

**AGENDA**  
**(THURSDAY) FEBRUARY 18, 2016 – 9:00 A.M.**  
**OCONTO COUNTY BOARD OF SUPERVISORS MEETING**  
**COUNTY BOARD ROOM #3041 – COURTHOUSE 3<sup>RD</sup> FLOOR – BLDG. A**  
**301 WASHINGTON STREET, OCONTO WI 54153-1699**

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: [www.co.oconto.wi.us](http://www.co.oconto.wi.us)

1. Call to Order and Roll Call
2. The Pledge of Allegiance
3. The Invocation – Supervisor Linzmeyer
4. Presentation of Awards and Recognition
5. Presentation of Communications and Petitions
6. Approval of Agenda:
  - A. Change in Sequence
  - B. Removal of Items
7. Approval of Previous Meeting Proceedings
8. CLOSED SESSION: The County Board may, pursuant to sections 19.85(1)(a), (c), (e) and (g), Wis. Stats. for the purpose of deliberating concerning a quasi-judicial matter, to consider employment and performance evaluation for an employee, to conduct other public business in which competitive or bargaining reasons require closed session and to confer with legal counsel regarding the same.
9. RETURN TO OPEN SESSION: The Board may return to open session to take action, if any, on matters discussed in closed session, as allowed by State Statute, 19.85(2), and to conduct all other legal business, as noticed.
10. Amend. Ord. #3124 – Zoning Change – Town of How (Stelzer) – Planning/Zoning Com
11. Amend. Ord. #3125 – Zoning Change – Town of Underhill (Hanson) – Planning/Zoning Com
12. Ord. #3126 – County Administration/Finances Changes – FPR/LIS Com
13. Ord. #3127 – 2.102 Organization, Policy and Authority of the Oconto County Board of Supervisors – LE/J Com
14. Res. #6 – Supporting Senate Bill 434 and Assembly Bill 561 – Economic Development & Tourism Com
15. Res. #7 – Approval to Purchase Imaging Services – Finance/Insurance Com
16. Res. #8 – Approval of Revised Operations and Maintenance Agreement for J. Douglas Bake Memorial Airport – F/I Com
17. Res. #9 – Resolution to Waive §5.101(6), Oconto County Code of Ordinances as to Tax Parcel Numbers  
008-58250113D & 008-58250113E – FPR/LIS Com
18. Res. #10 – Approval of New Position – Conservation Planner in the Land Conservation Office – LCC & PW Com
19. Res. #11 – Approval of Law Enforcement Center Project Change Order Requests #13 – LE/J & Public Property Com
20. Res. #12 – Approval of Law Enforcement Center Project Change Order Requests #20 – LE/J & Public Property Com
21. Res. #13 – Approval of Law Enforcement Center Project Change Order Requests #23 – LE/J & Public Property Com
22. Res. #14 – Approval of Revised Sick Leave Payout Plan – Personnel & Wages Com
23. Res. #15 – Approval of Elected Officials Salary Schedule – Personnel & Wages & Finance/Insurance Com
24. Committee and Departmental Reports:
  - A. Report – Re-appointment – NEWCOM Committee Member (Kroll) – County Board Chairman
  - B. Report – Re-appointment – Bay Lake Regional Planning Commission (Kroll) – County Board Chairman
  - C. Report – Re-appointment – Nicolet Federated Library System Board (Harter) – County Board Chairman
  - D. Report – Wisconsin Waterfowl Association – Abrams Property Project – Land Conservation Com
  - E. Report – Update on Law Enforcement Center – Law Enforcement/Judiciary Com
  - F. Report – Oconto County Economic Development Corporation (OCEDC) Update – OCEDC Com
  - G. Report – Employee Update – January 2015 – Personnel & Wages Com
25. Announcements/General Information (No Action to be taken)
26. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made.  
(TDD #920-834-7045)

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Bldg. "A" Located at corner of Washington Street & Arbutus Avenue  
Ramp Access from Washington Street Parking Lot Entrance

March Invocation by Supervisor McMahon

kp/Posted: 02/10/16

OCONTO COUNTY BOARD OF SUPERVISORS MEETING

1. **Call to Order and Roll Call**

County Board Chairperson, Lee Rymer called the meeting to order at 9 a.m. in the County Board Room #3041, located at the Oconto County Courthouse, 301 Washington St., Oconto, WI by stating "This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the newspapers and to all news media who have requested the same, as well as by posting. Copies of the complete agenda were available for inspection at the office of the County Clerk." County Clerk, Kim Pytleski, recorded the attendance, with 30 members present: Supervisors Augustine, Ballestad, Bartels, Jr., Bednarik, Beekman, Brazeau, Buhrandt, Christianson, Frank, Gooding, Grady, Kamke, Korzeniewski, Kroll, Lacourciere, Lemmen, Linzmeyer, McMahon, Nelson, Nichols, Pagel, Pott, Ragen, Reinhart, Rymer, Sekela, Sleeter, Stellmacher, Stranz, Wellens; 1 absent: Stoegbauer (arrived at 9:21 a.m.)
2. **The Pledge of Allegiance to the Flag**
3. **The Invocation** was given by Supervisor Lemmen
4. **Presentation of Awards and Recognition**

Chairman Rymer presented certificates of appreciation for their outstanding service to the residents of Oconto County to retiring employees Barb Eagle (39 years) and Darlene Preman (18 years). A round of applause followed each presentation.

County Clerk, Kim Pytleski, introduced Rebecca Berkovitz to the board. Rebecca participated in the Oconto Falls High School Community Service/Mentoring Program by serving in the Clerk's office during the Fall semester.
5. **Presentation of Communications and Petition**

The clerk distributed/read 5 communications:

  - an announcement on behalf of the RTI Donor Services honoring Oconto County Medical Examiner's Office on the 2016 Donate Life Rose Parade Float; treated as information to the board.
  - an email dated 12/17/15 from Cathy Sandeen, UWEX Chancellor, addressed to Oconto County, regarding nEXT Generations: Cooperative Extension reorganization; treated as information to the board.
  - an email dated 12/18/15 from Melissa Tedrowe, Wisconsin State Director of the Humane Society, addressed to Oconto County Board members, regarding help with state legislation banning private possession of dangerous wild animals; treated as information to the board.
  - a letter dated 01/05/16 from Lance Piimi, WCA President, addressed to Lee Rymer, announcing the reappointment of Lee Rymer to the WCA Group Health Trust Board of Directors; treated as information to the board.
  - a memo dated 01/11/16 from Mark O'Connell, WCA Executive Director, addressed to WI County Clerks, regarding a call for applications/nominations to the WCA Board of Directors for 2016-2018; treated as information to the board.
6. **Approval of Agenda**
  - A. Change in Sequence – None.
  - B. Removal of Items – None.

Motion by Lacourciere/Nelson to approve agenda. The motion was voted on and carried.
7. **Approval of Previous Meeting Proceedings**

Chairman Rymer asked for approval of the 12/17/15 proceedings. The motion was voted on and carried.
8. **Amend. Ord. #3118 – Zoning Change – Town of Gillett (Egge) – Planning/Zoning Com**

Motion by Sekela/Nelson to adopt Amend. Ord. #3118 for property owned by Jeffrey Egge in Town of Gillett to change from Agricultural District to Park and Recreation District and Rural Residential District. Following an explanation by Zoning Administrator, Patrick Virtues, and discussion, the motion to adopt carried by a unanimous electronic vote.
9. **Amend. Ord. #3119 – Zoning Change – Town of Lakewood (Kosinski/Nagan) – Planning/Zoning Com**

Motion by Bartels, Jr./Buhrandt to adopt Amend. Ord. #3119 for property owned by David Kosinski; David Nagan in Town of Lakewood to change from Forest District and Rural Residential District to Residential Single Family District. Following an explanation by Zoning Administrator, Patrick Virtues, the motion to adopt carried by a unanimous electronic vote.
10. **Amend. Ord. #3120 – Zoning Change – Town of Lakewood (Vandermause) – Planning/Zoning Com**

Motion by Christianson/Buhrandt to adopt Amend. Ord. #3120 for property owned by Ronald Vandermause in Town of Lakewood to change from Forest District to Rural Residential District. Following an explanation by Zoning Administrator, Patrick Virtues, Supervisor Bartels, Jr. announced he would abstain from the vote. The motion to adopt carried by a unanimous electronic vote.
11. **Amend. Ord. #3121 – Zoning Change – Town of Lena (Desterheft) – Planning/Zoning Com**

Motion by Linzmeyer/Bednarik to adopt Amend. Ord. #3121 for property owned by Evelyn Desterheft in Town of Lena to change from Forest District to Rural Residential District. Following an explanation by Zoning Administrator, Patrick Virtues, the motion to adopt carried by a unanimous electronic vote.
12. **Amend. Ord. #3122 – Zoning Change – Town of Little Suamico (Kozloski) – Planning/Zoning Com**

Motion by Ragen/Pagel to adopt Amend. Ord. #3122 for property owned by Judith Kozloski in Town of Little Suamico to change from Agricultural District to Rural Residential District. Following an explanation by Zoning Administrator, Patrick Virtues, and discussion, the motion to adopt carried by an electronic vote 29 ayes, 1 nay (Frank), 1 absent.  
**Supervisor Stoegbauer in attendance at 9:21 a.m.**

**13. Amend. Ord. #3123 – Zoning Change – Town of Pensaukee (Conservation Department of Wisconsin) – P/Z Com**

Motion by Nichols/Stoegbauer to adopt Amend. Ord. #3123 for property owned by Conservation Department of Wisconsin in Town of Pensaukee to change from Forest District to Residential Single Family District. Following an explanation by Zoning Administrator, Patrick Virtues, the motion to adopt carried by a unanimous electronic vote.

**14. Res. #1 – Approve Contingency Budget Transfer – Land Conservation – Finance/Insurance Com**

Motion by Sekela/McMahon to adopt Res. #1, Approve Contingency Budget Transfer. Following an explanation by Ken Dolata, County Soil Conservationist, the motion to adopt carried by a unanimous electronic vote.

**15. Res. #2 – Resolution Awarding the Sale of \$15,000,000 General Obligation Promissory Notes, Series 2016 – F/I Com**

Motion by Sekela/Pott to adopt Res. #2, Resolution Awarding the Sale of \$15,000,000 General Obligation Promissory Notes, Series 2016. Following an explanation by Jeff Belongia, Hutchinson, Shockey, Erley, & Co. Representative, and discussion, the motion to adopt carried by a unanimous electronic vote.

**16. Res. #3 – 2016 Annual Forestry Work Plan – Forest, Parks & Recreation Com**

Motion by Stranz/Sekela to adopt Res. #3, 2016 Annual Forestry Work Plan. Following an explanation by Robert Skalitzky, Forest & Park Administrator, and discussion, the motion to adopt carried by a unanimous electronic vote.

**17. Res. #4 – Approval of WI Public Service Gas/Electrical Facilities to Law Enforcement Center – LE/J and PP Com**

Motion by Beekman/Grady to adopt Res. #4, Approval of WI Public Service Gas/Electrical Facilities to Law Enforcement Center. Motion by Nichols/Nelson to amend line #17 to read "4001-45-57210-8306". The motion was voted on and carried. Following an explanation by Kevin Hamann, Administrative Coordinator, and discussion, the motion to adopt, as amended, carried by a unanimous electronic vote.

**18. Res. #5 – Adoption of Revised Employee Grievance Policy – Personnel & Wages Com**

Motion by Beekman/Wellens to adopt Res. #5, Adoption of Revised Employee Grievance Policy. Following an explanation by Kevin Hamann, Administrative Coordinator, motion by Beekman/Lacourciere to amend line #20 to read "Impartial Hearing The decision of the Department Head, **County Committee, or Health and Human Services Board** shall be final unless the Grievant files a", line #22 to read "with the Administrative coordinator and within fifteen (15) calendar days of the department Head, **County Committee, or Health and Human Services Board**", line #28 to read "Appointment of Impartial Hearing Officer. If the Grievant timely files an appeal of the Department Head, **County Committee, or Health and Human Services Board**", and line #35 to read "manner the Impartial Hearing Officer determines necessary and may require the Department Head, **County Committee, or Health and Human Services Board**". The motion was voted on and carried. Following discussion, motion by Nichols/Stellmacher to amend line 74 to read "Officer shall issue a written decision **within ninety (90) calendar days of the closing of the record**". The motion was voted on and carried. The motion to adopt, as amended, carried by a unanimous electronic vote.

**19. Committee and Departmental Reports:**

**A. Report – Appointment – Farm Service Agency Representative on LCC (Allen) – County Board Chairman**

Motion by Kroll/Kamke to accept the appointment of Doug Allen, Little Suamico, as the Farm Service Agency Representative on the Land Conservation Committee for a 1 year term that will expire December 31<sup>st</sup>, 2016. The motion was voted on and carried.

**B. Report – Update on Law Enforcement Center – Law Enforcement/Judiciary Com**

Following Administrative Coordinator, Kevin Hamann's review, and discussion, motion by Beekman/Grady to accept the Update on New Law Enforcement Center. The motion was voted on and carried.

**C. Report – Oconto County Economic Development Corporation (OCEDC) Update – OCEDC Com**

Following an update by Paul Ehrfurth, OCEDC Director, and discussion, motion by Stellmacher/Linzmeier to accept the Oconto County Economic Development Corporation Update. The motion was voted on and carried.

**D. Report – Employee Update – December 2015 – Personnel & Wages Com**

Following Administrative Coordinator, Kevin Hamann's review, motion by Gooding/Nelson to accept the December 2015 Employee update. The motion was voted on and carried.

**20. Announcements/General Information (No Action to be taken)**

- Happy Birthday to Supervisors Buhrandt, Korzeniewski, and Reinhart!
- February 16, 2016 is the primary election for all Oconto County municipalities to vote on the Supreme Court Justice; the City of Gillett also has a mayoral primary and the Oconto Unified School District has a primary for the City Seat. Please be reminded that Voter ID is a requirement to vote. If you have any questions on what qualifies as an ID, please do not hesitate to contact the Oconto County Clerk's Office at 920-834-6800.
- Chairman Rymer announced a press conference taking place at the courthouse on Friday, January 29<sup>th</sup> at which time ST Paper is making a \$140,000 donation to Oconto County Land Conservation.
- Supervisor Frank requested the county consider changing the tracking system for amendatory ordinances.
- W-2's were placed on Supervisors Desks.

- The IRS set the mileage rate for 2016 at \$0.54 per mile.

21. **CLOSED SESSION: THE BOARD MAY CONVENE INTO CLOSED SESSION PURSUANT TO WI STAT. 19.85(1)(F) WHICH STATES IN PERTINENT PART CONSIDERING MEDICAL DATA OF SPECIFIC PERSON(S).**  
Motion by Beekman/Wellens to enter into a Closed Session, with Kevin Hamann, Administrative Coordinator; Cheryl Mick, Corporation Counsel; and Kim Pytleski, County Clerk; authorized to attend with the County Board, carried by a unanimous electronic vote. Chairperson Rymer designated Supervisors Stranz/Reinhart to monitor the doors. The Closed Session began at 10:22 a.m.
22. **THE BOARD MAY RETURN TO OPEN SESSION TO CONDUCT LEGAL BUSINESS AS ALLOWED BY WI STAT.19.85(2)**  
Motion by Gooding/Christianson to return to open session. The motion carried by a unanimous electronic vote at 10:28 a.m.
23. **Adjournment**  
Motion by Linzmeyer/Nichols to adjourn. The motion was voted on and carried at 10:29 a.m.  
The next meeting of the Oconto County Board of Supervisors will be on February 18, 2016.  
Proceedings of County Board meeting may be viewed in its entirety at [www.co.oconto.wi.us](http://www.co.oconto.wi.us).

Kim Pytleski, Oconto County Clerk

kp/Date Posted: 01/22/16

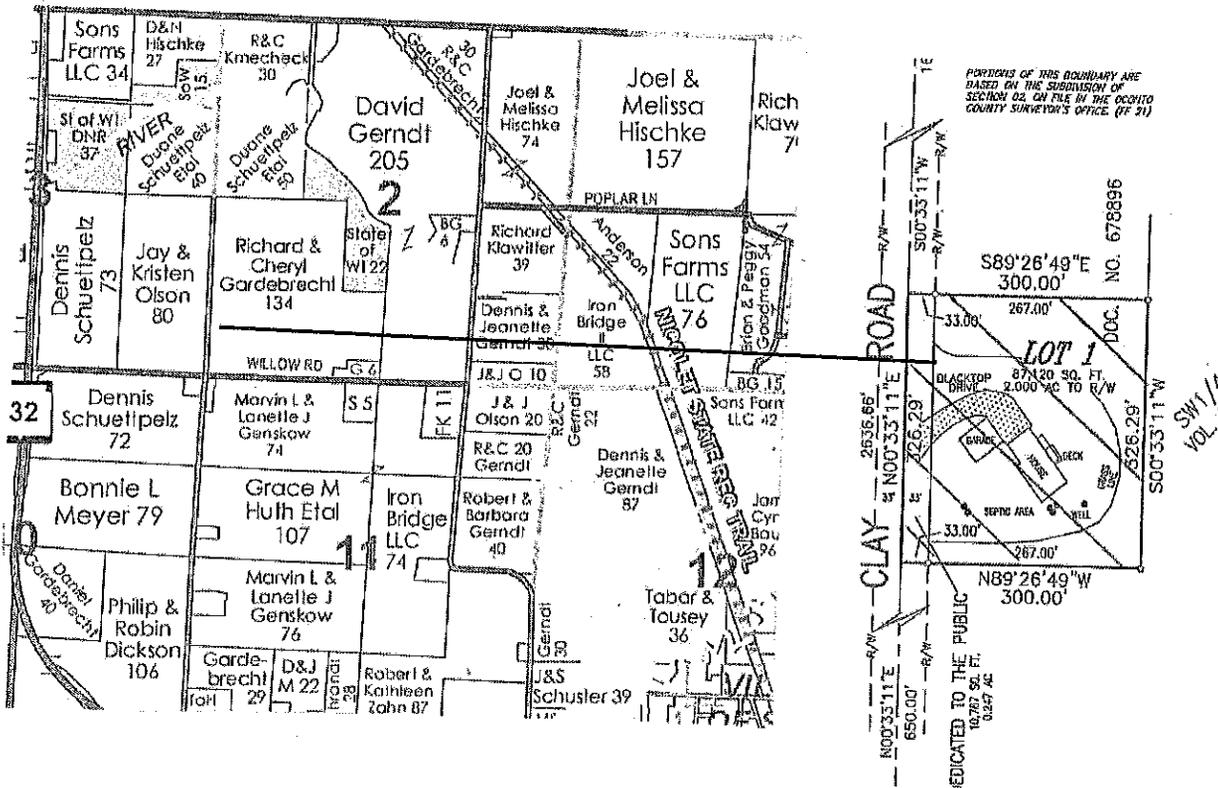
AMENDATORY ORDINANCE (MAP) NO. 3124

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #018-020201832A  
 Part of Section 2, T29N, R17E, Town of How  
 Existing Zoning: Agricultural  
 Proposed Zoning: Rural Residential  
 PROPERTY OWNER: STEVEN STELZER

**FROM AGRICULTURAL DISTRICT TO RURAL RESIDENTIAL DISTRICT**

Area to be rezoned Rural Residential District



Planning & Zoning/Solid Waste Committee  
 Submitted this 18<sup>th</sup> day February, 2016.

Ron Korzeniewski, Chairman  
 Terry Brazeau, Vice-Chair  
 Ken Linzmeyer, Secretary  
 Darrel Pagel  
 David Chrisianson

Adopted by Vote:

Ayes:                      Nays:                      Absent:

(10)

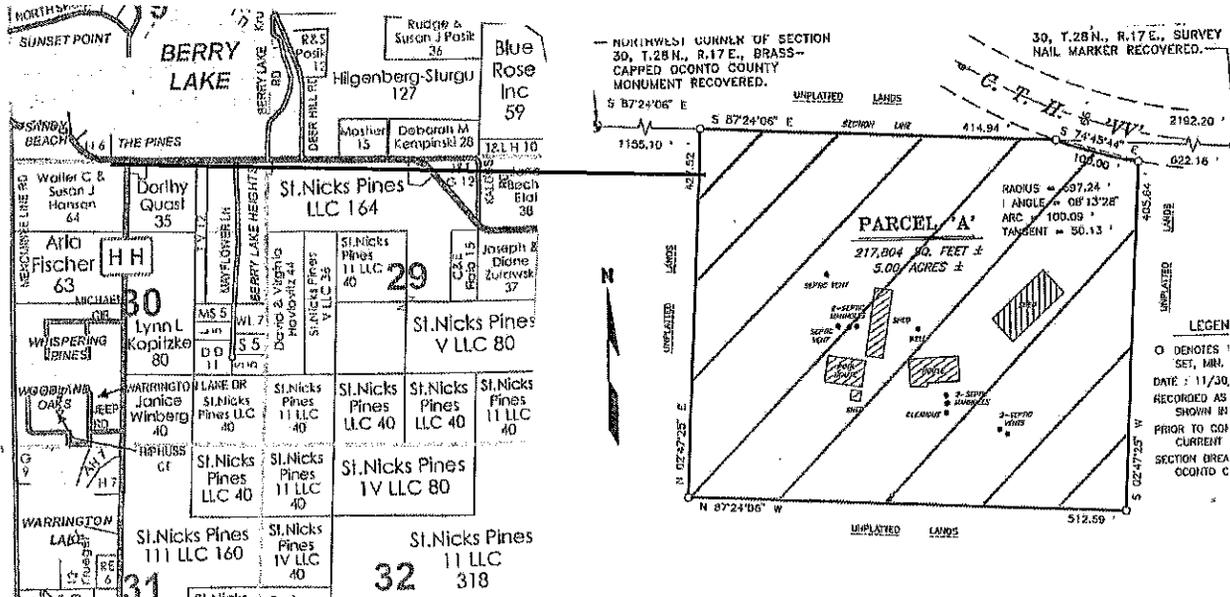
AMENDATORY ORDINANCE (MAP) NO. 3125

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #044-303004422  
 Part of Section 30, T28N, R17E, Town of Underhill  
 Existing Zoning: Forest  
 Proposed Zoning: Rural Residential  
 PROPERTY OWNER: SUSAN HANSON

**FROM FOREST DISTRICT TO RURAL RESIDENTIAL DISTRICT**

Area to be rezoned Rural Residential District



Planning & Zoning/Solid Waste Committee  
 Submitted this 18<sup>th</sup> day of February, 2016.

Ron Korzeniewski, Chairman  
 Terry Brazeau, Vice-Chair  
 Ken Linzmeyer Secretary  
 Darrel Pagel  
 David Christlanson

Adopted by Vote:

Ayes:                      Nays:                      Absent:

(11)

ORDINANCE # 31216 -2016

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **County Administration/Finances Changes**

WHEREAS, the Forestry, Parks, Recreation/Land Information Systems Subcommittee has reviewed Chapter 5, County Administration/Finances of the Oconto County Code of Ordinances and recommends the following changes.

NOW, THEREFORE, the Oconto County Board of Supervisors does ordain as follows:

SECTION 1: Section 5.101, SALE OF TAX DELINQUENT REAL ESTATE, of the Oconto County Code of Ordinances is amended to read as follows:

5.101 ~~COLLECTION OF DELINQUENT TAXES~~ SALE OF TAX DELINQUENT REAL ESTATE

(1) Statutory Authorization. Oconto County collects delinquent taxes according to the provisions of Chapter 75, Wis. Stats. This ordinance is adopted pursuant to the authorization contained in Sec. 75.6935(3), Wis. Stats.

~~(2) Intent. It is the intention of Oconto County in adopting this ordinance that it may at its option recognize the former owner's right to purchase from the County property taken by tax collection enforcement procedures, and to promptly return these parcels to the tax base. In meeting the objectives of this ordinance, the County will:~~

~~(a) Determine the exact interest the former owner has in relationship to the property in question;~~

~~(b) Take into account the equitable interest of other concerned parties.~~

~~(c) Exempt sales back to former owners from the provisions of Sec. 75.69, Wis. Stats., requiring the appraisal and advertisement of said property prior to sale and all other related expenses.~~

~~(23) Areas To Be Regulated. All lands within the boundaries of Oconto County are subject to the terms of this ordinance.~~

(34) Administration. The administration of this ordinance is assigned to the Forest, Parks, and Recreation/Land Information Systems Subcommittee of the Oconto County Board of Supervisors. The County Clerk is authorized to execute all necessary conveyances to former owners as permitted herein upon the approval of said conveyance by the Forest, Parks, and Recreation/Land Information Systems Subcommittee.

~~(45) Sale of Real Estate Acquired Through Delinquent Taxes Procedures. Real estate to which the County has acquired title by delinquent tax procedures may be sold only under the procedures of this Section.~~

(a) Appraisal

~~(4)1.~~ 1. Before placing a parcel for sale, the Forest, Parks, Recreation/Land Information Systems Subcommittee at its discretion may determine the appraised value or may have an appraisal made by a certified appraiser.

~~(2)2.~~ 2. Parcels that have an appraisal of not more than eighteen (18) months old and which were offered for sale at least once may have the appraisals adjusted by

1 the Subcommittee.

2  
3 (b) Notice of Sale. Public notice of the sale of real estate shall be made by publishing a  
4 Class 3 notice, under Chapter 875, Wis. Stats., in a newspaper of general circulation  
5 within the County. Notice shall also be given to the clerk of the city, village, or town in  
6 which the real estate is situated at least three (3) weeks prior to the sale.

7  
8 (c) Type of Sale

9  
10 (1)1. a. The sale shall be by sealed bid on forms established by the Forest, Parks,  
11 Recreation/Land Information Systems Subcommittee. No bid may be accepted  
12 unless it is for at least the appraised value of the parcel approved by the County  
13 Board. The sale shall be conducted by the Forest, Parks, Recreation/Land  
14 Information Systems Subcommittee. Approval of the successful bidder shall be  
15 by the Forest, Parks, Recreation/Land Information Systems Subcommittee.

16  
17 b. A ten percent (10%) bond in the form of a cashiers check or postal money  
18 order shall be included with each bid. In the event that the bidder fails to close  
19 the property by providing the balance due within thirty (30) days of the time from  
20 which the bid is awarded the bond shall be forfeited in damages to the County.  
21 The parcel will then be offered to the next qualified bidder.

22  
23 c. In the event of a tie bid, tie bidders must resubmit new bids within three (3)  
24 days. Failure to resubmit will invalidate the original bid and the contract will be  
25 awarded to the next qualifying bidder.

26  
27 (2)2. If no bids are received, or the bids received are less than the appraised value, the  
28 Subcommittee may offer a parcel for sale through real estate brokers, advertisements or  
29 other appropriate means.

30  
31 (3)3. Prior to offering tax delinquent land for sale after it has been advertised once (by  
32 bid), the Forest, Parks, Recreation/Land Information System Division shall maintain a list  
33 of parcels available for sale on a monthly basis. The sale shall be for at least the  
34 appraised value. The offer of these parcels will not be made in the three (3) months prior  
35 to the regular land sale. The available list shall show these parcels and identifying them  
36 by municipality or location.

37  
38 (4)4. Prior to offering tax delinquent parcels for public sale The County may accept an  
39 offer to purchase from a municipality, State of Wisconsin or U.S. Government on tax  
40 delinquent land for less than the total lien on the land if the offer is deemed by the Forest,  
41 Parks, Recreation/Land Information Systems Subcommittee to be advantageous to  
42 Oconto County.

43  
44 a. ~~Deed. The County shall provide a suitable deed for the parcel.~~

45  
46 (65) Repurchase by Former Owners of Tax Delinquent Parcels.

47  
48 (a) Statutory Authorizatyon. This Sub-Section is adopted pursuant to the authorizatyon  
49 contained in Sec. 75.35(3), Wis. Stats.

50  
51 (b) Intent. It is the intention of Oconto County in adopting this Section to recognize the  
52 former owner's right to purchase from the County property taken by Tax collection  
53 enforcement procedures, and to promptly return these parcels to the tax base. In  
54 meeting the objectives of this Section the County will:

55  
56 (1)1. Determine the exact interest the former owner has in relationship to the property

1 in question;

2  
3 ~~(2)~~2. Take into account the equitable interest of other concerned parties;

4  
5 ~~(3)~~3. Exempt sales back to former owners from the provisions of Sec. 75.69, Wis.  
6 Stats., requiring the appraisal and advertisement of the said property prior to  
7 sale.

8  
9 ~~(c)~~ Areas to be regulated. All lands within the boundaries of Oconto County are subject to  
10 the terms of this Section.

11  
12 ~~(d)~~ Administration. The administration of this Section is assigned to the Forest, Parks,  
13 Recreation/Land Information Systems Subcommittee of the Oconto County Board of  
14 Supervisors. The County Clerk is authorized to execute all necessary conveyances to  
15 former owners as permitted herein upon the approval of said conveyance by the Forest,  
16 parks, Recreation/Land Information Systems Subcommittee.

17  
18 ~~(ce)~~ Regulation.

19  
20 ~~(4)~~1. Preference. A former owner, who lost title to real property through delinquent tax  
21 collection enforcement procedures, or heirs, may be given preference in the right  
22 to purchase said lands from the County, subject only to the further conditions of  
23 this Section.

24  
25 ~~(2)~~2. Exemption. A sale of real property by the County to a former owner as required  
26 herein is exempt from the requirements of Sec. 75.69, Wis. Stats.

27  
28 ~~(3)~~3. Costs. The former owner who purchases a parcel of property from the County  
29 shall pay the following costs:

30  
31 a. Taxes and interest that were outstanding on the day the property was  
32 taken by tax deed.

33  
34 b. Interest on the total amount set forth in Subsection(e)(1) at the rate of  
35 eighteen percent (18%) per annum from the date of taking by the County  
36 to the date of sale.

37  
38 c. Four Hundred Dollars (\$400.00) processing fee that shall be paid in a  
39 lump sum prior to the expiration of time established by the Forest, Parks,  
40 Recreation/Land Information Systems Subcommittee for payment.

41  
42 d. Estimated taxes for years not taxed due to exemption under county  
43 ownership plus interest at the rate of eighteen percent (18%) per annum  
44 on amounts that would otherwise be delinquent except for County  
45 ownership.

46  
47 e. All other direct costs related to the processing of said parcels including  
48 but not limited to appraisal, advertising, postage, delinquent charges,  
49 bonded and unbonded.

50  
51 f. Limitation of Exercise. A former owner, or heirs, must exercise their  
52 right to purchase a parcel under the terms of this Section within ninety  
53 (90) days ~~one (1) year~~ from the date said property was taken by the  
54 County.

55  
56 g. After the expiration of the ninety (90) days ~~one (1) year~~ period to

1 exercise their right  
2 under this Section, the County at its option may choose to waive the  
3 requirements of Sec. 75.69, Wis. Stats., and sell the property under the  
4 terms of this Section.  
5

6 (4)4. Several Owners. In the event more than one (1) former owner applies to the  
7 County for the purchase of the same parcel, the County shall convey the property  
8 to those persons, as tenants in common, according to their demonstrated  
9 equitable interests. The County shall also apportion the costs of publishing this  
10 parcel among those owners according to their equitable interests.  
11

12 (5)5. Dispositional Owners and Interests. Whenever the County is unable to clearly  
13 establish that a person or persons qualify as a former owner, or whenever the  
14 County is unable to clearly establish the equitable interests of a former owner or  
15 owners, the parcel of concern shall be appraised, advertised for sale and sold  
16 pursuant to the requirements of Sec. 75.35 and 75.69, Wis. Stats., without regard  
17 for this Section and Sec. 75.35(3), Wis. Stats.  
18

19 (7)6) Waiver. In the event that it is determined that waiver of Section 5.101(6) "the ninety (90) days  
20 ~~one-year-buy back~~", is in the best interest of Oconto County, this may be done by a majority vote  
21 of the Oconto County Board of Supervisors.  
22

23 SECTION 2: This ordinance shall take affect after passage and publication as provided by law.  
24

25 Submitted this 18<sup>th</sup> day of February, 2016.  
26

27 By: FORESTRY, PARKS, RECREATION/LAND INFORMATION SYSTEMS SUBCOMMITTEE  
28

29 Greg Sekela, Chairperson  
30 Robert Pott  
31 Al Stranz  
32

Richard Nelson  
Judy Buhrandt

33 Reviewed by Corporation Counsel:

Adopted by Vote:

34 cam  
35 Initials of  
36 Corp. Counsel

02.03.2016  
Date  
Reviewed

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

ORDINANCE # 3127 -2016

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **2.102 ORGANIZATION, POLICY AND AUTHORITY OF THE OCONTO COUNTY BOARD OF SUPERVISORS**

WHEREAS, the Law Enforcement/Judiciary Committee has reviewed the ordinance for organization, policy and authority of the Oconto County Board of Supervisors and recommends the following changes.

NOW, THEREFORE, the Oconto County Board of Supervisors does ordain as follows:

SECTION 1: Section 2.102 ORGANIZATION, POLICY AND AUTHORITY OF THE OCONTO COUNTY BOARD OF SUPERVISORS of the Oconto County Code of Ordinances is created to read as follows:

**2.102 ORGANIZATION, POLICY AND AUTHORITY OF THE OCONTO COUNTY BOARD OF SUPERVISORS.**

(1) ~~4~~a. ~~59.02559.03~~ Administrative Home Rule. Oconto County may exercise any organizational or administrative power, subject only to the constitution and any enactment of the legislature which is of statewide concern and which uniformly affects every county.

(2) ~~2~~ ~~59.0459.026b~~. Construction of Powers. For the purpose of giving to counties the largest measure of self-government in accordance with the spirit of the administrative home rule authority granted to counties in s. ~~59.02559.03~~, it is hereby declared that this chapter shall be liberally construed in favor of the rights, powers and privileges of counties to exercise any organizational or administrative power.

(3) ~~(3) 59.03459.19~~ Administrative Coordinator. The position of Administrative Coordinator is hereby created pursuant to the requirements of Sec. ~~59.03459.19~~, Wisconsin Statutes. The Administrative Coordinator shall be responsible for coordinating all administrative and management functions of the county government not otherwise vested by the law of boards, commissions, or in other elected officials and shall have the following enumerated duties.

(a) ~~-~~. To coordinate and direct administrative and management functions of county government in conjunction with the County Board, Committees, Commissions, Boards and Elected Officers.

(b) ~~2~~. To assist the Finance-Insurance Committee in preparing the annual budget and upon its adoption keep a constant check on same to the end that all departments might stay within the limits of their individual appropriations. Monitor recommendations from the auditors to various departments and report progress of implementation to the Finance-Insurance committee.

(c) ~~-~~. To act as purchasing agent subject to the County Board Rules as set forth in the "Duties of All Committees" paragraph 3.

(d) ~~-~~. To act as liaison with the Public Property Committee in matters pertaining to Courthouse and Jail maintenance including grounds and office equipment and machines.

(e) ~~-~~. To be responsible for the efficient operation and management of office supplies stockroom.

(f) ~~-~~. To assist committees, when necessary, with the preparation of reports, resolutions and ordinances to be submitted to the County Board for action.

(4) ~~g~~. ~~(aa1)~~ The governing body of Oconto County shall be known as the "Oconto County Board of Supervisors" or the "Oconto County Board", hereinafter referred to as the Board or its members, "Supervisors".

(bb) ~~2~~ It is declared to be the legislative policy and intent of the County Board that the County

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58 Board shall be organized to provide it with authority to exercise all county policy as conferred upon it by  
59 Wisconsin law including the provisions of Home Rule as provided in Sec. ~~59.025~~59.03 and ~~59.026~~ and as further  
60 defined by county resolution or ordinance.

61  
62 (cc3) The County Board of Supervisors shall serve concurrent two year terms expiring on the  
63 third Tuesday of April of the even numbered years.

64  
65 (dd4) All contracts, leases and agreements for the County, other than those which are  
66 administrative in nature, must be approved by the County Board unless otherwise provided by Wisconsin law or  
67 these rules.

68  
69  
70 SECTION 2: This ordinance shall take affect after passage and publication as provided by law.

71  
72 Submitted this 18<sup>th</sup> day of February, 2016.

73  
74 By: LAW ENFORCEMENT/JUDICIARY COMMITTEE

75  
76 Gerald Beekman, Chairperson  
77 Paul Bednarik  
78 Lowell "Buzz" Kamke  
79 Dennis Kroll  
Melissa Wellens

80 Reviewed by Corporation Counsel: Adopted by Vote:

81 Cam 02.04.2016 Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

82 Initials of Date  
83 Corp. Counsel Reviewed

RESOLUTION NO. 10 -2016

TO: HONORABLE CHAIRMAN AND MEMBERS, OCONTO COUNTY BOARD OF SUPERVISORS

RE: RESOLUTION SUPPORTING SENATE BILL 434 AND ASSEMBLY BILL 561

WHEREAS, Wisconsin's timber and forest products industry is the second largest industry in the State producing products valued at \$22.9 billion annually. The forest industry is the number one employer in seven of Wisconsin's 72 counties, employing 62,000 people statewide. Wisconsin is the number one paper producing state in the U.S.; and

WHEREAS, the timber and forest products industry is heavily reliant on Wisconsin's transportation infrastructure, especially town and county roads, to get wood from the forests to the mills. Statewide, 2.6 million cords are produced and transported annually, which is equal to 5,200,000 tons. Due to lack of local and state funding to maintain, replace, or upgrade local roads, town and county government have taken necessary steps to protect their existing pavement, culverts, and bridges by posting/restricting access to their roads for heavier weight vehicles; and

WHEREAS, these postings have significant fiscal impact on the timber and forest products industry. It has been conservatively estimated by Great Lakes Timber Professionals Association that approximately 30% of all timber transported across the state is affected by road and bridge postings. The average additional haul distance due to the bridge posting was estimated at 10 miles. The average haul rate for the state was estimated at \$0.095 per mile per ton. This equates to a total of \$1,094,440 additional hauling costs; and

WHEREAS, Assembly Bill 561 proposes returning much of the closed acreage fees, which are currently deposited into the Department of Natural Resources Forestry Account of the Conservation Fund, to towns and counties that generate and collect the fees. This will provide additional resources that can be used to maintain and upgrade local transportation infrastructure; and

WHEREAS, Assembly Bill 561 and Senate Bill 434 have been formally endorsed by the Wisconsin Towns Association, the Wisconsin Counties Association, The Wisconsin County Forests Association and the Great Lakes Timber Professionals Association.

NOW THEREFORE BE IT RESOLVED, that the Oconto County Board of Supervisors recommends the passage of Assembly Bill 561 and Senate Bill 434 which will ensure that local governments get back some of the resources they are collecting, empowering them to invest more in locale roads and economic development.

BE IT FURTHER RESOLVED THAT, copies of this Resolution be presented to Alberta Darling, co-chair of the Joint Committee on Finance and John Nygren, co-chair of the Joint Committee on Finance.

SUBMITTED this 18<sup>th</sup> Day of February, 2016.

BY: ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE

Rose Stellmacher                      Ken Linzmeyer  
Don Bartz                                      Greg Sekela  
David Christensen

Reviewed by Corporation Counsel:                      Adopted by Vote:  
\_\_\_\_\_  
Initials of                      Date                      Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_  
Corp. Counsel                      Reviewed

TO: The Hon. Chairperson and Members of the Oconto County Board of Supervisors

RE: Approval to Purchase Imaging Services

WHEREAS, Oconto County Register of Deeds has a need to finish back scanning documents and establishing a detailed index which can be used to search for records in the Register of Deeds office; and

WHEREAS, listed below is the current scanning and indexing status of the Register of Deeds records

1. 2000-PRESENT, FULLY SCANNED AND INDEXED
2. 1978-2000, FULLY SCANNED AND INDEXED ONLY BY VOLUME/PAGE AND DOCUMENT NUMBER
3. 1960-1978, VAULT 1, FULLY SCANNED AND INDEXED ONLY BY VOLUME/PAGE AND DOCUMENT NUMBER
4. 1838-1960, VAULT 2, NOT SCANNED OR INDEXED
5. TRACT INDEX – LOCATING INDEX TO DOCUMENTS RECORDED PRIOR TO 2000 (13 LARGE VOLUMES/BOOKS THAT ARE NOT SCANNED; and

WHEREAS, the Register of Deeds office has approximately \$104,000.00 remaining in Redaction Fees, collected as part of the recording fees accumulated from June 25, 2010 thru December 30, 2014, for the purpose of redacting social security numbers from any real estate record as it applies to 2010 Wisconsin Act 314; and

WHEREAS, the Register of Deeds office is asking for approval to purchase the following services from US Imaging to complete the following projects:

1. For a cost of \$60,322.32 US Imaging to back scan Vault2 with basic indexing of volume/page and document number so these documents can be viewed without having to climb the ladder in the vault and to provide a backup should a disaster occur and to back scan the old Tract Index books that can then be used to cross reference and locate images from Vault1 and Vault2, until further indexing is done for those back scanned projects.
2. For a cost of \$41,274.00 US Imaging will provide a full, detailed index for the Microfiche documents dated from 1978 to 2000, which will allow them to be fully searched as the records from 2000 to present; and

WHEREAS, US Imaging did the previous back scan projects and did retain the metadata necessary to create the indexes; and

WHEREAS, the Finance/Insurance Committee has approved using the Redaction money to purchase the above services from US Imaging to not exceed \$104,000.00.

THEREFORE BE IT RESOLVED, that the Oconto County Board of Supervisors hereby approves the purchase of services to back scan images back to 1838, full indexing back to 1978, and scanning the old Tract Index books from US Imaging at a cost not to exceed \$104,000.00 from Redaction Fee account 1000-18-51711-9998; and

BE IT FURTHER RESOLVED that the bidding requirements of Sec. 1.9.4 of the Oconto County Financial Management Policy be and are hereby waived for the purchase of these services from US Imaging because of previous projects completed with US Imaging and the metadata needed to create the indexes.

Submitted this 18<sup>th</sup> day of February, 2016

BY: FINANCE/INSURANCE COMMITTEE

Chairperson, Leland T. Rymer  
Gary Frank  
Doug McMahon

Paul Bednarik  
Gregory Sekela

Reviewed by Corporation Counsel:  
cam 02.03.2016  
Initials of Date Reviewed  
Corp. Counsel

Vote:  
Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

**ACCEPTANCE AND AUTHORIZATION:**

Oconto County may designate acceptance of this proposal by signature of a duly authorized officer of the company. Total costs for initial implementation and ongoing costs have been described herein.

In exchange for products and services outlined in this proposal, Oconto County agrees to pay US Imaging, Inc., the total amount due within 30 days from the date of invoice. Any amounts outstanding will be assessed a finance charge of 1.5% per month on the unpaid balance.

US Imaging also reserves the right to collect monies owed in the event of nonpayment and recover any and all legal fees in addition to the unpaid balance.

**Accepted by:**

Annette Behringer  
Register of Deeds  
Oconto County  
301 Washington St  
Oconto, WI 54153

**Accepted by:**

Joshua Dosson  
National Account Manager  
US Imaging, Inc.  
400 S. Franklin Street  
Saginaw, MI 48607

Signature \_\_\_\_\_

Signature: 

Date \_\_\_\_\_

Date January 13, 2016

Place an "X" next to approved phases.

___ Project 1: Scan Bound Deed Books =	\$ 39,087.00
___ Project 2: Scan Deed Photostat Books=	\$ 21,235.32
___ Project 3: Full Indexing of Microfilm Jacket Images=	\$ <u>41,274.00</u>
___ <b>Total Investment =</b>	\$ <b><u>101,596.32</u></b>

**Project 1: Estimated Investment to Scan Bound Deed & Tract Index Books On-Site**

**Bound Books**

145 Deeds	@	640 Pages Per Book	=	92,800 Pages
13 Tract Indexes	@	640 Pages Per Book	=	8,320 Pages
				<b>101,120 Total Pages</b>

92,800 Pages	@	50% Pages Have Multiple Docs to be Duplicated	=	46,400 Duplicated
101,120 Pages	@	10% Poor Quality Pages	=	10,112 Poor Quality
101,120 Pages	@	1,000 Pages Per Hour	=	102 On-Site Hours
102 Hours	@	22 Hours Per Day with 24 Hour Access	=	5 On-Site Days
101,120 Images	@	400 Images Per Gigabyte for JPEG Images	=	253 GB for JPEG's
101,120 Images	@	4,000 Images Per Gigabyte for TIFF Images	=	26 GB for TIFF's
46,400 Images	@	4,000 Images Per Gigabyte for Duplicate TIFF Images	=	12 GB for TIFF's

**Stage 1**

1 Project	@	\$3,500.00 Per On Site Scanning Project	=	\$3,500.00
101,120 Images	@	\$0.10 Per Image to Scan 300dpi JPEG Image	=	\$10,112.00
101,120 Images	@	\$0.03 Per TIFF for On-Site Content Inspection	=	\$3,033.60
101,120 Images	@	\$0.01 Per JPEG to Convert to TIFF	=	\$1,011.20 46%
2 Drive(s)	@	\$250.00 Per USB Drive, Copying & Backup	=	\$500.00 \$18,156.80

**Stage 2**

101,120 Images	@	\$0.03 Per TIFF to Inspect & Report Quality	=	\$3,033.60
101,120 Images	@	\$0.03 Per TIFF to Remove Excess Borders	=	\$3,033.60
147,520 Images	@	\$0.03 Per TIFF to Group & Index Pages as Docs	=	\$4,425.60 27%
1 Drive(s)	@	\$250.00 Per USB Drive & Copying	=	\$250.00 \$10,742.80

**Stage 3**

10,112 Poor Images	@	\$0.40 Per JPEG to Enhance & Replace Poor Quality	=	\$4,044.80
46,400 Images	@	\$0.03 Per TIFF to Duplicate for Multiple Docs	=	\$1,392.00
147,520 Images	@	\$0.03 Per TIFF to Mask Unwanted Docs	=	\$4,425.60
1 Drive(s)	@	\$250.00 Per USB Drive & Copying	=	\$250.00 26%
3 Shipments	@	\$25.00 Per UPS Shipment	=	\$75.00 \$10,187.40

**Total Investment = \$39,087.00**

**Project 2: Investment to Scan Mechanical Deed Books On-Site (Under 12")**

**Mechanical Books**

103 Deeds	@	640 Pages Per Book	=	65,920 Pages	
65,920 Pages	@	30% Pages Have Multiple Docs to be Duplicated	=	19,776 Duplicated	
65,920 Pages	@	20% Poor Quality Pages	=	13,184 Poor Quality	
65,920 Images	@	30% Marginal Notations Pages	=	19,776 Notated	
65,920 Images	@	30% Dual Polarity Pages	=	19,776 Dual Polarity	
65,920 Pages	@	3,000 Pages Per Hour	=	22 On-Site Hours	
22 Hours	@	22 Hours Per Day with 24 Hour Access	=	1 On-Site Days	
65,920 Images	@	400 Images Per Gigabyte for JPEG Images	=	165 GB for JPEG's	
65,920 Images	@	4,000 Images Per Gigabyte for TIFF Images	=	17 GB for TIFF's	
19,776 Images	@	4,000 Images Per Gigabyte for Duplicate TIFF Images	=	5 GB for TIFF's	

**Stage 1**

1 Project	@	\$5,000.00 On Site Scanning (Included in Project 1)	=	\$0.00	
65,920 Images	@	\$0.06 Per Image to Scan 300dpi JPEG Image	=	\$3,955.20	
65,920 Images	@	\$0.006 Per TIFF for On-Site Content Inspection	=	\$395.52	
65,920 Images	@	\$0.01 Per JPEG to Convert to TIFF	=	\$659.20	24%
2 Drive(s)	@	\$250.00 Per USB Drive (Included in Project 1)	=	\$0.00	\$5,009.92

**Stage 2**

65,920 Images	@	\$0.03 Per TIFF to Inspect & Report Quality	=	\$1,977.60	
65,920 Images	@	\$0.03 Per TIFF to Remove Excess Borders	=	\$1,977.60	
85,696 Images	@	\$0.03 Per TIFF to Group & Index Pages as Docs	=	\$2,570.88	31%
1 Drive(s)	@	\$250.00 Per USB Drive (Included in Project 1)	=	\$0.00	\$6,526.08

**Stage 3**

13,184 Poor Images	@	\$0.40 Per JPEG to Enhance & Replace Poor Quality	=	\$5,273.60	
19,776 Images	@	\$0.03 Per TIFF to Duplicate for Multiple Docs	=	\$593.28	
85,696 Images	@	\$0.03 Per TIFF to Mask Unwanted Docs	=	\$2,570.88	
19,776 Images	@	\$0.03 Per TIFF to Reverse Marginal Notation	=	\$593.28	
19,776 Images	@	\$0.03 Per TIFF to Reverse Dual Polarity	=	\$593.28	
1 Drive(s)	@	\$250.00 Per USB Drive (Included in Project 1)	=	\$0.00	46%
3 Shipments	@	\$25.00 Per UPS Shipment	=	\$75.00	\$9,699.32

**Total Investment = \$21,235.32**

## PROJECT SPECIFICATIONS:

### Full Index

1. **FTP Images & Indexes** – Oconto County will FTP approximately 112,000 documents (grouped and indexed TIFF images) to US Imaging for Batches 6-11.
2. **Full Index** - US Imaging's indexing specialists will view the TIFF images at their full original letter/legal size on a 20" portrait monitor. Team 1 will key 100% of the fields listed below exactly as they appear on the originally recorded document to create database 1 for approximately 112,000 documents. Team 2 will key 100% of the fields listed below exactly as they appear on the originally recorded document to create database 2 for the same documents. ImageXpert will compare Database 1 and 2 against each other and present any mismatches to our most experience Quality Control staff that will make necessary corrections to provide 99.9% accuracy.

#### US Imaging will provide full indexing of:

- a) Microfilm Jacket Project

#### Full Index Fields to be keyed:

- a. Grantors – All
  - i. Last name, first name, role/status
- b. Grantees - All
  - i. Last name, first name, role/status
- c. Document Type
- d. Date Recorded (Instrument Date)
- e. Legal Description
  - i. Lot
  - ii. Block
  - iii. Section
  - iv. Acreage
  - v. Subdivision

When acreage is involved but lot, block, or section does not exist, US Imaging will enter the amount of acreage in the "Acreage" field and the name of the survey followed by "SUR" in the "Freeform" field.

3. **FTP Indexes** – US Imaging will FTP completed indexes to Tri Min for remote importing into the Counties Tri Min Recording System.
4. **Import** – Tri Min will import Full indexes into the Counties Indexing System and match them to existing images and indexes. The County will inspect the images and indexes and create a report of any errors including Book-Page # and issue and submit it to US Imaging once a month until complete. After the County is 100% complete with the inspection process and US Imaging has made all of the requested corrections, US Imaging will deliver a final corrected set of images and indexes to the County for Tri Min to import into Indexing System.

**ESTIMATED INVESTMENT for Microfiche Project**

**Full Index 165,096 Documents**

165,096 Documents @	<u>\$0.25</u> Per Document to Single Index	=	\$41,274.00
	<b>Total Investment</b>	=	<b><u>\$41,274.00</u></b>

*The proposed quantities above are estimated, invoiced quantities will be actual. Invoices will be issued when at Stage 1, Stage 2 and Stage 3. Stage 3 can be divided into multiple shipments & Invoices if desired.*

*All hard drives, images and indexes are the exclusive property of the County. US Imaging will not reproduce or distribute Oconto County images and/or indexes to any other entity except Oconto County.*

RESOLUTION # 8 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL OF REVISED OPERATIONS AND MAINTENANCE AGREEMENT FOR J DOUGLAS BAKE MEMORIAL AIRPORT

WHEREAS, the existing agreement regarding compensation states Commissioners shall be paid the same per diem and mileage that is paid to the Oconto County Board Supervisor; and

WHEREAS, City of Oconto officials have requested that be changed to reflect Commissioners are to be paid by their respective organization and their respective pay policies as indicated in the attached Second Amended Agreement; and

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby approve the Second Amended Operations and Maintenance Agreement for the J Douglas Bake Memorial airport contingent upon City of Oconto approval.

Submitted this 18<sup>th</sup> day of February, 2016

By: FINANCE & INSURANCE COMMITTEE

Leland T. Rymer, Chairperson  
Greg Sekela  
Paul Bednarik  
Doug McMahon  
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

\_\_\_\_\_  
Initials of Date  
Corp. Counsel Reviewed

SECOND AMENDED  
OPERATION AND MAINTENANCE  
AGREEMENT FOR  
J. DOUGLAS BAKE MEMORIAL AIRPORT

This second amended agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between OCONTO COUNTY, hereinafter referred to as the "COUNTY", and the CITY OF OCONTO, hereinafter referred to as the "CITY".

WHEREAS, the COUNTY and the CITY have jointly maintained and operated the J. Douglas Bake Memorial Airport, a/k/a the Oconto County and City of Oconto Municipal Airport, hereinafter referred to as the "AIRPORT" since approximately 1959; and

WHEREAS, the COUNTY and CITY entered into a written agreement on July 22, 2004 to restate, confirm and clarify the manner in which the AIRPORT is to be jointly operated, maintained and improved by the COUNTY and CITY, as amended April 29, 2009.

WHEREAS, the July 22, 2004 agreement, as amended April 29, 2009, needs to be further amend to revise the manner of compensation paid to the members of the Airport Commission.

NOW, THEREFORE, in consideration of the benefits, covenants, and agreements set forth in this agreement, the COUNTY and the CITY Agree as follows:

1. Intent. It is the intent of the COUNTY and CITY in entering into this agreement that the AIRPORT be operated, maintained, and improved in a cost effective manner for the benefit of all the citizens of Oconto County.

2. Authority. This agreement is made pursuant to the authority given to counties and cities at Sec. 66.0301 and Sec. 114.14, Wis. Stats.

3. Airport Commission. The AIRPORT shall be controlled, operated, and maintained by an AIRPORT COMMISSION, hereinafter referred to as the COMMISSION.

4. Powers. The COMMISSION shall have the powers and duties set forth in Sec. 114.14, Wis. Stats., subject to the availability of moneys appropriated by the CITY and COUNTY for AIRPORT operations, maintenance, and improvements.

5. Commissioners. The COMMISSION shall consist of five (5) persons. Any person appointed to the COMMISSION shall be interested in aeronautics. The term of commissioners shall be four (4) years. The CITY and COUNTY shall each appoint two (2) persons to the COMMISSION and alternate appointing the fifth Commissioner. The CITY shall make the first appointment of the fifth Commissioner. The COMMISSION may make a recommendation to the CITY or COUNTY, as the case may be, concerning the appointment of the fifth member of the COMMISSION. The terms of the commissioners are as follows:

1<sup>st</sup> COUNTY APPOINTEE: January 1, 2001 to December 31, 2004, and every four (4) years thereafter;

1<sup>st</sup> CITY APPOINTEE: January 1, 2002 to December 31, 2005, and every four (4) years thereafter;

2<sup>nd</sup> COUNTY APPOINTEE: January 1, 2003 to December 31, 2006, and every four (4) years thereafter;

2<sup>nd</sup> CITY APPOINTEE: January 1, 2004 to December 31, 2007, and every four (4) years thereafter;

ALTERNATING COUNTY/CITY APPOINTEE: January 1, 2010 to December 31, 2013, and every four (4) years thereafter.

In the case of the COUNTY, commissioners shall be appointed by the Chairperson subject to the approval of the County Board. In the case of the CITY, commissioners shall be appointed by the Mayor subject to approval of the Common Council.

6. Compensation. Commissioners appointed by the COUNTY are paid per county policy and out the county budget. Commissioners appointed by the CITY are paid per city policy and out of the City budget. City policy as of now is not to pay any per diem. This would go into effect the 1<sup>st</sup> of the month after approval of both the COUNTY and CITY.

7. Depository of Funds. All moneys appropriated for AIRPORT operations, maintenance, and improvements shall be deposited with the City Clerk/Treasurer of the CITY. These moneys shall be kept in a special fund and only paid out on order of the COMMISSION.

8. Airport Manager. The COMMISSION may employ an Airport Manager as authorized in Sec. 114.14(3)(a), Wis. Stats. The COMMISSION shall establish a job description and compensation for the Airport Manager. The COMMISSION shall be responsible for hiring, supervising, and disciplining the Airport Manager. The CITY shall make available to the Airport Manager the same employee benefits that are available to similar CITY employees. The COMMISSION shall pay the CITY the full cost of providing these benefits. The CITY shall make a reasonable effort to provide the COMMISSION with workers compensation insurance coverage under the CITY's workers compensation insurance policy. The COMMISSION shall

pay the CITY the full cost of providing this insurance coverage. The CITY shall provide the COMMISSION with administrative payroll related services including the withholding and payment of federal and state income taxes and FICA taxes.

9. Annual Report. The COMMISSION shall prepare and submit an annual report to the COUNTY and CITY. The report shall be submitted to the COUNTY and CITY no later than April 1<sup>st</sup> of each year and shall include information on AIRPORT expenditures and revenues, information on past and present AIRPORT activity, information on proposed improvements for the next five (5) years and any other information that the COMMISSION may deem appropriate.

10. Budget Process. The COMMISSION shall submit a proposed annual budget to the COUNTY and CITY. This budget shall be submitted in the manner and at the time required by each municipality. Following review of the COMMISSION'S annual budget by the COUNTY and CITY, the Finance Committees of the COUNTY and CITY shall meet to review the AIRPORT'S budget. This meeting shall be held prior to the approval of the annual AIRPORT appropriation by the County Board and Common Council. The purpose of this meeting is to resolve any differences in the AIRPORT'S appropriate that the respective Finance Committee intent to recommend to their governing bodies for adoption. Following the meeting of the Finance Committees of the COUNTY and CITY, the governing bodies of the COUNTY and CITY shall adopt an annual appropriation for the operation, maintenance, and improvement of the AIRPORT.

11. Annual Appropriation. The COUNTY and CITY shall annually appropriate an equal amount for the operation, maintenance, and improvement of the AIRPORT. If, as a result of the budget process, the COUNTY and CITY adopt different annual appropriations, the lower of the two appropriations shall be utilized to establish the total annual appropriation for the AIRPORT. For example, if the COUNTY approves an annual AIRPORT appropriation of \$20,000.00 and the CITY approves \$15,000.00, the AIRPORT'S total annual appropriation would be \$30,000.00 with the CITY appropriating \$15,000.00 and the COUNTY \$15,000.00.

12. Notice. Any notice concerning this agreement shall be sent to the following:

Oconto County:           Oconto County Clerk  
                                  Oconto County Courthouse  
                                  301 Washington Street  
                                  Oconto, WI 54153

City of Oconto:           City of Oconto Clerk  
                                  1210 Main Street  
                                  Oconto, WI 54153

13. Entire Agreement. This agreement represents the entire agreement between the parties and may only be modified in writing signed by the COUNTY and CITY.

14. Effective Date. This agreement shall become effective when it is adopted by the governing bodies of the CITY and COUNTY.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the date and year first above written.

OCONTO COUNTY

CITY OF OCONTO

BY: \_\_\_\_\_  
Leland T. Rymer  
Chairperson

BY: \_\_\_\_\_  
Victoria Bostedt  
Mayor

Attest: \_\_\_\_\_  
Kim Pytleski  
Oconto County Clerk

Attest: \_\_\_\_\_  
Sara Perrizo  
City of Oconto Administrator

RESOLUTION # 9 - 20

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: RESOLUTION TO WAIVE §5.101(6), OCONTO COUNTY CODE OF ORDINANCES AS TO TAX PARCEL NUMBERS 008-58250113D & 008-58250113E

The County Board of Supervisors of Oconto County, Oconto, Wisconsin, duly assembled at its regular meeting begun on the 18<sup>th</sup> day of February, 2016 does resolve as follows:

WHEREAS, Oconto County has taken tax deeds to the property identified by Tax Parcel #'s 008-58250113D and 008-58250113E; and

WHEREAS, §5.101(6), Oconto County Code of Ordinances, permits Oconto County to allow a prior owner to repurchase the tax-deeded property for a period of one (1) year by paying all taxes due at the time of the repurchase; and

WHEREAS, §5.101(7) Permits Oconto County to waive the prior owner's right to repurchase, if that waiver is in the best interest of Oconto County; and

WHEREAS, the Forest, Parks and Recreation/Land Information Systems Committee has considered the interests of Oconto County with regard to said parcels of property and has determined that it serves the interests of Oconto County to waive the one (1) year buy back provision, as it relates to said parcels of property;

NOW THEREFORE BE IT RESOLVED, as to Tax Parcel #'s 008-58250113D and 008-58250113E the one year owner buy back period is waived as of February 18, 2016, and the owner shall no longer have the right to repurchase the property by paying all taxes due;

BE IT FURTHER RESOLVED, that said property shall be held for sale by Oconto County forthwith.

Submitted this 18<sup>th</sup> day of February, 2016.

By: FOREST, PARKS & RECREATION/LAND INFORMATION SYSTEMS

Gregory Sekela                      Judith Buhrandt  
Richard Nelson                      Robert Pott  
Al Stranz

Reviewed by Corporation Counsel:

Adopted by Vote:

Cam                      02.03.2016  
Initials of                      Date  
Corp. Counsel                      Reviewed

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

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RESOLUTION # 10 - 16

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TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **APPROVAL OF NEW POSITION – CONSERVATION PLANNER IN THE LAND CONSERVATION OFFICE**

WHEREAS, a donation of \$140,000 from ST Paper for the purpose of working with Oconto County farmers to reduce runoff into Green Bay; and

WHEREAS, the Land Conservation Committee and the Personnel & Wages Committee reviewed and are recommending approval of this temporary full-time position; and

WHEREAS, this position was scored by Carlson Dettman, which resulted in a Grade of J (\$22.00/hr. to \$28.28/hr.) and the position will be entitled to receive full-time benefits.

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approve this new position of Conservation Planner (description attached)

Submitted this 18<sup>th</sup> day of February, 2016

BY: Land Conservation Sub-Committee	Personnel & Wages Committee
Buzz Kamke	Gerald Beekman
Terry Brazeau	Ron Korzeniewski
Darrel Pagel	Elmer Ragen
Ken Linzmeyer	Melissa Wellens
David Christianson	Guy Gooding

*Reviewed by Corporation Counsel:*

*Adopted by Vote:*

*CUM*                      *02.10.2016*

*Ayes:*            *Nays:*            *Absent:*

*Initials of  
Corp. Counsel*

*Date  
Reviewed*

## Oconto County - Job Description

**Job Title:** Conservation Planner  
**Position #:** TBD  
**Department:** Land & Water Resources  
**Division:** Land Conservation  
**Reports To:** County Conservationist  
**FLSA Status:** Nonexempt  
**Pay Classification:** Grade J  
**Work Comp Code:** 9413  
**EEO Code:** 06-03  
**Approved Date:** 08/05/2014

### SUMMARY

The Conservation Planner is a position of the Oconto County Land Conservation Division of the Land and Water Resource Department. He/She is technically responsible to the LCD supervisors and the County Conservationist and will assist them to carry out their duties according to the Land Conservation Division Annual Plan of Operations. The main programs but not inclusive are the Oconto County Land and Water Resource Management Plan, Oconto County Animal Waste ordinance, Soil and Water Resource Management Grant program, Wildlife Damage Claims and Abatement Program, Shoreline Restoration, Farmland Preservation, Grant/Plan Writing, and Target Resource Management Grant.

Employee will work closely and cooperatively with county, state and federal employees on matters and projects relating to natural resource planning and development.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following, but are not limited to:

Assist landowners with carrying out county, state and federal conservation programs / ordinances requirements.

Provides technical assistance and guidance to individuals and groups of landowners or operators in developing resource conservation plans in accordance with prescribed standards.

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Assist landowners by completing full farm inventories, assessing conservation needs, proposing and explaining needs to landowners or operators.

Assist landowners by writing conservation plans, oversee implementation of plan and follow up monitoring and site reviews for required compliance.

Responsible for review of nutrient management plan compliance.

Assist landowners in design, planning layout application, inspect installations and maintenance of planned agronomic soil and water conservation practices.

Conduct surveys with engineering transit and level, laser level and GPS survey equipment.

Draft and design using computer assisted drafting and NRCS technical standards.

Determine feasibility of conservation practices for cost share funding through multiple programs.

Contact landowners when assistance is needed or eligible for funding or enforcement of the Oconto County Animal Waste Ordinance.

Provides educational information through brochures, reports and in person presentations to individuals and groups.

Keeps daily reports of activities.

Inventories land use and manure runoff and inputs data into computer software for prioritizing NR 151 compliance.

May be required to work out of normal work hours when needed for construction purposes, educational activities or emergency manure spills, including evenings and weekends.

#### **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities.

#### **SUPERVISION RECEIVED**

Employee receives some guidance and oversight, referring unusual matters to supervisor.

#### **QUALIFICATIONS**

Bachelor of Science degree in a natural resource field, such as soils, geology, hydrology, natural resource management, environmental science or similar fields of study or an Associate's degree (A. A.) or equivalent from two-year college or technical school and 2 years related experience and/or training; or an acceptable equivalent combination of education and experience.

#### **LANGUAGE SKILLS**

Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

#### **MATHEMATICAL SKILLS**

Ability to apply advanced mathematical concepts such as exponents, logarithms, quadratic equations, and permutations. Ability to apply mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

#### **REASONING ABILITY**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

#### **CONFIDENTIALITY**

Employee occasionally works with confidential inventory data of programs which identifies landowners that are high priority and required to comply. Handles personal identification and tax information of participants in some programs.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

Valid Drivers license with insurance.

**MATERIALS AND EQUIPMENT USED**

General office equipment, computer, keyboard, printer, calculator, photocopier, Transits, Total Stations, Levels, Laser Levels, GPS survey grade equipment and related components, concrete testing equipment, soil and water sampling equipment and CAD.

**PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand; walk; use hands to finger, handle, or feel; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and smell. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus while they are working with CAD, drafting, surveying equipment and while out in the field judging distances and identification of plants and materials.

**WORK ENVIRONMENT**

While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to moving mechanical parts, fumes or airborne particles, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate. However, noise may occasionally be high at construction sites during construction of conservation practices. In addition, employee can be exposed to animal attack during field work.

**DISCLAIMER**

The above statements are intended to describe the general nature of the job. They are not intended to be an exhaustive list of specific responsibilities, duties and skills required by personnel so classified.

*Oconto County is an Equal Opportunity and Affirmative Action Employer. In compliance with the American with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer*

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RESOLUTION # 11 - 16

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TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **APPROVAL OF LAW ENFORCEMENT CENTER PROJECT CHANGE ORDER REQUEST #13**

WHEREAS, during construction of the Law Enforcement Center, it was determined that various changes were necessary to correct plan designs per construction bulletin #3; and

WHEREAS, proposals from numerous project vendors were obtained (attached) to address these issues at a cost of \$52,874.59; and

WHEREAS, the Law Enforcement/Judiciary Committee and the Public Property Committee have reviewed their requested change order and recommend approval.

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approve Law Enforcement Center Project Change Order Request #13 at a cost of \$52,874.59.

Submitted this 18<sup>th</sup> day of February, 2016

BY: Law Enforcement/Judiciary Committee

Public Property Committee

Gerald Beekman  
Paul Bednarik  
Buzz Kamke  
Dennis Kroll  
Melissa Wellens

Bill Grady  
Jim Lacourciere  
Robert Reinhart  
Doug McMahon  
Karl Ballestad

*Reviewed by Corporation Counsel:*

*Adopted by Vote:*

CAM

02.10.2016

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

*Initials of*

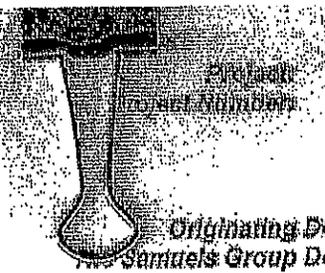
*Date*

*Corp. Counsel*

*Reviewed*



311 Financial Way  
 Suite 600  
 Wausau, WI 54981  
 716-842-2222



Oconto Co LEC  
 6813

Date: 1/11/2016

To: Oconto County  
 Attn: Kevin Hamann  
 301 Washington Street  
 Oconto, WI 54183

Originating Document:  
 Samuels Group Document

CBS  
 CAR13

Self-Performed Cost: \$0.00  
 Subcontractor Cost: \$52,874.69  
 Total Cost: \$52,874.69

Contract Time Extension: 0 days

Construction Bulletin 3 dated 11.25.2015: added shaftwall ceiling in Stair #1, Door #1166A add 45 min fire label & Door #2156 omit 45 min fire label, plumbing cleanouts (pipe & fittings, fixtures & equipment, and excavation), install HVAC VFD, welding receptacle feeders, added PCD doors, add W8x10 beam with bearing plates for grating support, add bearing plates for angle bearing, beam sizes increased on grid HK, add galvanized HSS 8x8 tube beam with intel plate, concrete added, revised detention doors, 6" CMU changed to 8" CMU, additional security door frames at Housing Pod, added toilet tissue holders at Housing Pod

Description of Proposal:

Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor	Total
						Labor	Material	Equipment	Lump Sum	
1	Appleton Lathing Corporation	S	1.00		2,428.00				\$ 2,428.00	\$ 2,428.00
2	Zelco Construction	S	1.00		1,435.00				\$ 1,435.00	\$ 1,435.00
3	Block Iron	S	1.00		401.00				\$ 401.00	\$ 401.00
4	Nirneger Steel	S	1.00		1,390.18				\$ 1,390.18	\$ 1,390.18
5	Johnson & Jonel	S	1.00		9,323.75				\$ 9,323.75	\$ 9,323.75
6	NEI	S	1.00		15,435.68				\$ 15,435.68	\$ 15,435.68
7	Fabcor	S	1.00		15,079.00				\$ 15,079.00	\$ 15,079.00
8	Hein Construction	S	1.00		7,385.00				\$ 7,385.00	\$ 7,385.00
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22	PM (6 hours per subcontractor coordinated)	L								
23	General Superintendent	L								
24	Coordination/Layout	L								
25	Pickup Truck	M								
26	Trucking & Deliveries	M								
27	Offices, office equipment & supplies	M								
28	Hoteling - Crane/Forklift	M								
29	Scaffold	M								
30	Gas & Oil	M								
31	Heat & Enclosures	M								
32	Heat & Enclosures	M								
33	Temporary Protection	M								
34	Temporary Protection	M								
35	SWPPP									
36	Safety									
37	Testing & Inspections									
38	Cleanup/Dumpsters									
39	Subtotal					0.00	0.00	0.00	\$ 52,874.69	\$ 52,874.69
40	Small Tools				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
41	Subtotal					0.00	0.00	0.00	\$ 52,874.69	\$ 52,874.69
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
43	Sales Tax				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
44	Fee - Design				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
46	As Built Drawings				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
47	Bond premium				0.00%	0.00	0.00	0.00	\$ 0.00	\$ 0.00
48	Total					0.00	0.00	0.00	\$ 52,874.69	\$ 52,874.69

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractors markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/Files

Issued By: The Samuels Group, Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

*Curt Schaefer*  
 Curt Schaefer  
 Project Manager

Owner  
 Kevin Hamann

1/20/2016  
 Date

Date

Date

RESOLUTION # 12 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL OF LAW ENFORCEMENT CENTER PROJECT CHANGE ORDER REQUEST #20

WHEREAS, during construction of the Law Enforcement Center, it was determined revisions in the detention equipment was necessary to comply with detention codes; and

WHEREAS, a proposal for the detention equipment vendor was obtained (attached) to correct these issues at a cost of \$12,004; and

WHEREAS, the Law Enforcement/Judiciary Committee and the Public Property Committee have reviewed this requested change and recommend approval.

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approve Law Enforcement Center Project Change Order Request #20 at a cost of \$12,004.

Submitted this 18<sup>th</sup> day of February, 2016

BY: Law Enforcement/Judiciary Committee

Public Property Committee

Gerald Beekman  
Paul Bednarik  
Buzz Kamke  
Dennis Kroll  
Melissa Wellens

Bill Grady  
Jim Lacourciere  
Robert Reinhart  
Doug McMahon  
Karl Ballestad

Reviewed by Corporation Counsel:

Adopted by Vote:

CMW 02.10.2016  
Initials of Date  
Corp. Counsel Reviewed

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_



311 Financial Way  
 Suite 300  
 Wausau, WI 54401  
 715-842-2222

Project:  
 Project Number:

Oconto Co LEC  
 8813

1/11/2016

Originating Document:  
 The Samuel Group Document:

Fabcor RFI Letter  
 CAR20

To: Oconto County  
 Attn: Kevin Hamann  
 301 Washington Street  
 Oconto, WI 54183

Self-Performed Cost: \$0.00  
 Subcontractor Cost: \$12,004.00  
 Total Cost: \$12,004.00  
 Contract Time Extension: 0 days

Description of Proposal:		Corrections/Revisions found in drawings and specifications to meet Detention Codes by Fabcor									
Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor		Total
						Labor	Material	Equipment	Lump Sum	\$	
1	Fabcor - Mark 1108 add 45 min. fire rating	S	1.00		60.00	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 60.00
2	Fabcor - Mark 1108F, 1108G, 1008H, 1108J, 1108K, 1110, 1150A, 1150B added 8-National Guard 5050C Anti-Lig x 17" seal and installation	S	1.00		481.00	\$ -	\$ -	\$ -	\$ -	\$ 481.00	\$ 481.00
3	Fabcor - Mark 1108 add smoke seal: 1-National Guard 5050C Anti-Lig x 17" seal and installation	S	1.00		58.00	\$ -	\$ -	\$ -	\$ -	\$ 58.00	\$ 58.00
4	Fabcor - Marks 1108, 1117, 1118A, 1118B, 1119, 1122, 1123, 1128A, 1128B, 1128A, 1128B, 1141A, 1167A, 1160A, 1181, 1171A, 1171B, 1188, 1206, 1210A, 1213, 1215A, 1215B, 1216D, 1216A, 1402, A/K1, A/K6, B1, B8, C1, D/E1, D/E12, F1A, F12, G1, G10, H1, H10, H12, J1, J8, L1, M1, N1, O1, P1, Q1, R1, S1A add KCE to the lock: 51-Brink KCE and installation	S	1.00		6,723.00	\$ -	\$ -	\$ -	\$ -	\$ 6,723.00	\$ 6,723.00
5	Fabcor - Revise to LCN 4610 series closers and set for 110 degree of swing. Add closer and installation to mark 1137	S	1.00		505.00	\$ -	\$ -	\$ -	\$ -	\$ 505.00	\$ 505.00
6	Fabcor - Marks 1108F, 1108G, 1108H, 1108J, 1108K, 1133, 1137, 1144, 1146, 1147, 1148, 1149, 1150A, 1167A, 1181, 1171A, 1171B, 1188, 1206, 1215B, 1220, 1221, 1222, 1223, A/K1, A/K6, A/K7, A/K8, B1, B8, C1, D/E1, D/E12, F1A, F12, G1, G10, H10, H12, J1, J8, L1, M1, N1, O1, P1, Q1, R1, S1A delete stops: 50-Credit Jalls J-7-B501 stop and installation	S	1.00		(700.00)	\$ -	\$ -	\$ -	\$ -	\$ (700.00)	\$ (700.00)
7	Fabcor - Marks 1133, 1160A, 1167A, 1181, 1171A, 1171B limit swing of door to 110 degrees. Revise closers and add DPS: LCN 4210 series closer (stop side mount), LCN 4510 series closer (hinge side mount), 6-Brink 201020 magnetic DPS and installation	S	1.00		538.00	\$ -	\$ -	\$ -	\$ -	\$ 538.00	\$ 538.00
8	Fabcor - Marks 1188, 1215B limit swing of door to 110 degrees. Revise closer and add DPS: LCN 4210 series closer (stop side mount), 2-Brink 201020 magnetic DPS and installation	S	1.00		212.00	\$ -	\$ -	\$ -	\$ -	\$ 212.00	\$ 212.00
9	Fabcor - Mark 1188 Add Hardware: 1-National Guard 425 threshold and installation	S	1.00		66.00	\$ -	\$ -	\$ -	\$ -	\$ 66.00	\$ 66.00
10	Fabcor - Mark 1188 Add Hardware: 1-National Guard 161SA weatherstrip and installation	S	1.00		118.00	\$ -	\$ -	\$ -	\$ -	\$ 118.00	\$ 118.00
11	Fabcor - Mark 1188 Add Hardware: 1-National Guard 800A sweep and installation	S	1.00		65.00	\$ -	\$ -	\$ -	\$ -	\$ 65.00	\$ 65.00
12	Fabcor - Mark 1188 Add Hardware: 1-National Guard 17 chip and installation	S	1.00		58.00	\$ -	\$ -	\$ -	\$ -	\$ 58.00	\$ 58.00
13	Fabcor - Mark 1215B Add Hardware: 1-National Guard 17 chip and installation	S	1.00		59.00	\$ -	\$ -	\$ -	\$ -	\$ 59.00	\$ 59.00
14	Fabcor - Mark 1133 Add KCE: 1-Brink KCE and installation	S	1.00		123.00	\$ -	\$ -	\$ -	\$ -	\$ 123.00	\$ 123.00
15	Fabcor - Revise glass make up DG07: Frame 1150C 23 sq ft x \$13.75	S	1.00		317.00	\$ -	\$ -	\$ -	\$ -	\$ 317.00	\$ 317.00
16	Fabcor - Mark 1211C revised to DG04 glass: Frame 1211C 17 sq ft x \$13.75	S	1.00		216.00	\$ -	\$ -	\$ -	\$ -	\$ 216.00	\$ 216.00
17	Fabcor - Mark 1218 revised to DG04 glass: only marked glass for frame mark 1218A- 221 sq ft x \$13.75	S	1.00		3,039.00	\$ -	\$ -	\$ -	\$ -	\$ 3,039.00	\$ 3,039.00
18						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	PM (6 hours per subcontractor coordinated)	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	General Superintendent	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	Coordination/ layout	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	Pickup Truck	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	Trucking & Deliveries	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Offices, office equipment & supplies	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	Hoisting - Crane/Forklift	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26	Scarfold	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Gas & Oil	L				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



RESOLUTION # 13 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL OF LAW ENFORCEMENT CENTER PROJECT CHANGE ORDER REQUEST #23

WHEREAS, in the original bidding process, rammed aggregate piers were scheduled to be drilled near the existing 911 dispatch center, but before bidding occurred, it was determined that those could not be done in that location, thus it was removed from the bidding process; and

WHEREAS, a conventional drilled pier was needed but failed to be included in the final accepted bids; and

WHEREAS, these piers are necessary for the project to be completed and thus were installed by low bidder, Midwest Drilled Foundations & Engineering, Inc., for the conventional drilled piers at a cost of \$18,600.

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approve Law Enforcement Center Project Change Order Request #23 at a cost of \$18,600.

Submitted this 18<sup>th</sup> day of February, 2016

BY: Law Enforcement/Judiciary Committee

Public Property Committee

Gerald Beekman  
Paul Bednarik  
Buzz Kamke  
Dennis Kroll  
Melissa Wellens

Bill Grady  
Jim Lacourciere  
Robert Reinhart  
Doug McMahan  
Karl Ballestad

Reviewed by Corporation Counsel:

Adopted by Vote:

Cam

02.10.2016

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Initials of

Date

Corp. Counsel

Reviewed



311 Financial Way  
 Suite 300  
 Wausau, WI 54401  
 715-842-2222

Project:  
 Project Number:

Oconto Co LEC  
 6813

1/22/2016

Originating Document: MW Drill Fnd & Eng Invoice  
 The Samuels Group Document: **CAR23**

To: Oconto County  
 Attn: Kevin Hamann  
 301 Washington Street  
 Oconto, WI 54153

Self-Performed Cost: \$0.00  
 Subcontractor Cost: \$18,600.00  
 Total Cost: \$18,600.00

Contract Time Extension: 0 days

Description of Proposal: Drill (2) 24" x 30' drilled piers

Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor Lump Sum	Total
						Labor	Material	Equipment		
1	Midwest Drilled Foundations & Engineering, Inc.	S	1.00		18,600.00				18,600.00	18,600.00
2										
3										
4										
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22	PM (6 hours per subcontractor coordinated)	L								
23	General Superintendent	L								
24	Coordination/ layout	L								
25	Pickup Truck	E								
26	Trucking & Deliveries	E								
27	Offices, office equipment & supplies	E								
28	Hoisting - Crane/Forklift	E								
29	Scaffold	E								
30	Gas & Oil	M								
31	Heat & Enclosures	L								
32	Heat & Enclosures	M								
33	Temporary Protection	L								
34	Temporary Protection	M								
35	SWPPP									
36	Safety									
37	Testing & Inspections									
38	Cleanup/Dumpsters									
39	Subtotal					0.00	0.00	0.00	18,600.00	18,600.00
40	Small Tools				0.00%	0.00	0.00	0.00	0.00	
41	Subtotal					0.00	0.00	0.00	18,600.00	18,600.00
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	0.00	
43	Sales Tax				0.00%	0.00	0.00	0.00	0.00	
44	Fee - Design				0.00%	0.00	0.00	0.00	0.00	
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	0.00	
46	As Built Drawings				0.00%	0.00	0.00	0.00	0.00	
47	Bond premium				0.00%	0.00	0.00	0.00	0.00	
48	Total					0.00	0.00	0.00	18,600.00	18,600.00

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractor's markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/Files

Issued By: The Samuels Group, Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

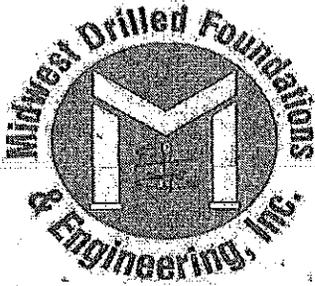
*Kevin Hamann*  
 Project Manager  
 Con Schelcher

Owner  
 Kevin Hamann

1/22/2016  
 Date

Date

Date



**Midwest Drilled Foundations &  
Engineering, Inc.**

200 S Prairie Ave  
Waukesha, WI 53186

Phone: (262) 436-0392

Fax: (262) 436-0393

# Invoice

Invoice Number	2513
Invoice Date	1/13/2016

Bill To: Samuels Group  
311 Financial Way Suite 300  
Wausau, WI 54401

Re: Oconto County LEC-Addition

Our Job No	Customer Job No	Customer PO	Payment Terms	Due Date
15-093			Net 30 Days	2/12/2016
Description				Price

Work completed at Oconto County LEC-Addition

Drill (2) 24" x 30' drilled piers

18,600.00

Subtotal \$	18,600.00
Retainage \$	0.00
<b>Total Due \$</b>	<b>18,600.00</b>

*Thank you for your business!*

RESOLUTION # 14 - 15

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **Approval of Revised Sick Leave Payout Plan**

WHEREAS, county provides 5 paid days annually to any employee who is at the max of sick day accumulation and has not used any sick time in a 12 month period, and

WHEREAS, this benefits costs the county approximately \$40,000 to \$45,000 a year, and

WHEREAS, no other comparable county provides such a benefit, and

WHEREAS, the Personnel & Wages Committee, at their February 5, 2016 meeting, recommended changing the sick leave payout policy as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2016	5 day payout (as is)
2017	4 day payout
2018	3 day payout
2019	2 day payout
2020	1 day payout
2021	eliminated

WHEREAS, the new plan does not apply to the Sheriff Deputies WPPA Union employees or Sheriff Supervisory Group as that is set by contract.

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors do hereby approve the new sick leave payout policy as detailed above.

Submitted this 18th day of February, 2016

BY: PERSONNEL & WAGES COMMITTEE

- Gerald Beekman, Chairperson
- Elmer Ragen
- Ron Korzeniewski
- Guy Gooding
- Melissa Wellens

Reviewed by Corporation Counsel:

Adopted by Vote:

CAM

02.08.2016

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

Initials of  
Corp. Counsel

Date  
Reviewed

22

RESOLUTION # 15 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **Approval of Elected Officials Salary Schedule**

WHEREAS, State Statutes 59.22(1) requires that the compensation to be paid to an elected official shall be established before the earliest time for filing of nomination papers; and

WHEREAS, that the date is April 15, 2016; and

WHEREAS, the Personnel & Wages Committee has reviewed the current salaries of the elected officials, and are recommending the following amounts, with corresponding grade and step per County compensation plan:

<u>OFFICIALS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Treasurer	\$60,606	\$60,606	\$62,010	\$62,010
Register of Deeds	\$60,606	\$60,606	\$62,010	\$62,010
Clerk	\$60,606	\$60,606	\$62,010	\$62,010

THEREFORE BE IT RESOLVED, that the Oconto County Board of Supervisors approve salaries for the following elected officials as set forth above:

BE IT FURTHER RESOLVED THAT the elected officials listed above shall be subject to the provisions of the fringe benefit programs as set forth in the County Employee Manual, except as otherwise required by State Law.

Submitted this 18th day of February, 2016

BY: Personnel & Wages Committee      Finance & Insurance Committee

Gerald Beekman  
Ron Korzeniewski  
Melissa Wellens  
Elmer Ragen  
Guy Gooding

Lee Rymer  
Gregory Sekela  
Paul Bednarik  
Doug McMahon  
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

\_\_\_\_\_  
Initials of      Date  
Corp. Counsel      Reviewed

**Elected Officials**

<u>Position</u>	<u>Current</u>							<u>7 YR AVERAGE</u>
	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	
County Treasurer	\$57,189 1.0%	\$57,761 1.0%	\$58,339 1.0%	\$60,606 3.9%	\$60,606 0.0%	\$62,010 2.3%	\$62,010 0.0%	1.3%
County Register of Deeds	\$57,189 1.0%	\$57,761 1.0%	\$58,339 1.0%	\$60,606 3.9%	\$60,606 0.0%	\$62,010 2.3%	\$62,010 0.0%	1.3%
County Clerk	\$58,922 1.0%	\$59,511 1.0%	\$60,106 1.0%	\$60,606 0.8%	\$60,606 0.0%	\$62,010 2.3%	\$62,010 0.0%	0.9%
<b>5 YR AVERAGE</b>								
Clerk of Courts	\$56,087 1.5%	\$58,559 4.4%	\$60,060 1.0%	\$60,060 0.8%	\$61,563 0.0%	N/A	N/A	1.5%
Sheriff	\$76,466 1.5%	\$79,477 3.9%	\$81,557 2.6%	\$83,658 2.6%	\$83,658 0.0%	N/A	N/A	2.1%

REPORT

TO: The Members of the Oconto County Board of Supervisors

RE: **RE-APPOINTMENT – NEWCOM COMMITTEE MEMBER**

I have formally re-appointed Supervisor Dennis Kroll, 7422 Kroll Lane, Pulaski, WI 54162, to serve as the County's representative on the 16 County Northeast Wisconsin Public Safety Communications Group (NEWCOM) Committee, after receiving a recommendation from the Law Enforcement/Judiciary Committee; whose two year term of office will expire March, 2016; and hereby ask for confirmation of this re-appointment.

Submitted this 18<sup>th</sup> day of February, 2016

BY: Leland T. Rymer, Chairperson  
**OCONTO COUNTY BOARD OF SUPERVISORS**

Confirmed by Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

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**REPORT**

TO: The Members of the Oconto County Board of Supervisors

RE: **RE-APPOINTMENT – BAY LAKE REGIONAL PLANNING COMMISSION**

I have formally re-appointed Dennis Kroll, 7422 Kroll Lane, Pulaski, WI to the Bay Lake Regional Planning Commission, whose 2 year term will expire April 2018, and hereby ask for confirmation of this re-appointment.

Submitted this 21<sup>st</sup> day of April, 2016

**BY: Leland T. Rymer, Chairperson  
OCONTO COUNTY BOARD OF SUPERVISORS**

Confirmed by Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

B

**REPORT**

TO: The Members of the Oconto County Board of Supervisors  
RE: **RE-APPOINTMENT – NICOLET FEDERATED LIBRARY SYSTEM BOARD**

I have formally re-appointed Kenneth Harter, 305 N. Oakland Avenue, Oconto Falls, WI to the Nicolet Federated Library System Board for a term of 3 years, ending December 2018 and hereby ask for confirmation of this re-appointment.

Submitted this 18<sup>th</sup> day of February, 2016

BY: Leland T. Rymer, Chairperson  
**OCONTO COUNTY BOARD OF SUPERVISORS**

Confirmed by Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_

C



ADMINISTRATIVE COORDINATOR  
KEVIN HAMANN  
OCONTO COUNTY COURTHOUSE  
301 WASHINGTON ST  
OCONTO WI 54153-1699  
920-834-6811 ♦ FAX 920-834-6400

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## New Law Enforcement Center Update

February 9, 2016

### Property Acquisition

No activity

### Project Funding/Financing/Budget:

Please see attached updated spreadsheet prepared by the Finance Director. Also included is the transaction report for January.

\$15,406,312.75 bonds/notes was deposited into our account on February 4.

### Project Progress/Timeline:

See attached timeline. Also see county website, LEC Tab, for pictures of the construction. It is updated at least once per week.

E

OCONTO COUNTY  
LAW ENFORCEMENT CENTER (LEC) PROJECT  
FUND 4001

CONTRACTS 4320 added 1/2016  
 \$ 298,844 \$ 43,243 \$ 1,275,700 \$ 1,700,000 \$ 1,455,000 \$ 27,267,213 \$ 34,751,220

DATE	FUNDING	CONSULTING	SAMPLES GROUP	POTTER LAWSON	PROPERTY LAND ACQUISITION COSTS	OTHER LAND COSTS	CONSTRUCTION COST	BALANCE	Monthly & Total Costs
12/31/2013	\$ 3,000,000							\$ 3,000,000	
3/28/2014		640.00			1,200.00			\$ 2,998,160	1,840.00
4/11/2014					36.00			\$ 2,998,124	36.00
4/25/2014		36,160.00						\$ 2,998,124	
5/30/2014		11,175.00			125.00			\$ 2,961,839	36,285.00
JUNE 2014		60,796.00						\$ 2,950,664	11,175.00
JULY 2014					1,600.00			\$ 2,888,328	62,896.00
AUGUST 2014	2,000,000	29,122.08			159,207.46			\$ 2,729,121	159,207.46
SEPT 2014		18,922.04	10,700.00	37,020.07	494,923.18			\$ 4,205,075	524,045.26
OCT 2014		20,880.85		56,509.16	15,072.90			\$ 4,123,860	81,715.01
NOV 2014		10,978.30		100,157.79	100,110.52			\$ 3,945,860	177,500.53
DEC 2014		27,815.13		55,944.59	415,169.16			\$ 3,419,594	526,505.25
JAN 2015		18,444.37		74,827.38	133,133.67			\$ 3,203,261	216,293.39
FEB 2015		12,446.44		191,580.00	22,173.37			\$ 3,106,260	97,000.75
MAR 2015		17,416.69		93,903.32	62,376.45			\$ 2,833,860	272,400.82
APR 2015		5,021.81		88,978.36	8,250.21			\$ 2,622,493	211,366.70
MAY 2015	10,000,000.00	8,683.52	5,000.00	229,608.45	14,900.26	192,600.38	17,250.00	\$ 2,193,937	301,245.43
JUN 2015	1,750,000.00	750.00		20,223.50	2,923.50	259,500.00	32,819.12	\$ 1,469,831	177,672.07
JUL 2015				8,265.00	3,887.00		94,727.22	\$ 13,112,952	106,879.22
SEP 2015				21,190.00	120.00		173,484.82	\$ 12,917,407	195,544.82
OCT 2015				6,723.00	60.00		1,110,320.40	\$ 11,800,303	1,117,103.40
NOV 2015					12,694.15		1,128,220.31	\$ 10,659,389	1,140,914.45
DEC 2015					32,661.65		1,171,366.82	\$ 9,455,860	1,204,028.47
1/2016							2,084,973.03	\$ 7,370,387	2,084,973.03
2016	15,000,000.00	274,192.23	43,243.00	1,036,223.84	1,602,941.42	452,100.38	5,970,911.72	\$ 9,379,612.59	
To Date	\$ 31,750,000.00	\$ 274,192.23	\$ 43,243.00	\$ 1,036,223.84	\$ 1,602,941.42	\$ 452,100.38	\$ 5,970,911.72	\$ 9,379,612.59	
remaining	\$ 24,651.77	\$ -	\$ 4,000	\$ 243,696.16	\$ 97,058.58	\$ 712,899.62	\$ 21,296,301.28	\$ 22,374,607	
	ok to detail	ok to detail	ok to detail	ok to detail				8,402	committed to balance of contracts
	11,987	11,987	30,000	16,000				\$ 22,106,259.48	rental & misc income
	64,710	64,710							non-contract funds available
#3	7,982	7,982	9,243				575,000.00	7,378,790	cash balance
#4	44,100	44,100					353,600.00		
contracts approved	\$ 298,844	\$ 43,243	\$ 1,275,700	\$ 1,700,000	\$ 1,455,000	\$ 27,267,213	\$ 34,751,220	\$ 7,378,789.00	A/P (property taxes)

Account Year: 116  
 Period: 1  
 starting dept #: 00  
 ending dept #: 98

**TRANSACTION REGISTER FOR PERIOD 1**

Date: 1/30/2016

Acct#	Account	Dis#	Distribution	Transaction	Transaction Description	Date	Trans Amount	Check #	Vendor#
Fund: 4001	Department: 45	<b>LAW ENFORCEMENT CENTER</b>							
57210	CAPITAL-LAW ENFOR	8305	DESIGN	A/P 01/29/2016 WEEKLY 20	DIRECT PURCHASE NO. 7	1/27/0116	384,027.64	0	000008454
* Distribution Total:							\$384,027.64		
57210	CAPITAL-LAW ENFOR	8306	CONSTRUCTION	A/P 01/15/2016 WEEKLY 20	LEC WORK COMP	1/13/0116	12,256.00	0	000001421
				A/P 01/22/2016 WEEKLY 20	ADMIN/BIDDING	1/20/0116	14,496.20	152540	000008263
* Distribution Total:							\$26,752.20		
<b>57210 ** Account Total:</b>							<b>\$410,779.84</b>		

Account Year: 115  
 Period: 13  
 starting dept #: 00  
 ending dept #: 99

Date: 1/30/2016

## TRANSACTION REGISTER FOR PERIOD 13

Acct#	Account	Dist#	Distribution	Transaction	Transaction Description	Date	Trans Amount	Check #	Vendor#
Fund: 4001	Department: 45		LAW ENFORCEMENT CENTER						
57210	CAPITAL-LAW ENFORCEMENT	8305	DESIGN	A/P 01/08/2016 WEEKLY 20	LEC DIRECT PURCHASE APP 6	1/6/0116	269,546.03	0	000008454
				A/P 01/08/2016 WEEKLY 20	LEC DIRECT PURCHASE APP 5	1/6/0116	146,279.41	0	000008454
				* Distribution Total:			\$415,825.44		
57210	CAPITAL-LAW ENFORCEMENT	8306	CONSTRUCTION	A/P 01/08/2016 WEEKLY 20	REMOTE OPERATOR KIT	1/6/0116	13,600.00	0	000003689
				A/P 01/08/2016 WEEKLY 20	LEC WORK COMP	1/6/0116	4,557.00	152155	000001421
				LEC APP NO 11	LEC APP NO 11	1/7/0116	1,240,210.75	0	
				* Distribution Total:			\$1,258,367.75		
				57210 ** Account Total:			\$1,674,193.19		

ID	Task Name	Duration	Start	Finish	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
7	<b>Site Work</b>	462 days	Tue 8/4/15	Wed 5/10/17																
26	<b>Building Construction</b>	433 days	Mon 10/26/15	Wed 6/21/17																
27	<b>First Floor</b>	334 days	Mon 10/26/15	Thu 2/2/17																
28	Footings and Pads	80 days	Mon 10/26/15	Fri 2/12/16																
31	Exterior and Bearing CMU walls	50 days	Mon 11/30/15	Fri 2/5/16																
32	Structural Steel Seq. Four	2 days	Mon 2/8/16	Tue 2/9/16																
33	Structural Steel Seq. One & Two	7 days	Tue 2/9/16	Wed 2/17/16																
34	Structural Steel Seq. Three	16 days	Thu 2/18/16	Thu 3/10/16																
35	Structural Steel Seq. Five	5 days	Fri 3/11/16	Thu 3/17/16																
36	Structural Steel Seq. Six	5 days	Mon 3/21/16	Fri 3/25/16																
37	Structural Steel Seq. Seven	5 days	Mon 3/28/16	Fri 4/1/16																
38	CMU walls for Holding Cells and 1st Floor Cells	13 days	Fri 1/22/16	Tue 2/9/16																
39	Precast above Holding Cells	1 day	Fri 2/12/16	Fri 2/12/16																
40	Precast Mezz	2 days	Fri 2/19/16	Mon 2/22/16																
41	Temp Heat under Mezz	0 days	Mon 2/22/16	Mon 2/22/16																
42	Pour 2" topping	2 days	Mon 2/29/16	Tue 3/1/16																
43	Pour Curbs at Mezz	3 days	Wed 3/2/16	Fri 3/4/16																
44	Set HVAC equipment at Mezz	1 day	Mon 3/14/16	Mon 3/14/16																
45	Precast above Cells 1st Floor	3 days	Tue 2/2/16	Thu 2/4/16																
46	Precast above Cells 2nd Floor	4 days	Thu 2/18/16	Tue 2/23/16																
47	1st Floor Roof deck	5 days	Wed 2/24/16	Tue 3/1/16																
48	CMU walls for 2nd Floor Cells	10 days	Fri 2/5/16	Thu 2/18/16																
49	Start Temp Heating	0 days	Wed 2/10/16	Wed 2/10/16																
50	Steel Studs and Decking at North Entrance	10 days	Fri 3/11/16	Thu 3/24/16																
51	Steel Studs and Sheathing at Mezz	10 days	Fri 3/25/16	Thu 4/7/16																
54	Roofing	20 days	Wed 3/2/16	Tue 3/29/16																
55	Install Skylights	5 days	Wed 3/23/16	Tue 3/29/16																
56	Face Brick	60 days	Mon 2/8/16	Fri 4/29/16																
65	Ele. Rough-in's	210 days	Mon 11/9/15	Fri 8/26/16																
66	Plumbing Rough-in's	205 days	Mon 11/16/15	Fri 8/26/16																
96	<b>Second Floor</b>	224 days	Mon 3/28/16	Thu 2/2/17																
97	Roof Bar Joist	4 days	Mon 3/28/16	Thu 3/31/16																
98	Roof Decking	5 days	Fri 4/1/16	Thu 4/7/16																

Project: 2-4-2016  
Date: Thu 2/4/16

Task Split:

Progress Milestone:

Summary:

External Tasks:

External Milestone:

Deadline:

# Employee Update

# January 2016

## Retirements/Resignations/Terminations

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Hipke, Rose	Land Infor.	Office Help	01/06	\$11.81	LTE
Eagle, Barb	HHS	Secretary/Stat. Data	01/08	\$19.37	Retired
LaFave, Megan	Sheriff	Correctional Officer	01/09	\$18.52	Resigned
Lefevre, Andrew	Sheriff	Telecomm. (PT)	01/14	\$17.05	Resigned

## Promotions/Transfers

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Metzler, Debra	DA	Legal Sec./Adm Asst.	01/18	\$19.77	Replaced Shew

## New Hires

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Szczepaniec, Frank	Sheriff	Reserved Deputy	01/28	\$15.00	LTE

## Current External Recruitments

<u>Dept.</u>	<u>Position</u>	<u>Date Apps Due</u>	<u>Ad Wage Range</u>	<u>Comment</u>
Medical Examiner	Dep. Medical Exam.	Dec. 21	Varies	2 -start Feb. 4 & 5
District Attorney	Clerk Typist II	Jan. 28	\$17.05	Reviewing 41 Apps
Sheriff	Correction. Officer	Jan. 29	\$17.05	Reviewing 27 Apps
Extension	Prog. Asst (LTE)	Feb. 5	\$17.05	Taking Apps

As of February 4, 2016

G.