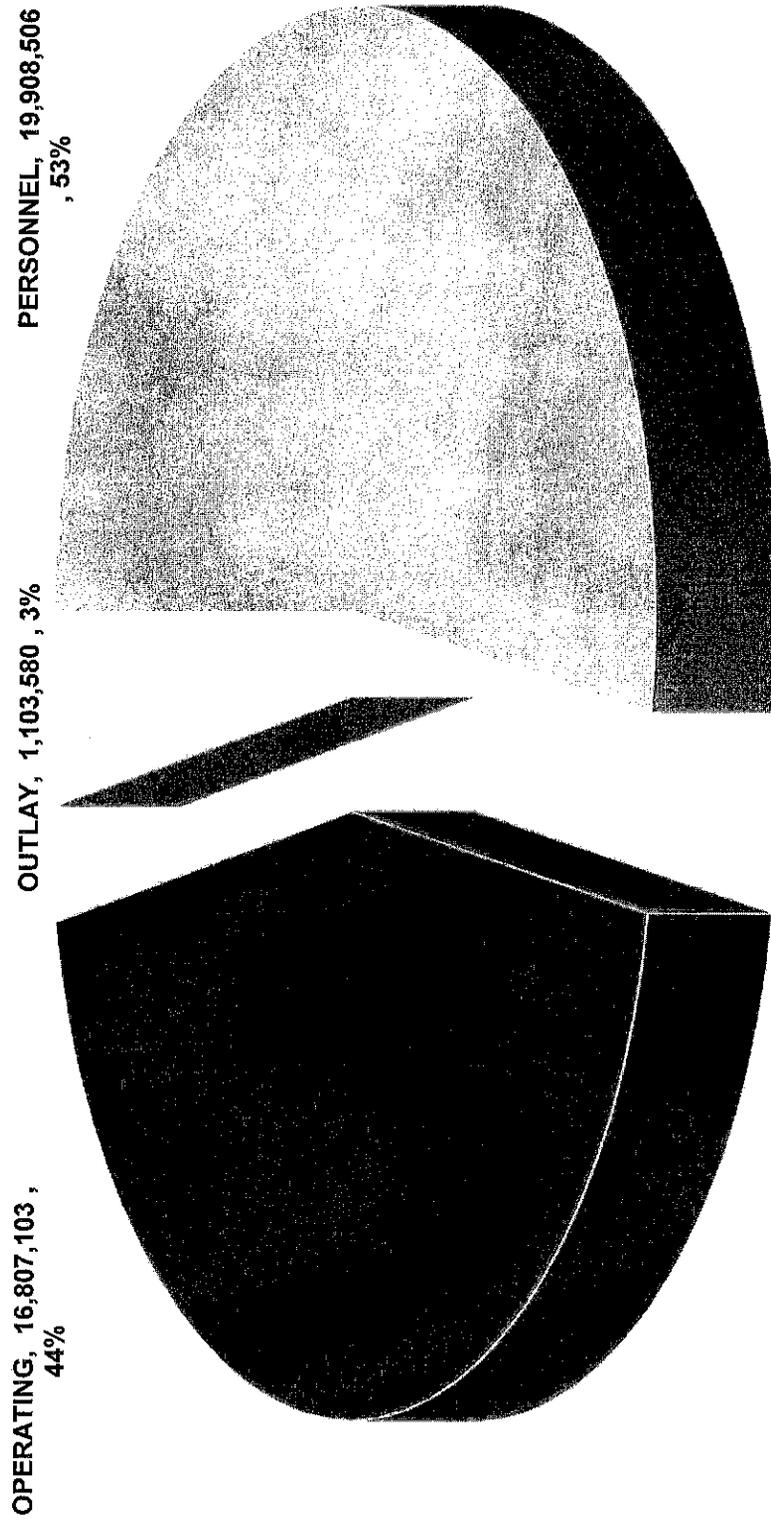
Equalized Value History - 2007 - 2016



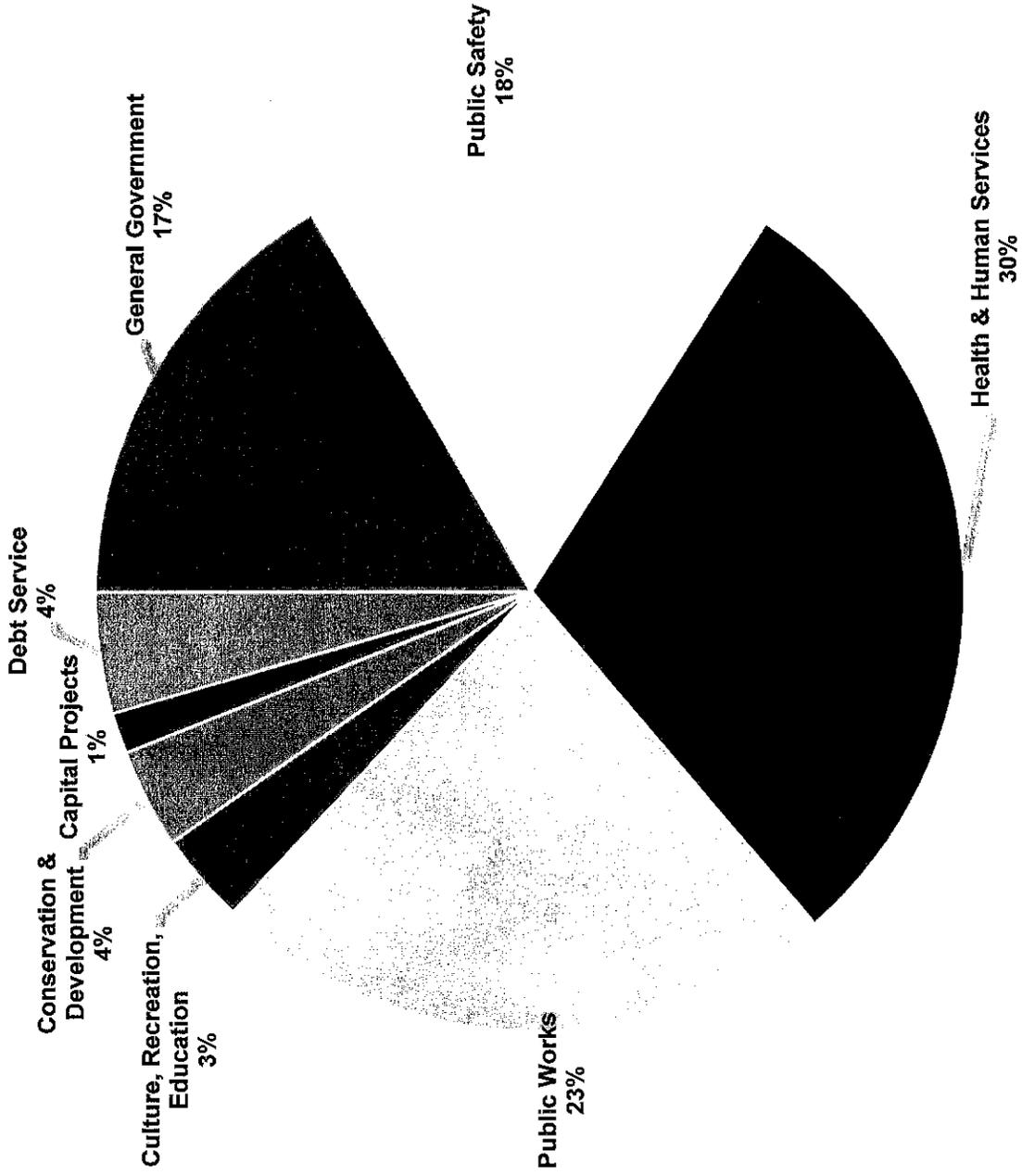
2017 ANTICIPATED REVENUE BY SOURCES



2017 BUDGETED EXPENDITURES BY CATEGORY



2017 BUDGETED EXPENDITURES BY FUNCTION



2018 Budget

Expect Budget to be Even More Difficult to Balance

- Expect tax levy limits to continue
- Expect no increase in Federal/State funds
- Expect small increase in net new construction
- Decreased fund balance available to fund existing operational costs, especially in Highway and Health & Human Services
- Continued operating cost increases such as personnel costs, fuel and utilities, law enforcement center full year operations

AGAIN THANK YOU TO THE FINANCE
COMMITTEE MEMBERS

Lee Rymer, Greg Sekela, Paul Bednarik,
Doug McMahon & Gary Frank
& Teri Boos, Finance Director

FOR ALL THEIR HARD WORK ,
LONG HOURS, AND
MAKING DIFFICULT DECISIONS
IN PUTTING TOGETHER
THE 2017 BUDGET

Questions & Comments

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RESOLUTION # 792016

To: Hon. Chairperson and Members of the Oconto County Board of Supervisors

Re: **ADOPTING THE OCONTO COUNTY BUDGET FOR THE FISCAL YEAR
JANUARY 1, 2017 THRU DECEMBER 31, 2017 AND ESTABLISHING A TAX LEVY FOR
SAID FISCAL YEAR**

WHEREAS, the budget for the operations and capital improvements of Oconto County Wisconsin for the fiscal year 2017 has been compiled, reviewed and recommended to the Oconto County Board of Supervisors by your Finance and Insurance Committee; and

WHEREAS, the required Notice of Public Hearing has been published in accordance with Sec 65.90(3), Wis. Stats. and a public hearing on the 2017 Proposed Oconto County Budget has been held.

NOW, THEREFORE, BE IT RESOLVED by the Oconto County Board of Supervisors that the 2017 Proposed Budget for Oconto County Wisconsin, a copy of which is on file in the office of the County Clerk, be adopted as a detailed line item budget, and that a county tax levy of \$18,065,784, a library tax levy of \$516,977 per sec. 43.12 Wis. Stats., and a county bridge aid levy of \$75,754 per sec. 82.08(2), Wis. Stats., and a county debt levy of \$911,061 per Sec 67.12(12)(cc), Wis. Stats. (totaling **\$19,569,576**) be, and hereby is levied as the 2017 County Tax per Sec 70.62(1), Wis. Stats., and a State Forestry Mill Tax of \$625,874 be levied per Sec 70.58(1), Wis. Stats.,

Submitted this 27th day of October, 2016.

BY: FINANCE AND INSURANCE COMMITTEE

Leland Rymer, Chairperson
Paul Bednarik
Gregory Sekela
Douglas McMahon
Gary Frank

Reviewed by Corporation Counsel:

CRM
*Initials of
Corp. Counsel*

10.10.2016
*Date
Reviewed*

Adopted by Vote:

Ayes: _____ Nays: _____ Absent: _____

j/fin/budget/board resolution

RESOLUTION # 80 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **ADOPTION OF 2017-2021 CAPITAL IMPROVEMENT PLAN**

WHEREAS, each year as part of the budget process, the County develops a 5 year Capital Improvement Plan; and

WHEREAS, Finance/Insurance Committee has recommended the attached 2017-2021 Capital Improvement Plan,

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby adopts the attached 2017-2021 Capital Improvement Plan.

Submitted this 27th day of October, 2016

By: FINANCE & INSURANCE COMMITTEE

Leland T. Rymer, Chairperson
Paul Bednarik
Greg Sekela
Doug McMahon
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

LRM
Initials of
Corp. Counsel

10.10.2016
Date
Reviewed

Ayes: _____ Nays: _____ Absent: _____



2017 – 2021

CAPITAL
IMPROVEMENT
PLAN

ADOPTED: October 27, 2016

OCONTO COUNTY CAPITAL IMPROVEMENT PLAN

A Capital Improvement Plan (CIP) is an important document for planning and managing the County's growth and development, as well as maintaining existing resources. It begins to implement some of the community's goals and objectives and encourages discussion of the County's long-range vision. There are many factors involved in developing a Capital Improvement Plan, which can make it a confusing process. In this section, we try to answer some of the most frequently asked questions about Capital Improvement Plan, such as:

- What is a CIP?
- What is the purpose of a CIP?
- How do I read a CIP?
- Who develops the CIP?
- Where does the money come from to pay for the CIP?
- What is the general philosophy behind the funding decisions?
- Will the CIP have any impact on the Operating Budget?
- Is there a policy behind a CIP?

What is a Capital Improvement Plan?

A Capital Improvement Plan is a planning document that shows the County's capital needs over a period of years. The document presents these needs in the form of project proposals for construction or acquisition of various capital projects or equipment throughout the County. A capital project is defined as new, replacement of, or improvements to infrastructure (buildings, roads, parks, etc.) or equipment (computers, trucks, etc.) which have a minimum life expectancy of four-years. Costs associated with the project, such as architectural services, are part of the overall project cost or included as a separate item. The first year's projects in a Capital Improvement Plan become that year's Capital Budget.

A Capital Improvement Plan can be a very dynamic document. In Oconto County, the CIP will be revised every year. Therefore, the County's priorities and needs can be re-evaluated during each subsequent year. **Thus, it is important to understand that the County Board is appropriating funds for first year projects only and is not committed to doing any of the projects beyond the first year.** The projects in the future years are presented to show the County Board's current priorities. As the County's goals change to reflect current issues and concerns, so will the direction of the Capital Improvement Plan since it is intended to meet the needs of the community.

What is the purpose of a Capital Improvement Plan?

The Capital Improvement Plan is a framework for developing the County's current and future operating and capital needs. This systematic approach to programming, operating and capital needs includes the following benefits:

- **Establishes the level of capital expenditures the community can safely afford over the a period of years** - Multiple year financial planning sets the basis from which the County Board can make capital project financial decisions. Pre-determining expenditures and revenues allows the County to prioritize capital expenditures and new programs without creating adverse impacts to existing services in the County.
- **Provides greater opportunity to fund larger projects** - The long-range CIP provides a mechanism for funding larger more expensive capital improvement projects. This encourages a broad overview of needs and avoids a “piecemeal” approach to improving the County. By identifying projects early, the most economical means of financing can be selected in advance. This financial planning helps the community avoid commitments and debts that may limit the initiation of more important projects at a later date.
- **Assists in maintaining a balance between debt service and current expenditures** - Pre-determining the operating and capital expenditures provides an early indication of the County’s need to obtain outside financing. It also provides evidence of its ability to pay the debt service on these loans, within the limitation of annual revenues, and without impacting the operating budget.
- **Keeps the community informed of current and future projects** - The CIP informs the public about the short and long-range fiscal and capital development goals for the County. It assists the citizens in understanding the constraints and limitations of providing capital improvements projects and the financing of such expenditures.
- **Focuses attention on County goals, needs and capabilities** - The capital improvement process ensures that County objectives, future needs, and financial capabilities are incorporated into the planning of capital projects and services. The Capital Improvement Plan provides a mechanism for prioritizing new capital projects and programs based upon identifiable needs and available resources.
- **Encourages cooperation and coordination between County departments and outside agencies** - Early identification of community needs allows the County ample time to plan and coordinate capital project construction with other County departments and outside agencies.
- **Consideration of impact on the Operating Budget** - The Capital Improvement Plan process forces consideration of how projects, once completed, will affect the County’s Operating Budget. Too often, a capital project is built with little or no consideration of its operational cost and the potential impact on the annual Operating Budget.

How Do I Read a Capital Improvement Plan?

A quick review of this document without some preparation can be frustrating to the reader who simply wants to learn and understand what the County is doing with their sales tax dollars. The key to understanding this document is realizing that the information is presented in different ways, with several different perspectives.

A reader should first start with a review of the project summary. This projects a quick glimpse of each project, its cost and timeframe. From there, more information on the project is available in the project description section that follows the summary. For overall financial information, there is a table that describes year by year the funding of the plan. This provides the reader a complete financial picture.

Who Develops the Capital Improvement Plan?

The Finance/Insurance Committee, in cooperation with the Administrative Coordinator, the Finance Director and County departments, develop the CIP. The various County departments and agencies identify projects to be considered in the Capital Improvement Plan, complete the CIP Request Form describing the proposed project, and coordinate with one another on projects that involve more than one department.

Administrative Coordinator: Upon direction of the Finance/Insurance Committee, the Administrative Coordinator will coordinate development of the draft plan in conjunction with the Finance Director. The requesting departments along with their respective Home Committees will review the initial draft. Revisions will be made before the preliminary plan is submitted to the Finance/Insurance Committee

County Committees: The proposed Capital Improvement Plan is initially presented to the Finance/Insurance Committee to review each project and rank them in order of importance. In addition, the Finance/Insurance Committee hears public comments concerning proposed projects. All information provided by the Finance/Insurance Committee is forwarded to the County Board.

Oconto County Board: The County Board then reviews, discusses and adopts the Capital Improvement Plan as part of the operating budget process. This action takes place in September and October of each year.

Where does the money come from to pay for the CIP?

The major source of funding comes from the sales tax or retained earnings. Additional funds may come from grants, matching funds, or other miscellaneous sources.

What is the general philosophy behind the Funding Decisions?

The County uses a “pay-as-you-go” philosophy in funding capital projects whenever possible. This means that if the funds are not available in current receipts combined with the fund balance to complete the project, the project is not recommended for completion. Exceptions to this policy will be the new law enforcement facility. The County will need to explore some type of debt service to fund this project.

Will the CIP have any impact on the Operating Budget?

Several capital projects will affect the County’s Operating Budget. Capital projects will either increase expenditures, decrease expenditures, and/or increase revenues. Projects that replace or rehabilitate existing facilities will decrease the cost of maintenance of the system. Projects that build new facilities and/or enhance services, such as the new law Enforcement facility, will almost certainly increase operating expenses to fund the increased staffing and maintenance of the facility. Finally, new equipment should result in increased employee productivity thus decreasing the need to hire additional staff.

Is there a policy behind a Capital Improvement Plan?

The Capital Improvement Plan is based on a long-term vision of the County, as developed by the County Board, to maintain the reliability of the County’s assets, programs and services to meet the needs and desires of the community. During the development of the Capital Improvement Plan, capital projects that affect public health and safety, and/or legal mandates are given the highest priority. Emphasis is placed on capital projects that maintain existing service levels or prevent damage to critical property or disruption of programs or services to the community. Projects that enhanced existing services or could improve efficiency beyond industry standards receive a lower priority ranking.

In Conclusion

This long-range vision of the County’s infrastructure needs is the result of the combined effort and input of the County Board, County staff, and the public. A total of 40 projects, totaling \$6.24 million, are identified for completion from 2017-2021. These projects are intended to improve the quality of life for all residents of the County of Oconto County.

**CAPITAL
IMPROVEMENT
PLAN**

**PROJECT
SUMMARY**

2017-2021

CAPITAL
IMPROVEMENT
PLAN

(Listed by Year)

Capital Improvement Requests:

Revised

10/7/2016 9:57

2017	Forest/Parks	\$150,000	Chute Pond Seasonal - Shower/Restroom	<i>Sales Tax</i>
2017	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2017	Airport	\$23,580	Runway Improvements - County Share	<i>Sales Tax</i>
2017	Sheriff	\$170,000	Vehicles (6)	<i>Sales Tax</i>
2017	Public Property	\$100,000	Re-Use of Sheriff Dept./Jail/EM - Architech	<i>Sales Tax</i>
2017	Technology Services	\$50,000	Toughbook Replacements (16)	<i>Sales Tax</i>
2017	Technology Services	\$25,000	Office Remodel	<i>Sales Tax</i>
2017	Technology Services	\$40,000	NETAPP Shelf Replacement	<i>Sales Tax</i>
2017	Technology Services	\$45,000	Replace Switches in Core Closets 2118 & 2045	<i>Sales Tax</i>

\$1,103,580

Future Years Proposed Projects - Not Approved as Part of Adopted 2017 Budget

2018	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2018	Land Information	\$30,000	Replace Survey Truck	<i>Sales Tax</i>
2018	Land Information	\$28,000	GPS	<i>Sales Tax</i>
2018	Public Property	\$50,000	Tuck-pointing	<i>Sales Tax</i>
2018	Public Property	\$250,000	Elevator Repairs (Bldg. C & Jail)	<i>Sales Tax</i>
2018	Public Property	\$800,000	Re-Use of Sheriff Dept./Jail/EM	<i>Sales Tax</i>
2018	Finance	\$500,000	Replace Financial Software	<i>Sales Tax</i>
2018	Sheriff	\$170,000	Vehicles (6)	<i>Sales Tax</i>
2018	Technology Services	\$35,000	Computer Equipment Replacement 1 of 3	<i>Sales Tax</i>
2018	Technology Services	\$65,000	10GB SAN Switches	<i>Sales Tax</i>
2018	Technology Services	\$60,000	Imaging System	<i>Sales Tax</i>

\$2,488,000

2019	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2019	Sheriff	\$170,000	Vehicles (6)	<i>Sales Tax</i>
2019	Public Property	\$65,000	Annex Roof	<i>Sales Tax</i>
2019	Land Information	\$80,000	Ortho photos	<i>Sales Tax</i>
2019	Technology Services	\$80,000	Computer Equipment Replacement 2 of 3	<i>Sales Tax</i>
2019	Technology Services	\$40,000	VDI Server Replacement	<i>Sales Tax</i>
2019	Technology Services	\$45,000	Physical Server Replacement	<i>Sales Tax</i>
2019	Technology Services	\$10,000	Replace Network Printers	<i>Sales Tax</i>

\$990,000

2020	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2020	Sheriff	\$170,000	Vehicles (6)	<i>Sales Tax</i>
2020	Technology Services	\$65,000	Computer Equipment Replacement 3 of 3	<i>Sales Tax</i>
2020	Technology Services	\$60,000	Virtual Server Replacement (4)	<i>Sales Tax</i>
2020	Technology Services	\$25,000	Replace Backup Server	<i>Sales Tax</i>
2020	Technology Services	\$10,000	Replace TS Van	<i>Sales Tax</i>

\$830,000

2021	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2021	Sheriff	\$170,000	Vehicles (6)	<i>Sales Tax</i>
2021	Technology Services	\$30,000	Router Upgrades	<i>Sales Tax</i>
2021	Technology Services	\$40,000	VOIP Server Upgrade	<i>Sales Tax</i>
2021	Technology Services	\$70,000	Newtwork Storage	<i>Sales Tax</i>
2021	Technology Services	\$20,000	Link Balance/Antispam Appliance Replacement	<i>Sales Tax</i>

\$830,000

\$6,241,580 2017-2021 Total

2017-2021

CAPITAL
IMPROVEMENT
PLAN

(Listed by Dept.)

Capital Improvement Requests:

Revised

10/7/2016 9:57

<u>Year</u>	<u>Department</u>	<u>Amount</u>	<u>Project Title Summary</u>	<u>Funding Source</u>
2017	Airport	<u>\$23,580</u> \$23,580	Runway Improvements - County Share	Sales Tax
2018	Finance	<u>\$500,000</u> \$500,000	Replace Financial Software	Sales Tax
2017	Forest/Parks	<u>\$150,000</u> \$150,000	Chute Pond Seasonal - Shower/Restroom	Sales Tax
2017	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2018	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2019	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2020	Highway	\$500,000	Various Equipment Replacement	Highway Retained Earnings
2021	Highway	<u>\$500,000</u> \$2,500,000	Various Equipment Replacement	Highway Retained Earnings
2018	Land Information	\$30,000	Replace Survey Truck	Sales Tax
2018	Land Information	\$28,000	GPS	Sales Tax
2019	Land Information	<u>\$80,000</u> \$138,000	Ortho photos	Sales Tax
2017	Public Property	\$100,000	Re-Use of Sheriff Dept./Jail/EM - Architech	Sales Tax
2018	Public Property	\$50,000	Tuck-pointing	Sales Tax
2018	Public Property	\$250,000	Elevator Repairs (Bldg. C & Jail)	Sales Tax
2018	Public Property	\$800,000	Re-Use of Sheriff Dept./Jail/EM	Sales Tax
2019	Public Property	<u>\$65,000</u> \$1,265,000	Annex Roof	Sales Tax
2017	Sheriff	\$170,000	Vehicles (6)	Sales Tax
2018	Sheriff	\$170,000	Vehicles (6)	Sales Tax
2019	Sheriff	\$170,000	Vehicles (6)	Sales Tax
2020	Sheriff	\$170,000	Vehicles (6)	Sales Tax
2021	Sheriff	<u>\$170,000</u> \$850,000	Vehicles (6)	Sales Tax
2017	Technology Services	\$50,000	Toughbook Replacements (16)	Sales Tax
2017	Technology Services	\$25,000	Office Remodel	Sales Tax
2017	Technology Services	\$40,000	NETAPP Shelf Replacement	Sales Tax
2017	Technology Services	\$45,000	Replace Switches in Core Closets 2118 & 2045	Sales Tax
2018	Technology Services	\$35,000	Computer Equipment Replacement 1 of 3	Sales Tax
2018	Technology Services	\$65,000	10GB SAN Switches	Sales Tax
2018	Technology Services	\$60,000	Imaging System	Sales Tax
2019	Technology Services	\$80,000	Computer Equipment Replacement 2 of 3	Sales Tax
2019	Technology Services	\$40,000	VDI Server Replacement	Sales Tax
2019	Technology Services	\$45,000	Physical Server Replacement	Sales Tax
2019	Technology Services	\$10,000	Replace Network Printers	Sales Tax
2020	Technology Services	\$65,000	Computer Equipment Replacement 3 of 3	Sales Tax
2020	Technology Services	\$60,000	Virtual Server Replacement (4)	Sales Tax
2020	Technology Services	\$25,000	Replace Backup Server	Sales Tax
2020	Technology Services	\$10,000	Replace TS Van	Sales Tax
2021	Technology Services	\$30,000	Router Upgrades	Sales Tax
2021	Technology Services	\$40,000	VOIP Server Upgade	Sales Tax
2021	Technology Services	\$70,000	Newtwork Storage	Sales Tax
2021	Technology Services	<u>\$20,000</u> \$815,000	Link Balance/Antispam Appliance Replacement	Sales Tax
		\$6,241,580	Total	

**CAPITAL
IMPROVEMENT
PLAN**

**FINANCIAL
INFORMATION**

CAPITAL IMPROVEMENT PLAN

FUNDING

The majority of the funding source for the CIP is the County sales tax. The County adopted a .05% sales tax in 1994 to fund its debt service, pay for capital improvements and to reduce the property tax burden. From 1994 through 2015, over \$29.2 million has been collected. All of the funds from 1994 to 1999 were allocated solely for payment of existing debt. Since 2000, portions of the funds have been utilized for capital improvements as allowed by County Board Ordinance 169-94. The original sales tax was set to sunset on December 31, 2009. However, the County Board on September 22, 2005, passed a new sales tax ordinance that does not include a sunset date.

In addition to the sales tax, additional funding may be received from grants, donations, and retained earnings or from the tax levy.

The following page provides a financial summary of the Capital Improvement Plan. It includes a year by year account of revenues and expenditures. The revenues are estimates of the funds generated by the sales tax. Projections are based on a 1% increase per year in sales tax collections with a base year of 2015. The County currently has no debt.

Funding Objectives:

- Pay as You Go Principle (exceptions = New Law Enforcement Center)
- Fund improvements necessary to improve quality of life for residents
- Fund improvements necessary to provide quality services to residents

The Finance/Insurance Committee is responsible for ensuring these objections are met while balancing the need to provide the necessary capital improvements.

YEAR	1% Increase Per Year		FINANCING		10/4/2016	
	Revenues	25 cent Debt Levy For LEC	Hwy & Other Sources	Loan Payment LEC 2016	Capital Improvement Plan Expenditures	End of year Balance
2016	1,756,195	894,457	\$650,000	\$1,773,356	\$1,135,000	\$1,215,996
2017	1,773,757	911,061	\$500,000	\$1,764,000	\$1,103,580	\$1,533,234
2018	1,791,495	920,172	\$500,000	\$1,764,750	\$2,488,000	\$492,150
2019	1,809,409	929,373	\$500,000	\$1,740,250	\$990,000	\$1,000,683
2020	1,827,504	938,667	\$500,000	\$1,740,500	\$830,000	\$1,696,354
2021	1,845,779	948,054	\$500,000	\$1,740,250	\$830,000	\$2,419,936
2022	1,864,236	957,534	\$500,000	\$1,785,250	\$1,350,000	\$2,606,457
2023	1,882,879	967,110	\$500,000	\$1,778,000	\$1,350,000	\$2,828,445
2024	1,901,708	976,761	\$500,000	\$1,800,000	\$1,350,000	\$3,056,933
2025	1,920,725	986,549	\$500,000	\$1,800,000	\$1,350,000	\$3,314,206
2026	1,939,932	996,414	\$500,000	\$1,800,000	\$1,350,000	\$3,600,552
2027	1,959,331	1,006,378	\$500,000	\$1,800,000	\$1,350,000	\$3,916,262
2028	1,978,925	1,016,442	\$500,000	\$1,800,000	\$1,350,000	\$4,261,628
2029	1,998,714	1,026,606	\$500,000	\$1,800,000	\$1,350,000	\$4,636,948
2030	2,018,701	1,036,872	\$500,000	\$1,800,000	\$1,350,000	\$5,042,522
2031	2,038,888	1,047,241	\$500,000	\$1,800,000	\$1,350,000	\$5,478,651
2032	2,059,277	1,057,714	\$500,000	\$1,800,000	\$1,350,000	\$5,945,641
2033	2,079,870	1,068,291	\$500,000	\$1,800,000	\$1,350,000	\$6,443,801
2034	2,100,668	1,078,974	\$500,000	\$1,800,000	\$1,350,000	\$6,973,443
2035	2,121,675	1,089,763	\$500,000	\$1,800,000	\$1,350,000	\$7,534,881
2036	2,142,892	0	\$500,000	\$8,000,000	\$1,350,000	\$827,773
TOTAL	\$40,812,557	\$19,854,452	\$10,650,000	\$43,686,356	\$27,626,580	

Other Sources = Hwy & Recycling Retained Earnings, General Fund, Grants, Fees, etc.

Assume 1% increase in sales tax revenue from base year of 2015.

After 2021, assume \$1.35 million a year for future capital improvements for Highway (\$500k), Sheriff Veh. (\$200k), Tech. Srvc. (\$200k), Other (\$450k) Jail - 2036 - \$8 million addition

**CAPITAL
IMPROVEMENT
PLAN**

**PROJECT
DESCRIPTIONS**

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Forestry & Parks

Project Title: Chute Pond Improvements – Seasonal Shower/Bathroom Bldg

Description: Put new shower/bathroom facilities on the seasonal camping side

Justification: Currently seasonal side only has vaulted restroom; this would allow raising yearly camping rates

Operational Budget Impact: may increase maintenance cost, would cover these cost by increase seasonal camping fees

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$150,000.00

Funding Sources: Sales tax

TOTAL \$150,000.00

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Highway

Project Title: Replacement of Various Equipment

Description: Purchase equipment to replace old equipment. Each year, the Highway Committee determines what pieces of equipment need to be replaced instead of projecting out for the next five years.

Justification: Older units must be replaced

Operational Budget Impact: Part of Highway Department capital outlay account.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$500,000
	2018	Cost:	\$500,000
	2019	Cost:	\$500,000
	2020	Cost:	\$500,000
	2021	Cost:	\$500,000

Funding Sources

Highway Retained Earnings \$ 500,000 each year

TOTAL \$2,500,000 (over 5 years)

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Airport

Project Title: Runway Improvements

Description: Major reconstruction of main runway at airport, including lighting.

Justification: Current runway is approx. 25 years old and in need of major reconstruction. Trying to get an additional 800 feet added to increase length to 4000 feet.

Operational Budget Impact: Less maintenance due to newer runway.

Project Cost Information:

Capital Costs:

Year(s): 2016 Cost: \$1,300,000

Funding Sources

Federal/State	\$1,164,000
Airport Funds	\$ 88,840
City	\$ 23,580
County	\$ 23,580

TOTAL \$1,300,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Sheriff

Project Title: Vehicles (6)

Description: Replacement of used vehicles. Currently, this department has 34 vehicles. The intent is to replace the entire fleet every 5 years. The newer vehicles are provided to the road patrol deputies. The older squads are recycled through the department and finally sold through auction.

Justification: Replace high mileage vehicles. Annual project.

Operational Budget Impact: Improved vehicle mileage and fewer repairs.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$170,000
	2018	Cost:	\$170,000
	2019	Cost:	\$170,000
	2020	Cost:	\$170,000
	2021	Cost:	\$170,000

Funding Sources

Sales Tax \$ 170,000 (each year)

TOTAL \$850,000 - 5 year total

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Public Property

Project Title: Re-Use of Sheriff Dept. Space

Description: Upon completion of the Law Enforcement Center, expected in mid-2017, the space once occupied by the Sheriff Dept. will be converted to usable space for other purposes. Other purposes would include additional office space for various departments, storage, additional meetings room, courtroom, and other areas. Modification to some areas will be needed to accommodate the propose re-use.

Funds in 2017 will be used to hire any necessary engineering or architectural services, as well as pay for minor changes needed to relocate some office, such as the Veterans Service Office.

Justification: Need to re-use vacant space in existing building due to the Sheriff Dept. moving to the new Law Enforcement facility. Various additional space needs currently exist and by making modifications to this area will alleviate many of these issues.

Operational Budget Impact: Increase in maintenance of these new usable areas.

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$100,000

Funding Sources

Sales Tax \$100,000

TOTAL \$100,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Toughbook Replacement

Description: Replace (16) toughbooks for squad cars

Justification: At this point we will have rebuilt the toughbooks to windows 7. Units will have been used in production for nearly 10 years. Toughbooks are used by officers to enter and retrieve public safety data from their automobiles. Must be replaced.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$50,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 50,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: TS Office Remodel

Description: Update old Sheriff Office for TS Offices

Justification: Will need painting, replacing carpet, minor HVAC and doing some construction in old sheriff office prior to TS moving into the old sheriff office space. Quote was given by the Maintenance Dept.

Operational Budget Impact: none

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$25,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 25,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: NETAPP Shelf Replacement of 2020

Description: Replace Netapp 2020

Justification: The Netapp 2020 is used for data storage of our J, K drives on the network. This unit can no longer be upgraded nor will be supported starting mid-2017. We are looking at options to expand our NETAPP vs replace the 2020 altogether.

Operational Budget Impact: There should not be a huge difference in operation budget as we are getting rid of the old box and replacing with the new equipment.

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$40,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 40,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Replace Courthouse Closet Switches

Description: Replace and update network switches in courthouse closets

Justification: Replace older Cisco switches with new faster switches in 2 closets located in courthouse to match the equipment in the LEC.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty 1 year.

Project Cost Information:

Capital Costs:

Year(s): 2017 Cost: \$45,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 45,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Highway

Project Title: Replacement of Various Equipment

Description: Purchase equipment to replace old equipment. Each year, the Highway Committee determines what pieces of equipment need to be replaced instead of projecting out for the next five years.

Justification: Older units must be replaced

Operational Budget Impact: Part of Highway Department capital outlay account.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$500,000
	2018	Cost:	\$500,000
	2019	Cost:	\$500,000
	2020	Cost:	\$500,000
	2021	Cost:	\$500,000

Funding Sources

Highway Retained Earnings \$ 500,000 each year

TOTAL \$2,500,000 (over 5 years)

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Land Information

Project Title: Truck Replacement

Description: Replacement of the existing 2008 truck with 55,000 miles.

Justification: Replace older vehicle with new vehicle. Old vehicle is scheduled to be traded in.

Operational Budget Impact: None.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$30,000

Funding Sources

Project Funding \$ 30,000

TOTAL \$30,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Public Property

Project Title: Building Tuck Pointing

Description: Inspect masonry for loose bricks and cracks on Building A, old part. Pressure washed, clean and resealed.

Justification: Keep the building from deterioration. Last time it was done was approx. 5 years ago.

Operational Budget Impact: None

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$50,000

Funding Sources

Sales Tax \$50,000

TOTAL \$50,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Public Property

Project Title: Elevator Repairs (Jail & Bldg. C)

Description: Repair of existing elevators in the jail complex and in Building C.

Justification: Existing elevators may develop an oil leak that would affect the steel cylinder. Repairs need to be made to prevent oil leak. Repairs include existing cylinder to be replaced with one encased in PVC.

Operational Budget Impact: Eliminate repairs in the future.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$250,000

Funding Sources

Sales Tax \$250,000

TOTAL \$250,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Public Property

Project Title: Re-Use of Sheriff Dept. Space

Description: Upon completion of the Law Enforcement Center, expected in late 2016, the space once occupied by the Sheriff Dept. will be converted to usable space for other purposes. Other purposes would include additional office space for various departments, storage, additional meetings room, courtroom, and other areas. Modification to some areas will be needed to accommodate the propose re-use.

Justification: Need to re-use vacant space in existing building due to the Sheriff Dept. moving to the new Law Enforcement facility. Various additional space needs currently exist and by making modifications to this area will alleviate many of these issues.

Operational Budget Impact: Increase in maintenance of these new usable areas.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$800,000

Funding Sources

Sales Tax \$800,000

TOTAL \$800,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Finance

Project Title: Replace Financial/Payroll Software

Description: Current system H.T.E. is over 20 years old, been upgraded numerous times. We tried their new system, One Solutions, and it was a complete failure.

Justification: Agreement with current vendor expires in 2019. Need to install and train on the new system before current one expires

Operational Budget Impact: Unknown at this time.

Project Cost Information: \$500,000

Capital Costs:

Year(s): 2018 Cost: \$500,000

Funding Sources Sales Tax

TOTAL \$500,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Computer Replacement Phase 1 of 3

Description: Begin replacing windows 7 PC's with new PC's and newer operating system.

Justification: Computers are old and need to be replaced. We have not had a replacement cycle since 2014. We will have gotten up to 7 or 8 years use on some PC's and will begin a 3 phased approach by replacing the most critical and/or old 35 PC's in 2018.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$35,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 35,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: 10GB SAN Switches

Description: Replace SAN Switches with 10 GB Switches to improved performance of our SAN and virtual server/pc environments.

Justification: There are 3 main components of our SAN and virtual environment. The SAN Switches are what interconnects all the equipment. By increasing the bandwidth from 1GB to 10GB we are in effect increasing speeds capability (bandwidth) 10X.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty for 1 to 3 years.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$65,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 65,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Imaging System

Description: We currently have IMS21 for imaging. There are newer products that do the same thing but are easier to use. We are not certain we will change to the another product but there is a strong possibility so I am putting this in our 5 year plan.

Justification: The County will be utilizing imaging more than ever in the next few years. It is important we position the county with a product that is easy to use and reliable for the preservation of our long-term records.

Operational Budget Impact: By replacing another software application, there should not be an increase or decrease in our operations budget.

Project Cost Information:

Capital Costs:

Year(s): 2018 Cost: \$60,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 60,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Highway

Project Title: Replacement of Various Equipment

Description: Purchase equipment to replace old equipment. Each year, the Highway Committee determines what pieces of equipment need to be replaced instead of projecting out for the next five years.

Justification: Older units must be replaced

Operational Budget Impact: Part of Highway Department capital outlay account.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$500,000
	2018	Cost:	\$500,000
	2019	Cost:	\$500,000
	2020	Cost:	\$500,000
	2021	Cost:	\$500,000

Funding Sources

Highway Retained Earnings \$ 500,000 each year

TOTAL \$2,500,000 (over 5 years)

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Public Property

Project Title: Replace Bldg. A Roof

Description: Current roof is over 20 years old and in need of replacement

Justification: The existing rubber membrane roof is not adhered to the building, but kept on through ballast. Roof system is pulling away from building causing leaks. Additionally, holes are appearing in the roofing material. As we have in other buildings, the new system will be a rubber membrane roof that adheres to the building.

Operational Budget Impact: Reduction in annual repairs costs.

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$65,000

Funding Sources

Sales Tax \$ 65,000

TOTAL \$65,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Land Information System

Project Title: Digital orthophotography

Description: Digital orthophotography is used throughout Wisconsin and Oconto County for vital purposes such as emergency planning and response, government decision making, and sound land use policy development.

Justification: Additional potential applications includes the following:

Parcel mapping, zoning enforcement, asset management, Property assessment, impervious surface mapping, property transfer tracking, building permit tracking, environmental monitoring and management, building inspection, preliminary engineering design, municipal growth planning, emergency dispatch, code enforcement, public meeting displays, and historic preservation

Operational Budget Impact: None

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$80,000

Funding Sources

Sales Tax \$ 80,000

TOTAL \$80,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Computer Replacement Phase 2 of 3

Description: Phase 2 of replacing windows 7 PC's with new PC's and newer operating system.

Justification: Computers are old and need to be replaced. We have not had a replacement cycle since 2014. We will have gotten up to 7 or 8 years use on some PC's and will continue a 3 phased approach by replacing the most critical and/or old approx. 80 PC's in 2019.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$80,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 80,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: VDI Server Replacement

Description: Replace various VDI Master Servers

Justification: Virtual PC's run off the VDI servers so it is important we maintain fast servers for the users to do their jobs.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under a 1 to 3 year warranty.

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$40,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 40,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Physical Server Replacement

Description: Replace aging physical servers with new servers

Justification: Most servers are now virtual but there are a handful that still must remain physical do to specific hardware or applications. These servers will be 8 to 9 years old when we replace them.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty 1 to 3 years initially.

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$30,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 30,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Replace Network Printers

Description: Replace various network printers

Justification: Replace network printers that will be nearly 9 years old.

Operational Budget Impact: None. We do not have operating expense on printers.

Project Cost Information:

Capital Costs:

Year(s): 2019 Cost: \$10,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 10,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Highway

Project Title: Replacement of Various Equipment

Description: Purchase equipment to replace old equipment. Each year, the Highway Committee determines what pieces of equipment need to be replaced instead of projecting out for the next five years.

Justification: Older units must be replaced

Operational Budget Impact: Part of Highway Department capital outlay account.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$500,000
	2018	Cost:	\$500,000
	2019	Cost:	\$500,000
	2020	Cost:	\$500,000
	2021	Cost:	\$500,000

Funding Sources

Highway Retained Earnings \$ 500,000 each year

TOTAL \$2,500,000 (over 5 years)

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Computer Replacement Phase 3 of 3

Description: Phase 2 of replacing windows 7 PC's with new PC's and newer operating system.

Justification: Computers are old and need to be replaced. We have not had a replacement cycle since 2014. We will have gotten up to 7 or 8 years use on some PC's and will finish a 3 phased approach by replacing the most critical and/or old approx. 65 PC's in 2020.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2020 Cost: \$65,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 65,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Technology Services

Project Title: Virtual Server Replacement

Description: Replace (4) Virtual Servers

Justification: Virtual Servers run most of our applications and are a critical portion of the Oconto County network. These servers will be about 9 years old when we replace them.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under a 1 to 3 year warranty.

Project Cost Information:

Capital Costs:

Year(s): 2020 Cost: \$60,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 60,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Replace Backup Server

Description: Backup system will need to be replaced with newer, faster and better backup solution.

Justification: Backups are critical and are used often to recover files corrupted or accidentally deleted by users. This system will be about 8 to 9 years old when we replace it.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under a 1 to 3 year warranty.

Project Cost Information:

Capital Costs:

Year(s): 2020 Cost: \$25,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 25,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: ALL

Project Title: Replace TS Van

Description: Replace TS Van that is used by all departments for traveling.

Justification: Van will need to be replaced due to age and miles. Remaining dollars will come from van account.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2020 Cost: \$10,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 10,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Highway

Project Title: Replacement of Various Equipment

Description: Purchase equipment to replace old equipment. Each year, the Highway Committee determines what pieces of equipment need to be replaced instead of projecting out for the next five years.

Justification: Older units must be replaced

Operational Budget Impact: Part of Highway Department capital outlay account.

Project Cost Information:

Capital Costs:

Year(s):	2017	Cost:	\$500,000
	2018	Cost:	\$500,000
	2019	Cost:	\$500,000
	2020	Cost:	\$500,000
	2021	Cost:	\$500,000

Funding Sources

Highway Retained Earnings \$ 500,000 each year

TOTAL \$2,500,000 (over 5 years)

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Router Upgrades

Description: Replace Core Routers at Courthouse and New View

Justification: Routers are critical to our VOIP and data networks connecting and segmenting outside networks and directing network traffic.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under 1 to 3 year warranty.

Project Cost Information:

Capital Costs:

Year(s): 2021 Cost: \$30,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 30,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: VOIP Server Upgrade

Description: Replace VOIP Server hardware and upgrade software

Justification: VOIP

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2021 Cost: \$40,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 40,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Network Storage

Description: Replace Storage on Storage Area Network (SAN)

Justification: SAN storage is used to store all databases, files, email, virtual servers, etc.. It is the core storage for the Oconto County network and applications.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under warranty.

Project Cost Information:

Capital Costs:

Year(s): 2021 Cost: \$70,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 70,000

CAPITAL IMPROVEMENT PLAN REQUEST FORM

Department: Everyone

Project Title: Replace Link Balancer/Antispam Appliance

Description: Replace Link Balancer/Antispam Appliance which is used for balancing internet connections and blocking unwanted emails.

Justification: Device are important to balance redundant internet connections and to block spam email from our network based on preset rules and categories.

Operational Budget Impact: By replacing outdated equipment with warranted equipment, it will improve performance of network and computer's to make users more productive and any maintenance to new equipment will be under 1 to 3 year warranty.

Project Cost Information:

Capital Costs:

Year(s): 2021 Cost: \$20,000

Funding Source:

Capital Improvement (Sales Tax)

TOTAL: \$ 20,000