

**AMENDED AGENDA
(THURSDAY) APRIL 21, 2016 – 9:00 A.M.
OCONTO COUNTY BOARD OF SUPERVISORS MEETING
COUNTY BOARD ROOM #3041 – COURTHOUSE 3RD FLOOR – BLDG. A
301 WASHINGTON STREET, OCONTO WI 54153-1699**

This is an open meeting of the Oconto County Board of Supervisors. Notice of this meeting was given to the public at least twenty-four hours prior to the meeting, by forwarding the complete agenda to the newspapers and to all news media who have requested the same as well as by posting. Copies of the complete agenda were available for inspection at the Office of the County Clerk and from the County's website calendar: www.co.oconto.wi.us

1. Call to Order and Roll Call
2. The Pledge of Allegiance
3. The Invocation – Supervisor Nelson
4. Presentation of Awards and Recognition
5. Presentation of Communications and Petitions
6. Approval of Agenda:
 - A. Change in Sequence
 - B. Removal of Items
7. Approval of Previous Meeting Proceedings (To be placed on Supervisor's Desks)
8. Amend. Ord. #3135 – Zoning Change – Town of Brazeau (Rosner/Swenty) – Planning/Zoning Com
9. Amend. Ord. #3136 – Zoning Change – Town of How (Boettcher) – Planning/Zoning Com
10. Amend. Ord. #3137 – Zoning Change – Town of Lena (Dembroski) – Planning/Zoning Com
11. Amend. Ord. #3138 – Zoning Change – Town of Lena (Duame) – Planning/Zoning Com
12. Amend. Ord. #3139 – Zoning Change – Town of Oconto (Vandervelden) – Planning/Zoning Com
13. Amend. Ord. #3140 – Zoning Change – Town of Pensaukee (Lockstein) – Planning/Zoning Com
14. Amend. Ord. #3141 – Zoning Change – Town of Riverview (Pouwels) – Planning/Zoning Com
15. Res. #24 – Fair Housing Month – Finance/Insurance Com
16. Res. #25 – Approval of Revised Operations and Maintenance Agreement for Oconto – J. Douglas Bake Municipal Airport – Finance/Insurance Com
17. Res. #26 – State of Wisconsin Outdoor Motorized Recreation Trails Program – Forest, Parks & Recreation Com
18. Res. #27 – Oconto County Land Records Modernization Plan 2016-2018 – Forest, Parks & Recreation Com
19. Res. #28 – Utility Easement – Wisconsin Public Service Corporation – Chute Pond Park – Forest, Parks & Rec Com
20. Res. #29 – Approval to Hire Chief Deputy Sheriff – Law Enforcement/Judiciary Com
21. Res. #30 – Approval of Law Enforcement Center Project Change Orders – LE/J Com and Public Property Com
22. Res. #31 – Approve Contingency Budget Transfer – Administrative Coordinator – Personnel & Wages and F/I Com
23. Res. #32 – Purchase of Electric Cabinet Heater – Public Property Com
24. Res. #33 – Approval to Purchase SmartBoard – Technology Services Com and Health & Human Services Board
25. Committee and Departmental Reports:
 - A. Report – Re-appointment – Advisory Tourism Committee of the Northcentral ITBEC (Routheau-Boucher) – CB Chr
 - B. Report – Re-appointment – Advisory Tourism Committee of the Northcentral ITBEC (Sekela) – CB Chairman
 - C. Report – Re-appointment – Northwoods Rail Commission (Bednarik) – County Board Chairman
 - D. Report – Re-appointment – OCEDC Board of Directors (**Augustine**) – County Board Chairman
 - E. Report – Re-appointment – OCEDC Board of Directors (Stellmacher) – County Board Chairman
 - F. Report – Re-appointment – Oconto County Commission on Aging (Delzer) – County Board Chairman
 - G. Report – Re-appointment – Oconto County Commission on Aging (Schneider) – County Board Chairman
 - H. Report – Appointment – Oconto County Commission on Aging (Ballestad) – County Board Chairman
 - I. Report – Appointment – Oconto County Commission on Aging (Trever) – County Board Chairman
 - J. Report – Update on Law Enforcement Center – Law Enforcement/Judiciary Com
 - K. Report – Oconto County Economic Development Corporation (OCEDC) Update – OCEDC Com
 - L. Report – Employee Update – March 2016 – Personnel & Wages Com
26. Announcements/General Information (No Action to be taken)
27. Adjournment

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Oconto County Clerk's office at 920-834-6800 at least 24 hours before the meeting begins so that appropriate accommodations can be made. (TDD #920-834-7045)

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Courthouse Bldg. "A" Located at corner of Washington Street & Arbutus Avenue
Ramp Access from Washington Street Parking Lot Entrance

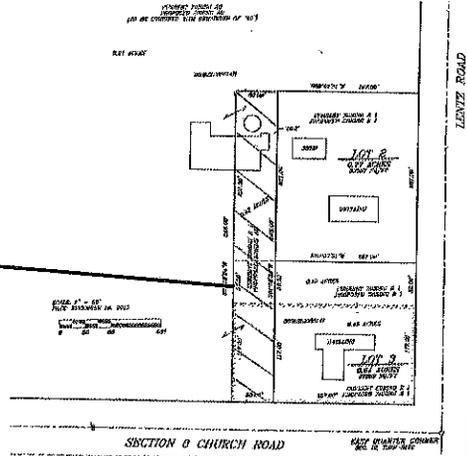
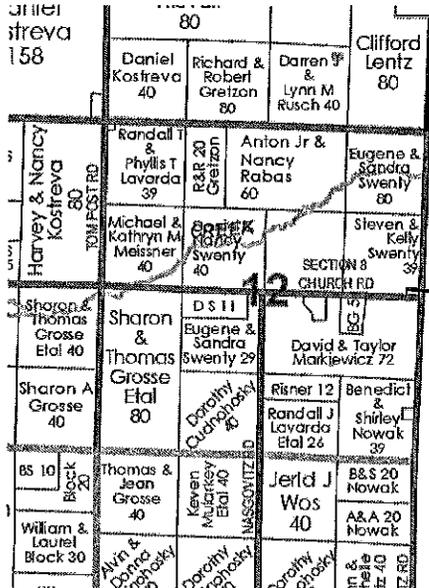
AMENDATORY ORDINANCE (MAP) NO. 3135

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #008-121200614B; 008-1212005141
 Part of Section 12, T30N, R19E, Town of Brazeau
 Existing Zoning: Residential Single Family
 Proposed Zoning: Agricultural
 PROPERTY OWNER: LEE ROSNER; EUGENE AND SANDRA SWENTY

FROM RESIDENTIAL SINGLE FAMILY DISTRICT TO AGRICULTURAL DISTRICT

Area to be rezoned



Planning & Zoning/Solid Waste Committee
 Submitted this 21ST day of April, 2016.

- Ron Korzeniewski, Chairman
- Terry Brazeau, Vice-Chair
- Ken Linzmeyer, Secretary
- Darrel Pagel
- David Christianson

Adopted by Vote:

Ayes: Nays: Absent:

8

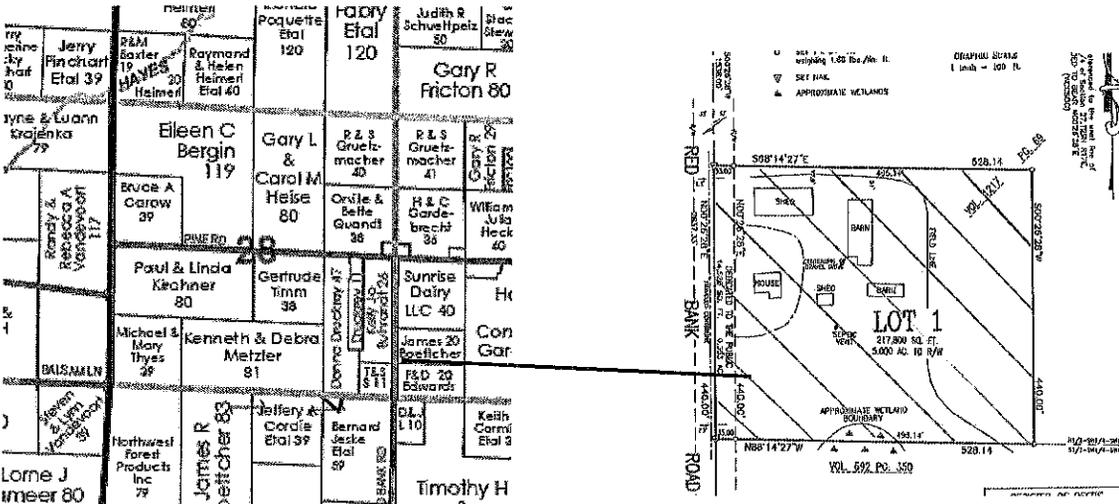
AMENDATORY ORDINANCE (MAP) NO. 3136

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #018-272701233
 Part of Section 27, T29N, R17E, Town of How
 Existing Zoning: Agricultural
 Proposed Zoning: Rural Residential
 PROPERTY OWNER: JAMES BOETTCHER

FROM AGRICULTURAL DISTRICT TO RURAL RESIDENTIAL DISTRICT

Area to be rezoned Rural Residential District



Planning & Zoning/Solid Waste Committee
 Submitted this 21st day of April, 2016.

Ron Korzeniewski, Chairman
 Terry Brazeau, Vice-Chair
 Ken Linzmeyer, Secretary
 Darrel Pagel
 David Christianson

Adopted by Vote:
 Ayes: Nays: Absent:

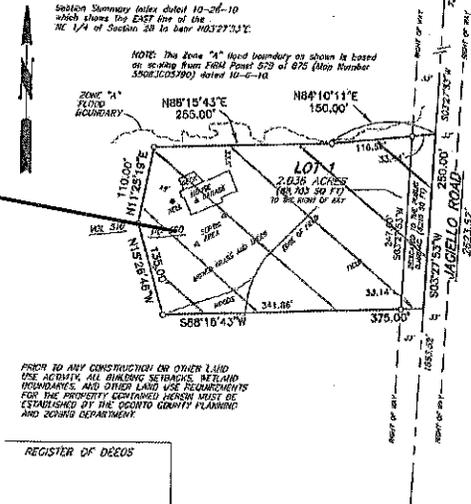
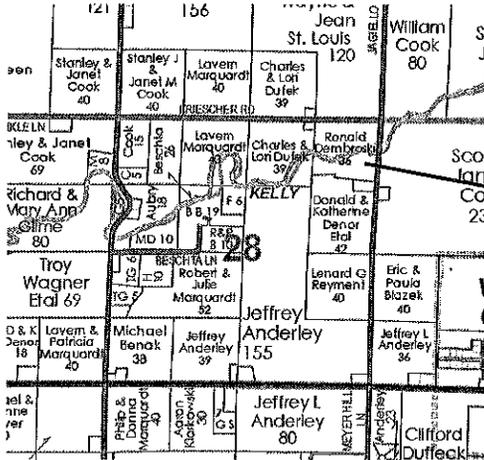
AMENDATORY ORDINANCE (MAP) NO. 3137

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #020-282800114
Part of Section 28, T29N, R20E, Town of Lena
Existing Zoning: Agricultural
Proposed Zoning: Rural Residential
PROPERTY OWNER: RONALD DEMBROSKI

FROM AGRICULTURAL DISTRICT TO RURAL RESIDENTIAL DISTRICT

Area to be rezoned Rural Residential District



BEFORE ANY CONSTRUCTION AND OTHER LAND USE ACTIVITY, ALL BUILDING SETBACKS, SETBACK BOUNDARIES, AND OTHER LAND USE REQUIREMENTS FOR THE PROPERTY GOVERNED HEREIN MUST BE ESTABLISHED BY THE OCONTO COUNTY PLANNING AND ZONING DEPARTMENT.

REGISTER OF DEEDS

Planning & Zoning/Solid Waste Committee
Submitted this 21st day of April, 2016.

- Ron Korzeniewski, Chairman
- Terry Brazeau, Vice-Chair
- Ken Linzmeyer, Secretary
- Darrel Pagel
- David Christianson

Adopted by Vote:
Ayes: Nays: Absent:

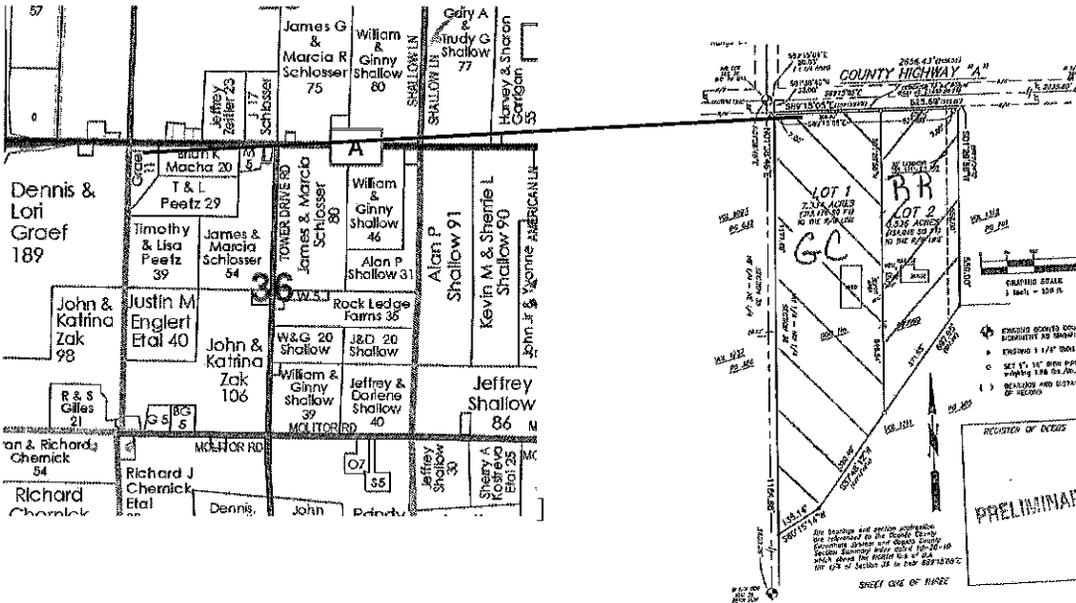
AMENDATORY ORDINANCE (MAP) NO. 3138

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #020-363601222
Part of Section 36, T29N, R20E, Town of Lena
Existing Zoning: Agricultural
Proposed Zoning: Rural Residential and General Commercial
PROPERTY OWNER: TODD DUAME

FROM AGRICULTURAL DISTRICT TO RURAL RESIDENTIAL DISTRICT AND GENERAL COMMERCIAL DISTRICT

Area to be rezoned Agricultural District and General Commercial District



Planning & Zoning/Solid Waste Committee
Submitted this 21st day of April, 2016.

- Ron Korzeniewski, Chairman
- Terry Brazeau, Vice-Chair
- Ken Linzmeyer, Secretary
- Darrel Pagel
- David Christianson

Adopted by Vote:
 Ayes: Nays: Absent:

11

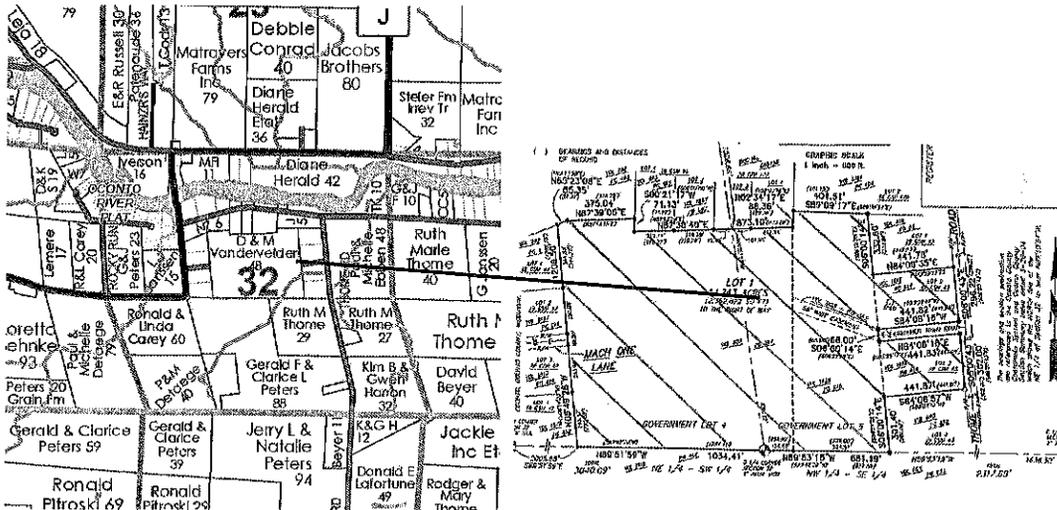
AMENDATORY ORDINANCE (MAP) NO. 3139

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #030-30320145B; 030-30320145C; 030-30320145B2A; 030-320145B2B, Part of Section 32, T28N, R21E, Town of Oconto
Existing Zoning: Rural Residential
Proposed Zoning: Agricultural
PROPERTY OWNER: DAVID AND MARY VANDERVELDEN

FROM RURAL RESIDENTIAL DISTRICT TO AGRICULTURAL DISTRICT

Area to be rezoned Agricultural District



Planning & Zoning/Solid Waste Committee
Submitted this 21st day of April, 2016.

Ron Korzeniewski, Chairman
Terry Brazeau, Vice-Chair
Ken Linzmeyer, Secretary
Darrel Pagel
David Christianson

Adopted by Vote:

Ayes: Nays: Absent:

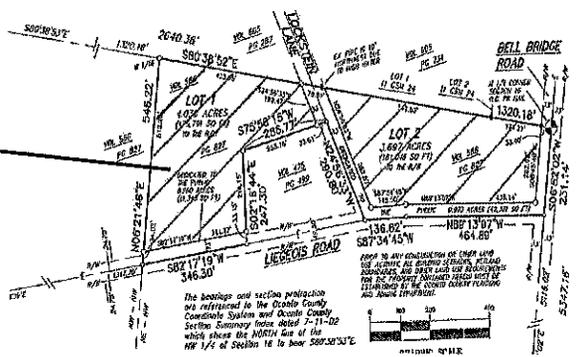
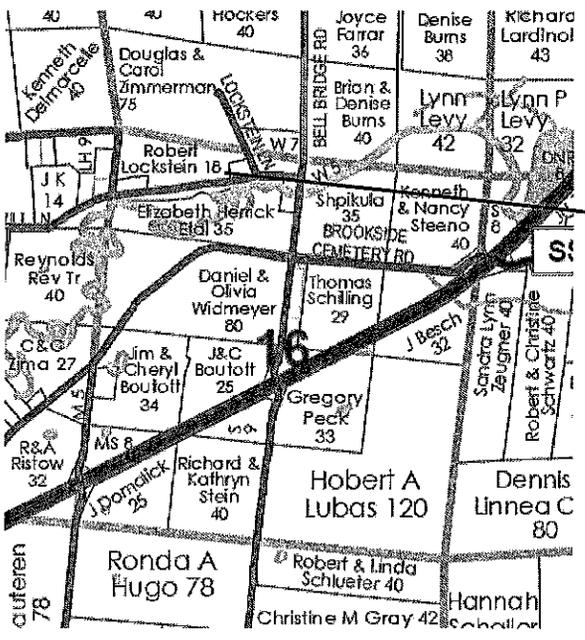
AMENDATORY ORDINANCE (MAP) NO. 3140

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #034-261600821
Part of Section 16, T27N, R21E, Town of Pensaukee
Existing Zoning: Forest
Proposed Zoning: Rural Residential
PROPERTY OWNER: ROBERT LOCKSTEIN

FROM FOREST DISTRICT TO RURAL RESIDENTIAL DISTRICT

Area to be rezoned Rural Residential District



Planning & Zoning/Solid Waste Committee
Submitted this 21st day of April, 2016.

- Ron Korzeniewski, Chairman
- Terry Brazeau, Vice-Chair
- Ken Linzmeyer Secretary
- Darrel Pagel
- David Christianson

Adopted by Vote:
Ayes: Nays: Absent:

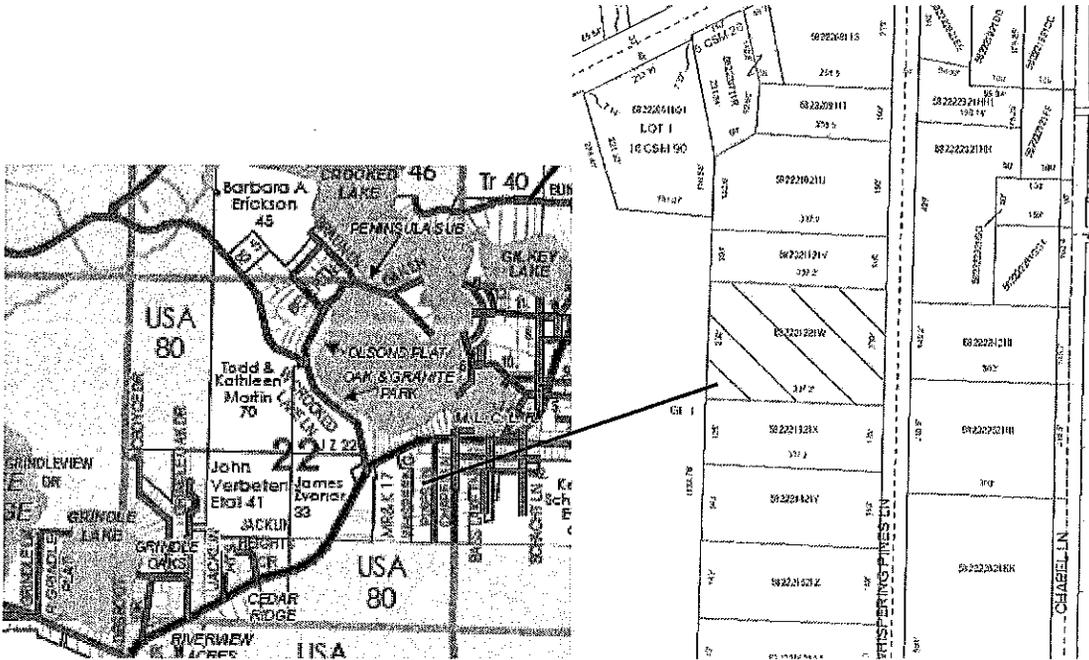
AMENDATORY ORDINANCE (MAP) NO. 3141

The Oconto County Board of Supervisors do ordain the following zoning amendment:

PROPERTY INFORMATION: Tax Parcel #036-582221221W
Part of Section 22, T32N, R17E, Town of Riverview
Existing Zoning: Residential Single Family
Proposed Zoning: Neighborhood Commercial
PROPERTY OWNER: RICK POWWELS

FROM RESIDENTIAL SINGLE FAMILY DISTRICT TO NEIGHBORHOOD COMMERCIAL DISTRICT

Area to be rezoned Neighborhood Commercial



Planning & Zoning/Solid Waste Committee
Submitted this 21st day of April, 2016.

Ron Korzeniewski, Chairman
Terry Brazeau, Vice-Chair
Ken Linzmeyer, Secretary
Darrel Pagel
David Christianson

Adopted by Vote:

Ayes: Nays: Absent:

RESOLUTION # 24 - 2016

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: FAIR HOUSING MONTH

WHEREAS, this Country was founded by persons seeking the right to live their lives and to raise their families as they saw fit without undue interference from authority; and

WHEREAS, one of the ways we can continue this tradition is to ensure that everyone has the opportunity to live in the location of their choosing, in order to raise a family and seek to better themselves; and

WHEREAS, some would prevent others from living where they please, and keep others from access to education and jobs; and

WHEREAS, Oconto County is empowered and committed to promoting the concepts and realities of Fair Housing and to prevent the negative impact that discrimination, in all its forms, has on all of us.

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors, do declare the Month of April 2016, with its traditions of independence and freedom, to be Fair Housing Month in Oconto County.

Submitted this 21st day of April, 2016

By: FINANCE & INSURANCE COMMITTEE

Leland T. Rymer, Chairperson
Paul Bednarik
Doug McMahon
Greg Sekela
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of
Corp. Counsel

Date
Reviewed

RESOLUTION # 25 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL OF REVISED OPERATIONS AND MAINTENANCE AGREEMENT FOR
OCONTO - J DOUGLAS BAKE MUNICIPAL AIRPORT

WHEREAS, the existing agreement regarding compensation states Commissioners shall be paid the same per diem and mileage that is paid to the Oconto County Board Supervisor; and

WHEREAS, City of Oconto officials have requested that be changed to reflect Commissioners are to be paid by their respective organization and their respective pay policies as indicated in the attached Second Amended Agreement; and

WHEREAS, additional changes to the agreement are necessary to reflect the name change of the airport,

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby approve the Second Amended Operations and Maintenance Agreement for the Oconto - J Douglas Bake Municipal Airport contingent upon City of Oconto approval.

Submitted this 21th day of April, 2016

By: FINANCE & INSURANCE COMMITTEE

Leland T. Rymer, Chairperson
Greg Sekela
Paul Bednarik
Doug McMahon
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of Date
Corp. Counsel Reviewed

SECOND AMENDED
OPERATION AND MAINTENANCE
AGREEMENT FOR
OCONTO-J. DOUGLAS BAKE MUNICIPAL ~~MEMORIAL~~ AIRPORT

This second amended agreement is made and entered into this ____ day of _____, ~~2009~~ 2016, by and between OCONTO COUNTY, hereinafter referred to as the "COUNTY", and the CITY OF OCONTO, hereinafter referred to as the "CITY".

WHEREAS, the COUNTY and the CITY have jointly maintained and operated the OCONTO-J. DOUGLAS BAKE MUNICIPAL MEMORIAL AIRPORT, ~~f/k/a the Oconto County and City of Oconto Municipal Airport~~, hereinafter referred to as the "AIRPORT", since approximately 1959; and

WHEREAS, the COUNTY and CITY entered into a written agreement on July 22, 2004 to restate, confirm and clarify the manner in which the AIRPORT is to be jointly operated, maintained and improved by the COUNTY and CITY.

WHEREAS, the July 22, 2004 agreement, as amended April 29, 2009 ~~needs to be amended to increase the number of Commissioners and to authorize the employment of an Airport Manager.~~ needs to be further amended to revise the manner of compensation paid to the members of the Airport Commission.

NOW, THEREFORE, in consideration of the benefits, covenants, and agreements set forth in this agreement, the COUNTY and the CITY agree as follows:

1. Intent. It is the intent of the COUNTY and CITY in entering into this agreement that the AIRPORT be operated, maintained, and improved in a cost effective manner for the benefit of all the citizens of Oconto County.

2. Authority. This agreement is made pursuant to the authority given to counties and cities at Sec. 66.0301 and Sec. 114.14, Wis. Stats.

3. Airport Commission. The AIRPORT shall be controlled, operated, and maintained by an AIRPORT COMMISSION, hereinafter referred to as the COMMISSION.

4. Powers. The COMMISSION shall have complete and exclusive control and management over the airport, pursuant to the provisions of the powers and duties set forth in Sec. 114.14, Wis. Stats., subject to the availability of moneys appropriated by the CITY and COUNTY for AIRPORT operations, maintenance, and improvements.

5. Commissioners. The COMMISSION shall consist of five (5) persons. Any person appointed to the COMMISSION shall be interested in aeronautics. The term of commissioners shall be four (4) years. The CITY and COUNTY shall each appoint two (2) persons to the COMMISSION and alternate appointing

the fifth Commissioner. The CITY shall make the first appointment of the fifth Commissioner. The COMMISSION may make a recommendation to the CITY OR COUNTY, as the case may be, concerning the appointment of the fifth member of the COMMISSION. The terms of the commissioners are as follows:

1st COUNTY APPOINTEE: January 1, 2001 to December 31, 2004, and every four (4) years thereafter;

1st CITY APPOINTEE: January 1, 2002 to December 31, 2005, and every four (4) years thereafter;

2nd COUNTY APPOINTEE: January 1, 2003 to December 31, 2006, and every four (4) years thereafter;

2nd CITY APPOINTEE: January 1, 2004 to December 31, 2007, and every four (4) years thereafter;

ALTERNATING COUNTY/CITY APPOINTEE: January 1, 2010 to December 31, 2013, and every four years thereafter.

In the case of the COUNTY, commissioners shall be appointed by the Chairperson subject to the approval of the County Board. In the case of the CITY, commissioners shall be appointed by the Mayor subject to approval of the Common Council.

6. Compensation. ~~Commissioners shall be paid the same per diem and mileage that is paid to Oconto County Board Supervisors.~~ appointed by the COUNTY are paid per COUNTY policy and from the COUNTY budget. Commissioners appointed by the CITY are paid per CITY policy and from the CITY budget.

This provision shall take effect on the first day of the month following approval by the COUNTY and the CITY.

7. Depository of Funds. All moneys appropriated for AIRPORT operations, maintenance, and improvements shall be deposited with the City Clerk/Treasurer of the CITY. These moneys shall be kept in a special fund and only paid out on order of the COMMISSION.

8. Airport Manager. The COMMISSION may employ an Airport Manager as authorized in Sec. 114.14(3)(a), Wis. Stats. The COMMISSION shall establish a job description and compensation for the Airport Manager. The COMMISSION shall be responsible for hiring, supervising, and disciplining the Airport Manager. The CITY shall make available to the Airport Manager the same employee benefits that are available to similar CITY employees. The COMMISSION shall pay the CITY the full cost of providing these benefits. The CITY shall make a reasonable effort to provide the COMMISSION with workers compensation insurance coverage under the CITY'S workers compensation insurance policy. The COMMISSION shall pay the CITY the full cost of providing this insurance coverage. The CITY shall provide the COMMISSION with administrative payroll related services including the withholding and payment of federal and state income taxes and FICA taxes.

9. Annual Report. The COMMISSION shall prepare and submit an annual report to the COUNTY and CITY. The report shall be submit to the COUNTY and CITY no later than April 1 of each year and shall include information on AIRPORT expenditures and revenues, information on past and present AIRPORT activity, information on proposed improvements for the next five (5) years and any other information that the COMMISSION may deem appropriate.

10. Budget Process. The COMMISSION shall submit a proposed annual budget to the COUNTY and CITY. This budget shall be submitted in the manner and at the time required by each municipality. Following review of the COMMISSION'S annual budget by the COUNTY and CITY, the Finance Committees of the COUNTY and CITY shall meet to review the AIRPORT'S budget. This meeting shall be held prior to the approval of the annual AIRPORT appropriation by the County Board and Common Council. The purpose of this meeting is to resolve any differences in the AIRPORT'S appropriation that the respective Finance Committees intend to recommend to their governing bodies for adoption. Following the meeting of the Finance Committees of the COUNTY and CITY, the governing bodies of the COUNTY and CITY shall adopt an annual appropriation for the operation, maintenance, and improvement of the AIRPORT.

11. Annual Appropriation. The COUNTY and CITY shall annually appropriate an equal amount for the operation, maintenance, and improvement of the AIRPORT. If, as a result of the budget process, the COUNTY and CITY adopt different annual appropriations, the lower of the two appropriations shall be utilized to establish the total annual appropriation for the AIRPORT. For example, if the COUNTY approves an annual AIRPORT appropriation of \$20,000.00 and the CITY approves \$15,000.00, the AIRPORT'S total annual appropriation would be \$30,000.00 with the CITY appropriating \$15,000.00 and the COUNTY \$15,000.00.

12. Notice. Any notice concerning this agreement shall be sent to the following:

Oconto County: Oconto County Clerk
Oconto County Courthouse
301 Washington St.
Oconto, Wis. 54153

City of Oconto: City of Oconto Clerk
1210 Main St.
Oconto, Wis. 54153

~~13.~~ 12. Entire Agreement. This agreement represents the entire agreement between the parties and may only be modified in writing signed by the COUNTY and CITY.

~~14.~~ 13. Effective Date. This agreement shall become effective when it is adopted by the governing bodies of the CITY and COUNTY.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the date and year first above written.

OCONTO COUNTY

CITY OF OCONTO

BY: _____
Leland T. Rymer
Chairperson

By: _____
Lloyd Heier
Mayor

Attest: _____
Kim Pytleski
Oconto County Clerk

Attest: _____
Sara Perizzo
City Administrator

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE OCONTO COUNTY BOARD OF SUPERVISORS

RE: STATE OF WISCONSIN OUTDOOR MOTORIZED RECREATION TRAILS PROGRAM

WHEREAS, Oconto County has been involved in maintaining, acquiring, insuring, and developing land for public outdoor motorized trails use since the 1970's, and

WHEREAS, Public motorized trails are eligible for funds under State Statute 23.09(26) Snowmobile, and State Statute 23.33 All-Terrain Vehicle, and

WHEREAS, the Oconto County Forest, Parks, & Recreation/Land Information Systems Department is recommending Oconto County continual involvement and commitment to the State of Wisconsin' Outdoor Motorized Recreation Trails Aid Program, and

NOW, THEREFORE, BE IT RESOLVED that Oconto County continues the involvement and commitment to the State of Wisconsin Outdoor Motorized Recreation Trails Program and apply for funds under State Statute 23.09(26) Snowmobile, and State Statute 23.33 All-Terrain Vehicle, for eligible maintenance, acquisition, insurance, rehabilitation and for development costs, and

BE IT RESOLVED, Oconto County authorize the Forest & Parks Administrator to submit an application to the State of Wisconsin Dept. of Natural Resources for any financial aid that may be available upon approval by the Forest, Parks & Recreation/Land Information Systems Subcommittee and to sign application and take necessary action to undertake, direct, and complete approved project.

Submitted this 21st Day of April, 2016.

BY: Forest, Parks, & Recreation/Land Information Systems Subcommittee

Gregory Sekela Judith Buhrandt
Al Stranz Robert Pott
Richard Nelson

Reviewed by Corporation Counsel:

Adopted by Vote:

Initials of
Corp. Counsel

Date
Reviewed

Ayes: _____ Nays: _____ Absent: _____

RESOLUTION # 27 - 2016

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: **Oconto County Land Records Modernization Plan 2016 – 2018**

WHEREAS, the Wisconsin Land Information Program (WLIP) requires that counties prepare and maintain a Land Records Modernization Plan, and

WHEREAS, the 2016 – 2018 Oconto County Land Records Modernization Plan meets all WLIP requirements including those of Wisconsin Act 20, and

WHEREAS, the Oconto County Land Council reviewed and approved the Oconto County Land Records Modernization Plan 2016 – 2018 on December 17, 2015.

THEREFORE, BE IT RESOLVED, that upon recommendation of the Forest, Parks, and Recreation / Land Information Systems Sub-Committee that the Oconto County Board of Supervisors approve the Oconto County Land Records Modernization Plan 2016 – 2018,

Submitted this 21th day of April, 2016

By: Forest, Parks, and Recreation / Land Information Systems Sub-Committee

Gregory Sekela, Chairperson
Judith Buhandt
Richard Nelson
Robert Pott
Al Stranz

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of
Corp. Counsel

Date
Reviewed

*Oconto County
Land Records Modernization Plan
2016-2018*



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DRAFT

1 Executive Summary

About this Document. This land records modernization plan for Oconto County was prepared by the Oconto County Planning and Zoning and the Land Information Systems Divisions of the Land and Water Resources Office; the Oconto County Land Information Officer (LIO); the Oconto County Land Information Council; and the Oconto County Land Information Planning Workgroup. This plan has been reviewed by the Wisconsin Land Information Program (WLIP) a division of the Department of Administration (DOA), approved by the Oconto County Land Information Council, and was adopted by the Oconto County Board of Supervisors on April 21, 2016 (Resolution XX-2016).

By Wisconsin statute, "a countywide plan for land records modernization" is required for participation WLIP. The purpose of this document is twofold: 1) to meet WLIP funding eligibility requirements necessary for receiving grants and retaining fees for land information, and 2) to plan for county land records modernization in order to improve the efficiency of government and provide improved government services to businesses and county residents.

WLIP Background. The WLIP, administered by the Wisconsin Department of Administration, is funded by document recording fees collected by register of deeds at the county-level. Oconto County is eligible for WLIP grants and beginning in 2016, WLIP Strategic Initiative grants.

This plan lays out how funds from grants and retained fees will be prioritized. However, as Oconto County department budgets are determined on an annual basis with county board approval, this plan provides estimated figures that are subject to change and are designed to serve planning purposes only.

Land Information in Oconto County. Land information is vital to Oconto County operations, as many essential services rely on accurate and up-to-date geospatial data and land records. A countywide land information system supports land use planning, economic development, emergency planning and response, and a host of other services. The Oconto County land information system integrates and enables efficient access to information that describes the physical characteristics of land, as well as the property boundaries and rights attributable to landowners.

Mission of the Land Information Office. Oconto County strives to continually develop, enhance, and implement a modern geographic information system (GIS) that addresses land information needs and provides quality data and applications for users of land information in an equitable and efficient manner.

Land Information Office Projects. To realize this mission, in the next three years, the county land information office will focus on the following projects:

1. PLSS Remonumentation and Section Protractions
2. Parcel Mapping Updates
3. Develop Zoning Dataset
4. Develop Address Point Dataset
5. Create and/or Enhance GIS Applications
6. Development and Updating of Datasets
7. Orthophography Acquisition
8. Register of Deeds Digital Conversion
9. Support and Updates to E911 Mapping
10. Provide GIS Tools, Training, and Educational Opportunities for County Staff
11. Exploring the use of Mobile GPS/GIS Technology
12. Exploring the Migration to ESRI Parcel Fabric

The remainder of this document provides more details on Oconto County and the WLIP, summarizes current and future land information projects, and reviews the county's status in completion and maintenance of the WLIP map data layers known as Foundational Elements.

2 INTRODUCTION

In 1989, a public funding mechanism was created whereby a portion of county register of deeds document recording fees collected from real estate transactions would be devoted to land information through a new program called the Wisconsin Land Information Program (WLIP). The purpose of the land information plan is to meet WLIP requirements and aid Oconto County in planning for land records modernization.

The WLIP and the Land Information Plan Requirement

In order to participate in the WLIP, Oconto County must meet certain requirements:

- Update the county's land information plan at least every three years
- Meet with the county land information council to review expenditures, policies, and priorities of the land information office at least once per year
- Report on expenditure activities each year
- Submit detailed applications for WLIP grants
- Complete the annual WLIP survey
- Subscribe to DOA's land information listserv
- Meet the WLIP deadline to post certain types of parcel information online

Any grants received and fees retained for land information through the WLIP must be spent consistent with the Oconto County land information plan.

Act 20 and the Statewide Parcel Map Initiative

A major development for the WLIP occurred in 2013 through the state budget bill, known as Act 20. It directed the Department of Administration (DOA) to create a statewide digital parcel map in coordination with counties.

Act 20 also provided more revenue for WLIP grants, specifically for the improvement of local parcel datasets. The WLIP is dedicated to helping counties meet the goals of Act 20 and has proposed that funding be made available to counties in the form of Strategic Initiative grants to be prioritized for the purposes of parcel dataset improvement. For Strategic Initiative grant eligibility, counties will be required to apply WLIP funding toward achieving certain statewide objectives, specified in the form of "benchmarks." Benchmarks for parcel data—standards or achievement levels on data quality or completeness—are determined through a participatory planning process and will be detailed in future WLIP grant applications.

County land information plans were initially updated every five years. However, as a result of Act 20, counties must update and submit their plans to DOA for approval every three years. Thus, the minimum planning horizon for these documents is three years. The plan may incorporate a planning horizon that is longer if the needs and priorities of the participants warrant.

County Land Information System History and Context

Oconto County has taken the initiative to pursue a land records modernization program based on the Wisconsin Land Information Program (WLIP). As its first step, on May 17, 1990 Oconto County formed the Oconto County Land Information Office (OCLIO) (Resolution 90-45) to coordinate the Land Records Modernization Program in accordance with Wisconsin State Statutes.

LAND INFORMATION

Any physical, legal, economic or environmental information or characteristics concerning land, water, groundwater, subsurface resources or air in this state.

Land Information includes information relating to topography, soil, soil erosion, geology, minerals, vegetation, land cover, wildlife, associated natural resources, land ownership, land use, land use controls and restrictions, jurisdictional boundaries, tax assessment, land value, land survey records and references, geodetic control networks, aerial photographs, maps, planimetric data, remote sensing data, historic and prehistoric sites and economic projections.

— Wis. Stats. section 16.967(1)(b)

Plan Participants and Contact Information

Another requirement for participation in the WLIP is the county land information council, established by legislation in 2010. The council is tasked with reviewing the priorities, needs, policies, and expenditures of a land information office and advising Oconto County on matters affecting that office.

According to s. 59.72(3m), Wis. Stats., the county land information council is to include:

- Register of Deeds
- Treasurer
- Real Property Lister or designee (if appointed)
- Member of the county board
- Representative of the land information office
- A realtor or member of the Realtors Association employed within the county
- A public safety or emergency communications representative employed within the county
- County surveyor or a registered professional land surveyor employed within the county
- Other members of the board or public that the board designates

The land information council must have a role in the development of the county land information plan, and DOA requires county land information councils to approve final plans. A record documenting county land information council approval should be included in the final submission of the plan to DOA. County board approval of plans is encouraged but not required. A county may amend a plan with updates or revisions as appropriate. If amended, a digital copy of the amended plan and record of land information council approval should be sent to the WLIP.

This Oconto County Land Information Plan was prepared by the Oconto County Planning and Zoning and the Land Information Divisions of the Oconto County Land & Water Resources Office; the Oconto County LIO; the Land Information Council; and others as listed below.

Oconto County Land Information Council and Plan Workgroup

Name	Title	Affiliation	Email	Phone
* Brian Gross	County Surveyor	Land Information Council / Chairperson	brian.gross@co.oconto.wi.us	920.834.6827
* Kevin Dolata	GIS Coordinator / LIO	Land Information Council	kevin.dolata@co.oconto.wi.us	920.834.6827
* Patrick Virtues	Planning, Zoning, & Solid Waste Administrator	Land Information Council	pat.virtues@co.oconto.wi.us	920.834.6827
* Annette Behringer	Register of Deeds	Land Information Council	annette.behringer@co.oconto.wi.us	920.834.7115
* Tanya Peterson	County Treasurer	Land Information Council	tanya.peterson@co.oconto.wi.us	920.834.6814
* Tim Magnin	Emergency Management Director	Land Information Council	tim.magnin@co.oconto.wi.us	920.834.6850
* Leland Rymer	Realtor / County Board Chairperson	Land Information Council	lee.rymer@co.oconto.wi.us	920.834.6800
* Greg Sekela	County Board Member	Land Information Council	gregory.sekela@co.oconto.wi.us	920.834.6800
Jamie Broehm	Principal Planner	Land Information Advisory Member	jamie.broehm@co.oconto.wi.us	920-834-6827
Wayne Sleeter	Technology Services Manager	Land Information Advisory Member	wayne.sleeter@co.oconto.wi.us	920-834-6871
Kevin Hamann	Administrative Coordinator	Land Information Advisory Member	kevin.hamann@co.oconto.wi.us	920-834-6811
Kim Pytleski	County Clerk	Land Information Advisory Member	kim.pytleski@co.oconto.wi.us	920-834-6806
Robert Skalitzky	Forest, Parks, & Recreation Administrator	Land Information Advisory Member	robert.skalitzky@co.oconto.wi.us	920-834-6995
Ken Dolata	Soil Conservationist	Land Information Advisory Member	ken.dolata@co.oconto.wi.us	920-834-7152
Patrick Scanlan	Highway Commissioner	Land Information Advisory Member	pat.scanlan@co.oconto.wi.us	920-834-6896
Terri Boos	Finance Director	Land Information Advisory Member	teri.boos@co.oconto.wi.us	920-834-7111

Land Information Council members are designated above by an asterisk. The Oconto County Land Information Council was originally created on July 22, 2010, by the Oconto County Board of Supervisors (Resolution 50-2010) in accordance with s. 59.72(3m) Wis. Stats.

3 FOUNDATIONAL ELEMENTS

Oconto County must have a land information plan that addresses development of specific datasets or map layer groupings historically referred to as the WLIP Foundational Elements. Foundational Elements incorporate nationally-recognized "Framework Data" elements, the major map data themes that serve as the backbone required by users to conduct most mapping and geospatial analysis.

In the past, Foundational Elements were selected by the former Wisconsin Land Information Board under the guiding idea that program success is dependent upon a focus for program activities. Thus, the *Uniform Instructions* place priority on certain elements, which must be addressed in order for a county land information plan to be approved. Beyond the county's use for planning purposes, Foundational Element information is of value to state agencies and the WLIP to understand progress in completion and maintenance of these key map data layers.

FOUNDATIONAL ELEMENTS

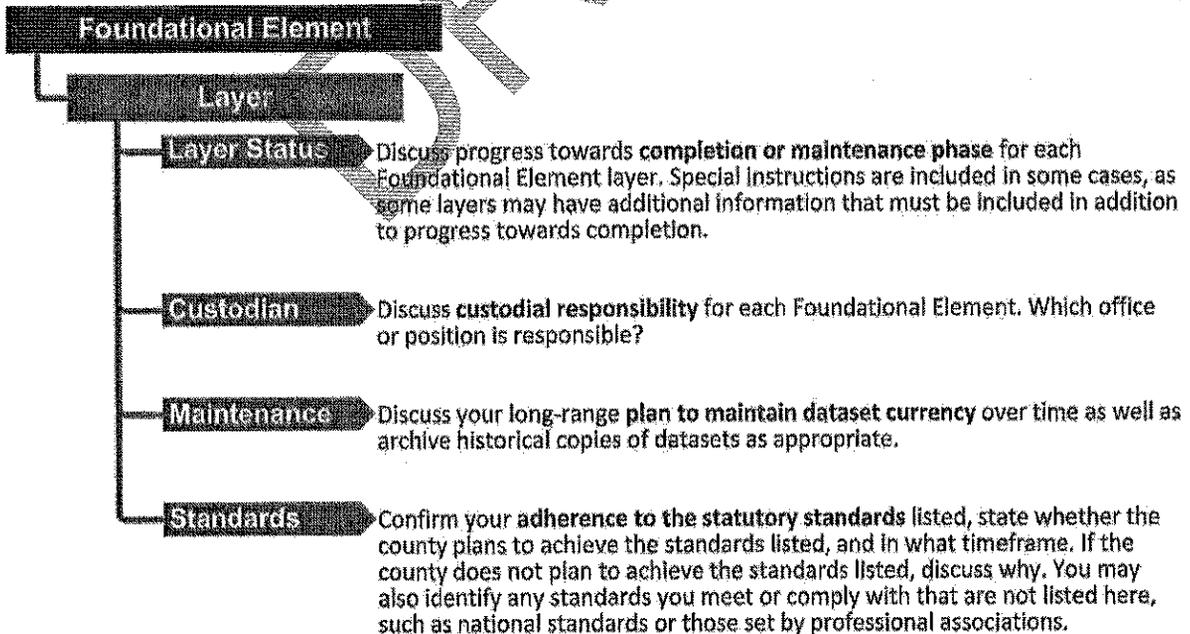
- PLSS
- Parcel Mapping
- LIDAR and Other Elevation Data
- Orthoimagery
- Address Points and Street Centerlines
- Land Use
- Zoning
- Administrative Boundaries
- Other Layers

The list of WLIP's Foundational Elements has evolved with each update of the county land information plan instructions. They are a guideline of what counties need to address in their plans *at a minimum*. As the list of layers in this document is not exhaustive, counties are welcome to insert additional layers for geospatial data categories stewarded by the county or municipalities that are of importance to local business needs.

Foundational Element Subheadings

For each layer listed under a Foundational Element, the plan should address: 1) Layer Status, 2) Custodian, 3) Maintenance, and 4) Standards.

If an element or layer does not apply to your county, please state why it is not applicable.



PLSS

Public Land Survey System Monuments

Layer Status

- For the PLSS Foundational Element, the table below documents Layer Status

PLSS Layer Status	
Name	Status/Comments
Total number of PLSS corners (section, ¼, meander) set in original government survey	Approximately 3475
Number and percent of PLSS corners that have been remonumented	Approximately 3266 or 94%
Number and percent of remonumented PLSS corners with survey grade coordinates (see below for definition)	Approximately 2513 or 72%
Number and percentage of survey grade PLSS corners integrated into county digital parcel layer	Approximately 2237 or 64%
Number and percentage of non-survey grade PLSS corners integrated into county digital parcel layer	Approximately 1238 or 36%
Percentage of PLSS corners that have digital tie sheets (whether or not they have corresponding coordinate values)	100% of those filed Note: Not all these corners have coordinate values. Tie sheets and values are available on the Oconto County website.
Are digital tie sheets available online? Yes or No	YES
Approximate number of PLSS corners believed to physically exist based on filed tie-sheets or surveys, but do not have coordinate values	753
Approximate number of PLSS corners believed to be lost or obliterated	209
Total number of PLSS corners along each bordering county	Brown 36
	Forest 24
	Langlade 41
	Shawano 69
	Marinette 144
Number and percent of PLSS corners remonumented along each county boundary	Menominee 75
	Brown 36 100%
	Forest 24 0%
	Langlade 41 0%
	Shawano 69 100%
Number and percent of remonumented PLSS corners along each county boundary with survey grade coordinates	Marinette 144 68%
	Menominee 75 0%
	Brown 36 100%
	Forest 0 0%
	Langlade 0 0%
Does your county collaborate with or plan to collaborate with neighboring counties for PLSS updates on shared county borders?	Shawano 69 100%
	Marinette 98 68%
	Menominee 21 36%
	Yes

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed and in accordance with Ordinance No. 287-1996 Public Land Survey System (PLSS) Remonumentation. Continued funding will be necessary to preserve these monuments

Standards

- Statutory standards for PLSS corner remonumentation
 - s. 59.74, Wis. Stats. Perpetuation of section corners, landmarks.
 - s. 60.84, Wis. Stats. Monuments.
 - ch. A-E 7.08, Wis. Admin. Code, U.S. public land survey monument record.
 - ch. A-E 7.06, Wis. Admin. Code, Measurements.
 - s. 236.15, Wis. Stats. Surveying requirements.
- Wisconsin County Surveyor's Association **survey grade** standard:
 - Coordinates collected under the direction of a Professional Land Surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.

Other Geodetic Control and Control Networks

In 1994, Oconto County completed geodetic densification from stations within the Wisconsin High Accuracy Reference Network (HARN). The network consists of 27 – 1, 2 and 4 PPM stations, which were established using the "Guidelines to Support Densification of the Wisconsin High Accuracy Reference Network (HARN) using Global Positioning System (GPS) Technology" standards specifications that were current at that time, the county continually adds 10ppm stations, from its existing network. We feel there will be adequate horizontal geodetic control strategically placed throughout the County to meet our and other users' needs. Coordinate values are available in Oconto County, State Plane and Latitude and Longitude. The County assumes the custodial responsibility for the densified control stations. We plan on using the existing NGS and USGS vertical network for vertical control. Any new stations set by the County would adhere to Third-order standards. The WISCORS (Wisconsin Continuously Operating Reference Stations) have proved to be a very useful tool and once the height modernization is completed will benefit Oconto County immensely

Layer Status

- No County Layer as of this date, but information is available via the State Cartographers Office, Control Finder.

Custodian

- Land Information Systems a Division of the Land & Water Resources Office for County densification
- WDOT for WISCORS and Height Modernization

Maintenance

- As needed

Standards

- Guidelines to Support Densification of the Wisconsin High Accuracy Reference Network (HARN) using Global Positioning System (GPS) Technology

Parcel Mapping

Parcel Geometries

In the early 1970's, Oconto County began developing a countywide parcel map at a scale of 1"= 200' on 30"x36" sheets of mylar. These maps used a based map scaled from the USGS quad maps and were continually updated. In 1994, the county digitized these maps and (rubber sheeted) registered them to the WDNR 1:24K Landnet. By the late 1990's as complete township surveys were completed and sections protracted by the County Surveyor, the parcels maps were again re-mapped using coordinate geometry.

Layer Status

- Approximately two thirds of the county is mapped using survey grade PLSS monumentation. The remaining one third is referenced to the WDNR Landnet
- 100% of the county's parcels are available in a commonly used GIS format, but at varying levels of accuracy
- Projection: Transverse Mercator and WISCORS (Wisconsin Coordinate Reference Systems) as published in 2009 by the State Cartographers Office, second edition
- Note whether your parcel polygon model directly integrates tax/assessment data as parcel attributes

- The ESRI Parcel Fabric Data Model, and/or ESRI's Local Government Information Model will be a consideration as mapping proceeds and as funds and staffing become available

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- Parcel Mapping is continually being updated. On average the entire county gets updated bi-annually

Standards and Documentation

- Data dictionary in human-readable form, with thorough definitions for each element/attribute name, and explanations of any county-specific notations, particularly for parcel attributes listed by s. 59.72(2)(a) will be a consideration as mapping proceeds and as funds and staffing are available

Assessment/Tax Roll Data

Layer Status

- Currently Oconto County's property assessments, treasurer's collection and permit tracking all reside on a windows operating system software developed by GCS which was purchased in 2012 for a sum of \$38,800 (Resolution 51-12). The assessment and tax roll are cooperatively prepared between the local municipality assessor and the property listing staff. Tax bills are printed in house by the property listing staff using pre-designed sealers

Custodian

- Land Information Systems a Division of the Land & Water Resources Office

Maintenance

- The assessment and tax roll data information is being continually updated and maintained

Standards

- s. 73.03(2a), Wis. Stats. Department of Revenue (DOR) – Powers and duties defined Department of Revenue Property Assessment Manual – Chapter 5 and DOR format standard requested by DOR for assessment/tax roll data
- s. 59.72(2)(a), Wis. Stats. Presence of all nine "Act 20" attributes
- s. 59.72(2)(a), Wis. Stats. Crosswalk of attributes

Act 20 Attributes Required by s. 59.72(2)(a)	Field Name(s) in County Land Info System	Notes on Data or Exceptions to DOR Standard
Assessed value of land	LNDVALUE	
Assessed value of improvements	IMPVALUE	
Total assessed value	CNTASSDVALUE	
Class of property, as specified in s. 70.32 (2)(a)	PROPCCLASS	
Estimated fair market value	ESTFMKVALUE	
Total property tax	GRSPRPTA	
Any zoning information maintained by the county	This information is stored in a separate data base	Zoning information is not required in DOR schema
Any property address information maintained by the county	PSTLADDRESS SITEADDRESS ADDNUMPREFIX ADDNUM ADDNUMSUFFIX PREFIX STREETNAME STREETTYPE SUFFIX LANDMARKNAME UNITTYPE UNITID	
Any acreage information maintained by the county	DEEDACRES ASSDACRES GISACRES	Acreage based on the legal description Acreage based on the assessment data Acreage based on GIS data

Non-Assessment/Tax Information Tied to Parcels

e.g., permits, easements, non-metallic mining, brownfields, restrictive covenants

Layer Status

- Permits (*Land Use, Conditional Use, Sanitary, Shoreland, Floodplain, Non-Metallic, etc.*)
- Farmland Preservation
- Active Non-Metallic Mining Sites
- Structure Points
- Building Footprints
- LOMA/LOMR Locations

Custodian

- Planning and Zoning a Division of Land & Water Resources

Maintenance

- Permits are continuously maintained with other data sets being updated annually

Standards

- Mapped using best available parcel mapping and orthophotography

ROD Real Estate Document Indexing and Imaging

Status

- **Grantor/Grantee Index.** The Index from 2000 to present is in digital format. From 1985 to 1999 is in hard copy printout format. Prior to 1985, the index is hand written, in bound books. Currently, one staff position is working on back indexing. Adding recording date and time, recording information, document type, instrument date, page count, loan amount where applicable, grantor/grantee name, and legal description to documents that have been imported into the current LandShark/LandLink indexing program.
- **Tract Index.** The tract index follows the same course as the Grantor/Grantee Index. From 2000 to the present, this index is part of the same index as Grantor/Grantee. Prior to 2000, the index is kept in large bound books, separated into quarter/quarter or government lots, section, township, range, or by lot and block in plats/subdivisions. (The current system is tractable by Certified Survey Map, as well.) It is not Parcel PIN-Based or PLSS-Based. All documents (deeds, easements, mortgage, satisfactions, plats, certified survey maps, etc.) are posted to the Tract Index system if they contain a legal description.
- **Imaging.** Documents are currently scanned back to 04/19/1960, with the images available to retrieve from our on-line LandShark/LandLink program to 09/01/1978. The documents between those dates are waiting to be imported into the computerized system. It is the goal of this office to continue to scan all the documents within the bound books back to 1838, for several reasons:
 - a) Security, in order to preserve, on the chance of a catastrophic event, be it a natural disaster, or because of the current storage arrangement. Currently, the last books needing to be scanned are stored in a vault with water pipes running over head.
 - b) Safety, these documents are in large bound books, some on 10 foot high shelves which require access by means of a rolling ladder. Requiring climbing, reaching and lifting by employees, as well as the public, with threat of injury or mishap.
 - c) Availability, once scanned, employees of the Register of Deeds office, as well as other county offices, and outside record users, can access the records by means of the current computerized indexing system, saving time and money, as well as providing convenience to all record users.

Currently, it is the desire of the Register of Deeds office to complete the scanning of the records, and incorporation of them into the computerized indexing system. It is planned to continue the effort of indexing the scanned images, to provide ease in locating the records by more than document number, volume and page, as is provided by the scanning vendor. The workload of the current staff has not allowed for time to work on back indexing. The part-time staff person is working only a small amount of time on the back indexing, as her weekly working hours are restricted. The possibility of purchasing a software program is being pursued.

Custodian

- County Register of Deeds

Maintenance

- As Needed

Standards

- s. 59.43, Wis. Stats. Register of deeds; duties, fees, deputies.
- ch. 706, Wis. Stats. Conveyances of real property; Recording; Titles.

LIDAR and Other Elevation Data

LIDAR

Layer Status

- In 2005, Oconto County purchased a county wide LIDAR data set. In 2010, through a American Recovery and Reinvestment Act Grant, new lidar data was developed for the areas of the USH 41 bypass of the City of Oconto and for the USH 141 bypass of the Village of Lena.

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- The present LIDAR will be maintained as is until new data is obtained. Any new LIDAR data will be maintained as an independent data set

Standards

- Conduct a Light Detection and Ranging (LiDAR) acquisition flight. The raw LiDAR data density (posting) will be approximately 3-meters. Total coverage of County is 1020 square miles or 653,070 square acres
- Post process the raw LiDAR data to remove LIDAR data which define vegetative canopy, undergrowth, buildings, and other above bare earth features. Final processed file will contain bare earth X, Y and Z values at an approximate density (posting) 5-meters (Digital Elevation Model)
- Integrate 3-dimensional breaklines into the bare earth data grid to create a Digital Terrain Model (DTM)
- Interpolate 2-foot contours from the DTM
- All map products will meet ASPRS Class II accuracy standards. Deliverable items will include a countywide DTM (Oconto County Coordinates horizontal) (vertical reference datum (NAVD88), 2 foot contour vector files in AutoCAD format, and FGDC compliant metadata for all digital files in MSWord and XML format

LIDAR Derivatives

e.g., terrain, contours, digital elevation models, etc.

Layer Status

- 2-foot contour vector files
- Integrate 3-dimensional breaklines into the bare earth data grid to create a Digital Terrain Model (DTM)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- This data set will remain as is. When new data is obtained the data sets will still remain independent

Standards

- All map products will meet ASPRS Class II accuracy standards

Other Types of Elevation Data

Layer Status

- NA

Custodian

- NA

Maintenance

- NA

Standards

- NA

Orthoimagery

Orthoimagery

Layer Status

- Oconto County has obtained the following imagery;
 - 1998 county wide (3m b/w) NAPP Digital Orthophotography
 - 2004 county wide (12" b/w) ASPRS standard for Class III horizontal map accuracy
 - 2004 city of Oconto (6" b/w) ASPRS standard for Class III horizontal map accuracy
 - 2010 county wide (12" color) National Map Accuracy Standards for 1"=200' scale mapping
 - 2014 county wide (6" color) targeted for ASPRS Class I Specifications
- Oconto County is tentatively planning to acquire new imagery in 2018 or 2019 dependent on funding

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- This data remains as delivered

Standards

- Imagery will need to meet or exceed specified standards

Historic Orthoimagery

Layer Status

- Oconto County has 1938, 1973, and 1988 hard copy imagery of the county forest

Custodian

- Forestry and Parks a Division of Land & Water Resources

Maintenance

- This data remains as delivered

Standards

- Not specified

Other Types of Imagery

e.g., oblique, infra-red, etc.

Layer Status

- Oconto County obtained four-band color IR in the 2014 ortho acquisition

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- This data remains as delivered

Standards

- ASPRS Class I Specifications

Address Points and Street Centerlines

Address Point Data

Layer Status

- County wide at various levels of accuracy
 - Approximately half of Oconto County has updated address point data (*created 2015*)

Custodian

- Land Information Systems a Division of Land & Water Resources
- Planning and Zoning a Division of Land & Water Resources

Maintenance

- Physical address applications will be used annually to assign new points. New data points placed after most recent orthophotography will be reviewed after new orthophotography is obtained

Standards

- No Recognized Standard. Data was developed using most recent orthophotography to place points on the centerline of the driveway at the right-of-way

Building Footprints

Layer Status

- Oconto County acquired county wide footprint data with the 2014 ortho acquisition

Custodian

- Land Information Systems a Division of Land & Water Resources
- Planning and Zoning a Division of Land & Water Resources

Maintenance

- This data will remain as delivered
- Any additional building footprint data will be maintained in a new data set that maintains same fields

Standards

- Complied from 2014 aerial imagery
- County wide 10' x 10' structures or larger
- Map scale 1" = 100'
- Additional verification from 2005 LiDAR
- Survey data obtained
- Post initial delivery building footprint data will be created using most recent orthophotography and survey data when available

Other Types of Address Information

e.g., address ranges

Layer Status

- Oconto County has developed address ranges for the E911 software Spillman, these are continually reviewed and updated as roads are created and expanded

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed. Ranges are expanded and apportioned as development occurs, in addition there is occasional requests from Entrodo for verification and confirmation

Standards

- No Recognized Standard. *(Data was developed using most recent orthophotography)*

Street Centerlines

Layer Status

- County wide at various levels of accuracy

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- Continually updating new roads, public and private. Land Information Systems policy allows for centerlines to vary within 3 feet where discrepancies occur

Standard

- Centerline attributes identify the type of road; local, county, state, federal and private

Rights of Way

Layer Status

- County wide at various levels of accuracy

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed

Standards

- Using surveys, right of way plats and legal descriptions

Trails

e.g., recreational trails

Layer Status

- County wide at various levels of accuracy

Custodian

- Forestry and Parks a Division of Land & Water Resources
- Land Information Systems a Division of Land & Water Resources
- Planning and Zoning a Division of Land & Water Resources

Maintenance

- As needed

Standards

- Trail information is obtained using mapping grade GPS or using most recent orthophotography

Land Use

Current Land Use

Layer Status

- County wide (2006)

Custodian

- Planning and Zoning a Division of Land & Water Resources

Maintenance

- Maintain as delivered

Standards

- Created from a windshield survey and using most recent orthophotography

Future Land Use

Layer Status

- County wide

Custodian

- Planning and Zoning a Division of Land & Water Resources

Maintenance

- Maintain as delivered or as planning amendments are made

Standards

s. 66.1001, Wis. Stats. Comprehensive planning.

Future land use maps are typically created through a community's comprehensive planning process. Future land use mapping for a county may be a patchwork of maps from comprehensive plans adopted by municipalities and the county

Zoning

County General Zoning

Layer Status

- County wide (23 towns)

Custodian

- Land Information Systems a Division of Land & Water Resources
- Planning and Zoning a Division of Land & Water Resources

Maintenance

- As needed

Standards

- Created based on parcel boundaries

County Special Purpose Zoning

e.g., shoreland, farmland preservation, floodplain, and airport protection

Layer Status

- County wide (23 towns)

Custodian

- Land Information Systems a Division of Land & Water Resources
- Planning and Zoning a Division of Land & Water Resources

Maintenance

- As needed

Standards

- Created based on parcel boundaries

Municipal Zoning Information Maintained by the County

e.g., town, city and village, shoreland, floodplain, airport protection, extra-territorial, temporary zoning for annexed territory, and/or zoning pursuant to a cooperative plan

Layer Status

- City of Oconto (*General Zoning*)
- Village of Suring (*General Zoning*)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- Annually

Standards

- Created based on parcel boundaries

Administrative Boundaries

Civil Division Boundaries

e.g., towns, city, villages, etc.

Layer Status

- County wide (23 townships, 3 cities, and 3 villages)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As Needed (*new civil divisions, annexations, or when more accurate parcel mapping is completed*)

Standards

- Created based on parcel boundaries

School Districts

Layer Status

- County wide
- Parcel data has attribute field with school district code

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed

Standards

- DOR classification codes

Election Boundaries

e.g., voting districts, precincts, wards, voting places, etc.

Layer Status

- County wide

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed (required every 10 years after census completed)

Standards

- DOR classification codes

Utility Districts

e.g., water, sanitary, electric, etc.

Layer Status

- County wide (sanitary sewer)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed

Standards

- DOR classification codes

Public Safety

e.g., fire/police districts, emergency service districts, 911 call center service areas, healthcare facilities

Layer Status

- County wide (fire, police, and ambulance service districts)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed (working with service providers and municipalities)

Standards

- Agreed boundaries (*town, parcel, road etc.*)

Lake Districts

Layer Status

- County wide

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As needed

Standards

- DOR classification codes

Native American Lands

Layer Status

- NA

Custodian

- NA

Maintenance

- NA

Standards

- NA

Other Administrative Districts

e.g., county forest land, parks, etc.

Layer Status

- County wide (county forest)

Custodian

- Land Information Systems a Division of Land & Water Resources
- Forestry and Parks a Division of Land & Water Resources

Maintenance

- DNR and County Forester

Standards

- Mapped based on parcel ownership

Other Layers

Hydrography Maintained by County or Value-Added

e.g., hydrography maintained separately from DNR or value-added, such as adjusted to orthos

Layer Status

- County wide (lakes, rivers, streams)

Custodian

- Land Information Systems a Division of Land & Water Resources

Maintenance

- As parcel mapping is completed

Standards

- Using parcel mapping and most recent orthophotography

Cell Phone Towers

Layer Status

- NA

Custodian

- NA

Maintenance

- NA

Standards

- NA

Bridges and Culverts

Layer Status

- NA

Custodian

- NA

Maintenance

- NA

Standards

- NA

Other

e.g., pipelines, railroads, non-metallic mining, sinkholes, manure storage facilities, etc.

Layer Status

- County wide (non-metallic mining sites, sanitary lagoons)

Custodian

- Planning and Zoning a Division of Land & Water Resources

Maintenance

- As needed

Standards

- Using parcel data and most recent ortho photography

4 LAND INFORMATION SYSTEM

The WLIP seeks to enable land information systems that are both modernized and integrated. Integration entails the coordination of land records to ensure that land information can be shared, distributed, and used within and between government at all levels, the private sector, and citizens.

LAND INFORMATION SYSTEM
 An orderly method of organizing and managing land information and land records
 – Wis. Stats. section 16.967(1)(c)

One integration requirement is listed under s. 16.967(7)(a)(1), Wis. Stats., which states that counties may apply for grants for:

The design, development, and implementation of a land information system that contains and integrates, at a minimum, property and ownership records with boundary information, including a parcel identifier referenced to the U.S. public land survey; tax and assessment information; soil surveys, if available; wetlands identified by the department of natural resources; a modern geodetic reference system; current zoning restrictions; and restrictive covenants.

This chapter describes the design of the county land information system, with focus on how data related to land features and data describing land rights are integrated and made publicly available.

Current Oconto County Land Information System

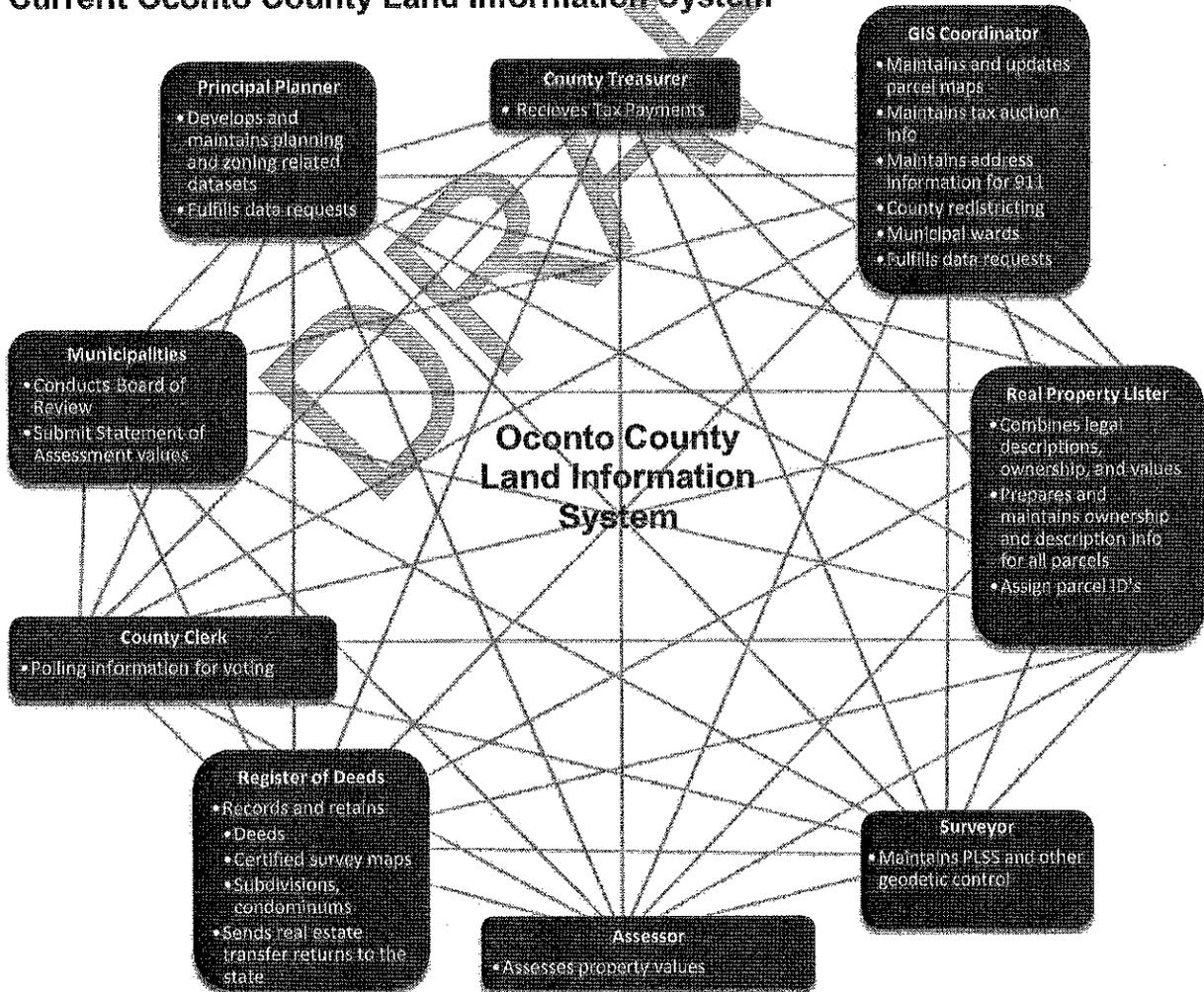


Figure 1. Oconto County Land Information System

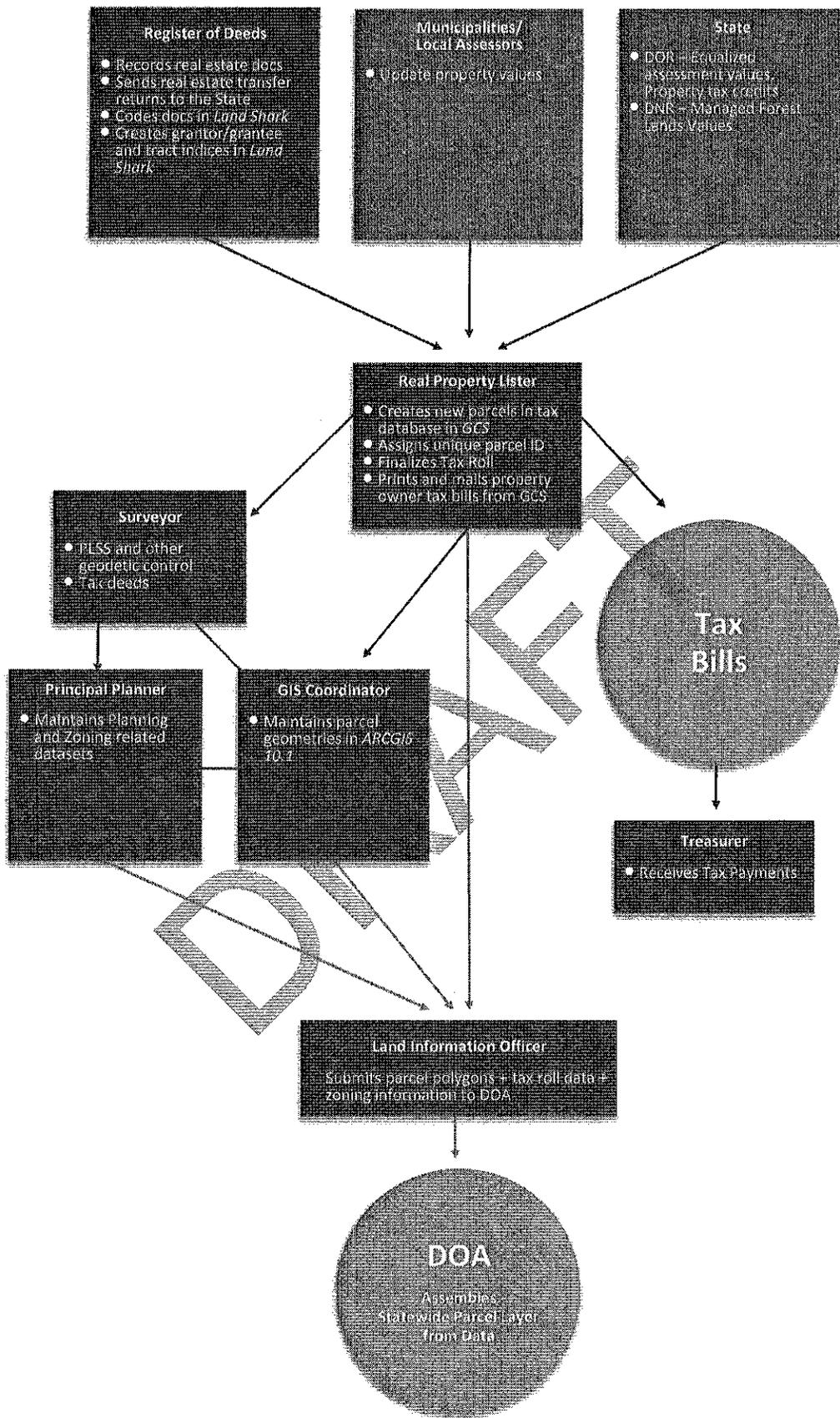


Figure 2. Oconto County Parcel + Tax Roll + Zoning Workflow

Technology Architecture and Database Design

Oconto County's land information system utilizes a number of programs and software applications to process, track, and access records. Oconto County's land information system runs on the county network and is supported by the Oconto County Technology Services (TS) Department.

Metadata and Data Dictionary Practices

Oconto County has metadata on a limited number of datasets. Oconto County has not identified metadata tools or a policy for maintaining a minimum metadata requirement.

Municipal Data Integration Process

Most municipal datasets are created and maintained countywide. The City of Oconto, City of Oconto Falls, City of Gillett, Village of Suring, Village of Lena, and Village of Pulaski do not fall under the County Zoning jurisdiction. However, the county has been contracted to development and maintain a zoning dataset for the City of Oconto and the Village of Suring.

Public Access and Website Information

Type of Website	Software or Application	3 rd Party or Contractor	URI	Update Frequency/ Cycle
GIS webmapping site	ESRI/Geocortex	Ruekert - Mielke	http://ocmaps.co.oconto.wi.us/SOLO/	As Needed
ROD land records search tools	Land Shark		https://landshark.co.oconto.wi.us/LandShark/login.jsp?logout=1&url=https%3A%2F%2Flandshark.co.oconto.wi.us%2FLandShark%2Fsearchname.jsp	Daily
RPL or tax parcel site	GCS		http://192.168.15.177/GCSWebPortal/Login.aspx?ReturnUri=%2fGCSWebPortal%2fsearch.aspx	As records are updated
Zoning information (PDF or WebApp format)	ESRI/Geocortex		http://ocmaps.co.oconto.wi.us/SOLO/	Bi-Annually
	ESRI/ PDF		http://www.co.oconto.wi.us/departments/page_1edd179086a9/?department=a67c24bc2735&subdepartment=b68dd8d30ab0	Annually
PLSS tie sheets	PDF		ftp://ocgen.co.oconto.wi.us/FTPPLSS/	As needed
Survey Data	PDF		http://www.co.oconto.wi.us/land_survey/	As needed

Data Sharing

Data Availability to Public

Oconto County's data sharing policy is available as part of the map and data request form which is available on the Land Information Division Department webpage at http://www.co.oconto.wi.us/l_oconto/d/619_-_map_data_request.pdf

Data Sharing Restrictions

All formal map and data requests shall be submitted on the provided form. This form requires a signature and shall be submitted to the Land Information Systems a Division of the Land & Water Resources. The map and data request form is available on the Land Information Division Department webpage at http://www.co.oconto.wi.us/i_oconto/d/619_-_map_data_request.pdf

Government-to-Government Data Sharing

For data requests by other government agencies, municipalities etc. all fees are waived.

Training and Education

The Oconto County Land Information Division has and will continue to provide funding as available for county staff to attend the WLIA annual conference, EWUG meetings, and other necessary and applicable trainings.

5 CURRENT & FUTURE PROJECTS

This chapter lists the current and future land information projects the county is currently undertaking or intends to pursue over its planning horizon. A project is defined as a temporary effort that is carefully planned to achieve a particular aim. Projects can be thought of as the means to achieving the county's mission for its land information system.

For each project, identify:

- Project Description/Goal
- Business Drivers
- Objectives/Measure of Success
- Project Timeframes
- Responsible Parties
- Estimated Budget Information

If your county foresees or has major technology projects planned, list them in this chapter as a project. Note that projects may focus on one single Foundational Element, or they may touch upon several Foundational Elements. Remember plans can be amended in the future should other significant projects arise.

Project Subheadings

PLSS Remonumentation and Section Protractions

Project Description/Goal

Of the approximately 3,475 PLSS corners in Oconto County, approximately 2,513 have been remonumented with survey grade coordinates. Of these approximately 140 are located along the county boundary. Oconto County will work toward remonumenting the remaining PLSS corners. This will allow for updating of parcel mapping and a more accurate product.

Business Drivers

This project will allow for continued parcel mapping updates and therefore more accurate data for GIS users.

Objectives/Measure of Success

The Land Information Division will work toward continued remonumentation until all PLSS corners are survey grade. Remonumentation of county boundary corners and current areas of parcel mapping updates will be the priority.

Project Timeframes

Oconto County will work toward remonumenting a minimum of 60 PLSS Corners per year.

Responsible Parties

Oconto County Land Information division staff. Primary staff for this project will be the Oconto County Professional Land Surveyor and/or a contracted Professional Land Surveyor.

Estimated Budget Information

\$15,000 / year until complete

Parcel Mapping Updates

Project Description/Goal

To continue updating parcel mapping using survey grade PLSS monumentation. Currently Oconto County has approximately five of twenty-three towns that have yet to be updated using survey grade PLSS monumentation.

Business Drivers

Updated parcel mapping will provide more accurate information for all GIS users.

Objectives/Measure of Success

All parcel mapping completed using survey grade PLSS monumentation.

Project Timeframes

Oconto County plans to update one town per year until all five remaining townships have updated parcel mapping.

Responsible Parties

Oconto County Land Information Division staff. Primary staff for this project will be the Oconto County GIS Specialist.

Estimated Budget Information

\$250,000 (50,000 per year for 5 years)

Develop Zoning Dataset

Project Description/Goal

To develop a standalone zoning dataset that meets WLIP requirements.

Business Drivers

Currently parcels may have multiple zoning districts included in parcel data. Having a separate dataset will be beneficial for various users of this data including meeting WLIP 1:1 relationship requirement.

Objectives/Measure of Success

A complete dataset meeting WLIP 1:1 relationship requirements.

Project Timeframes

It is expected that this dataset will be developed in 2016.

Responsible Parties

Oconto County Land Information and the Planning and Zoning Divisions. Primary staff for this project will be the Oconto County GIS Specialist and the Oconto County Principal Planner.

Estimated Budget Information

\$3,000

Develop Address Point Dataset

Project Description/Goal

Continue development of an updated address point dataset.

Business Drivers

Better address point data will be valuable for various users including E911.

Objectives/Measure of Success

A complete dataset.

Project Timeframes

It is expected that this dataset will be developed in 2016 and 2017.

Responsible Parties

Oconto County Land Information and the Planning and Zoning Divisions. Primary staff for this project will be the Oconto County GIS Specialist and an LTE.

Estimated Budget Information

\$20,000 (10,000 per year)

Create and/or Enhance GIS applications

Project Description/Goal

Continue to update and enhance the public GIS viewer in addition to developing other applications to address specific GIS user needs.

Business Drivers

Growing use of web based GIS applications.

Objectives/Measure of Success

Oconto County will continue to strive to have GIS applications available that meet the needs of the GIS users.

Project Timeframes

Ongoing and as needs arise.

Responsible Parties

Oconto County Land Information and the Planning and Zoning Divisions. Primary staff for this project will be the Oconto County GIS Specialist and Oconto County Principal Planner.

Estimated Budget Information

\$2,500 annually

Development and Updating of Datasets

Project Description/Goal

As parcel mapping updates continue and as the accuracy improves it will be imperative that Oconto County update existing datasets using the improved accuracy as well as create new datasets that address GIS user needs.

Business Drivers

Growing use of GIS applications and products.

Objectives/Measure of Success

Oconto County will continue to strive to have GIS datasets available and as accurate as possible to meet the needs of the GIS users.

Project Timeframes

Ongoing and as needs arise.

Responsible Parties

Oconto County Land Information and the Planning and Zoning Divisions. Primary staff for this project will be the Oconto County GIS Specialist and Oconto County Principal Planner.

Estimated Budget Information

\$2,500 (2,500 per year)

Orthophotography Acquisition**Project Description/Goal**

Continue to plan and budget for new orthophotography acquisition on a four to five year cycle.

Business Drivers

Updated orthophotography for development of GIS datasets in addition to use by numerous county departments and other GIS users.

Objectives/Measure of Success

Oconto County will budget annually in order to continue with the acquisition cycle.

Project Timeframes

On a four to five year cycle. (most recent orthophotography acquired in 2014)

Responsible Parties

Oconto County Land Information and the Planning and Zoning Divisions. Primary staff for this leading the project will be the Oconto County GIS Specialist and Oconto County Principal Planner.

Estimated Budget Information

\$20,000 annually

Register of Deeds Digital Conversion**Project Description/Goal**

Continue to convert records to digital formats and maintain necessary software applications.

Business Drivers

Ability for users to access recorded documents thru web based applications.

Objectives/Measure of Success

Oconto County will continue to work toward complete conversion of records to digital formats.

Project Timeframes

Ongoing

Responsible Parties

Oconto County Register of Deeds

Estimated Budget Information

\$5,000 annually

Support and Updates to E911 Mapping

Project Description/Goal

Continue to update and enhance the E911 system.

Business Drivers

Continued need for accurate E911 data and applications.

Objectives/Measure of Success

Oconto County will continue to strive to have GIS applications available that meet the needs of the GIS users.

Project Timeframes

Ongoing and as needs arise.

Responsible Parties

Oconto County Land Information Division. Primary staff for this project will be the Oconto County GIS Specialist.

Estimated Budget Information

\$5,000 annually

Other Project Sections

Projects Related to Strategic Initiative Grants

Oconto County plans to apply annually for strategic initiative grant funding. With the variable in project scopes and costs, Oconto County may include multiple projects in a given year to utilize the full grant amount.

Ongoing Costs Not Associated with a Specific Project

Oconto County will incur an annual software maintenance cost of \$24,700 in 2016. It is anticipated that these maintenance costs will increase slightly from year to year. As part of the continuous enhancements to web applications, Oconto County will purchase a new webserver in 2016 at a cost of \$10,579. In conjunction with the server upgrade Oconto County will upgrade to ArcGIS Server 10.3 and Geocortex version 4.2 at a cost of \$7,500.

Project Plan to Achieve Searchable Format (Benchmarks 1 & 2)

Project Description/Goal

How searchable format will be met

- Oconto County will strive to meet the searchable format as outlined in Benchmark 1 and 2 in 2017 and by March 31, 2018 at the latest. Oconto County plans to submit data in the export format in 2016 and the new format in 2017; however, address records are not currently parsed out to the number of fields required by the state. This may delay achieving the searchable format beyond 2017, but implementation by March 31, 2018 should be attainable.

Business Drivers

Oconto County Land Information staff will be coordinating with GCS to ensure parcel record attributes align with the required state format. A number of fields will need to be created, reformatted and/or renamed.

Objectives/Measure of Success

The objective is to meet the searchable format for Benchmarks 1 & 2 (Parcel and Zoning Data Submission, Extended Parcel Attribute Set Submission) by the end of 2017 and by March 31, 2018 at the latest.

Project Timeframes

Benchmarks 1 & 2 are anticipated to begin in 2016 and be completed in 2017.

Responsible Parties

Oconto County Land Information Division staff will be coordinating the conversion of data into the new state format.

Estimated Budget Information

This will involve multiple county staff devoting time to the project in addition to any costs to have GCS update current programs.

Project Plan for Parcel Completion (Benchmark 3)

Project Description/Goal

Current status of parcel data

- Oconto County currently has all parcels mapped and maintains on a quarterly basis. Of the twenty-three townships in Oconto County, parcel data has been updated in eighteen of twenty-three towns using survey grade PLSS monumentation. Parcel data in the three cities and three villages within Oconto County have been mapped using survey grade PLSS monumentation.

Goals

- Oconto County will continue to work toward updating the parcel data in the remaining five townships using survey grade PLSS monumentation. Completion of updates in one township per year is anticipated.

Planned approach

- Oconto County will work toward adopting ESRI's parcel fabric system once the remaining town parcel mapping is updated using survey grade PLSS monumentation. The county will continue to focus on remonumentation in an effort to complete the parcel mapping updates.

Business Drivers

The county will work toward updating remaining townships using survey grade PLSS monumentation. The users of county GIS applications rely on accurate parcel mapping.

Objectives/Measure of Success

All tax parcels are mapped to various levels of accuracy. The county will work toward updating the remaining townships (5 of 23) using survey grade PLSS monumentation.

Project Timeframes

Oconto County will maintain parcel data set and update remaining township (5 of 23) parcel data using survey grade PLSS monumentation over the next five years.

Responsible Parties

Oconto County Land Information staff will continue to update parcel data in remaining townships, provide ongoing mapping maintenance, and perform quality control checks.

Estimated Budget Information

This work will involve various staff.

Project Plan for PLSS (Benchmark 4)

Project Description/Goal

Planned approach

- Oconto County planned approach for remonumenting, rediscovering, and establishing survey-grade coordinates for PLSS corners, and integrating corners into the parcel fabric. Due to cost, accessibility, or land ownership, lower-quality coordinates may be substituted. However, lower grade coordinates should be the exception, rather than the rule. In addition, counties may (but

are not required to) use Strategic Initiative grant funds to upgrade their PLSS from a NAD 27 coordinate system to a more current datum.

Current status

- Of the 3,475 PLSS corners in Oconto County, approximately 2,513 have been remonumented with survey grade coordinates. Of these approximately 140 are located along the county boundary. Accuracy classes include survey-grade, sub-meter, and approximate.
 - **Survey-grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision
 - **Sub-meter** – Accuracies of 1 meter or better
 - **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information

Goals

- Oconto County will attempt to re-monument with survey grade coordinates a minimum of 60 corners per year.

Missing corner notes

- Oconto County will document any missing corner data. Many of the missing corners in Oconto County are located within public lands; these will be lower on the priority list for remonumentation. *(Often these will be justifiable exclusions, such as meander corners, corners on public forest land, etc.)*

County boundary collaboration

- Oconto County will continue to collaborate with and share section corner information with neighboring counties. *(Brown, Forest, Langlade, Shawano, Marinette, and Menominee Counties).*

Business Drivers

Oconto County Land Information staff will continue to work toward utilizing county surveyor staff time and/or contracting with local surveyors to complete survey grade remonumentation.

Objectives/Measure of Success

Oconto County will work toward meeting 2016 and 2017 benchmark 4 requirements.

Project Timeframes

At a rate of 60 corners per year it will take approximately 16 years to complete remonumentation with survey grade coordinates. Oconto County will work to increase the number of corners remonumented as budgets permit and/or staff are available. Oconto County will also try to prioritize remonumentation to areas that provide the most benefit.

Responsible Parties

Oconto County Land Information staff will coordinate inventorying PLSS data, contracting work, and incorporating survey control.

Estimated Budget Information

This work will involve various staff and at times and as budgets permit some contracted services.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE OCONTO COUNTY BOARD OF SUPERVISORS

RE: UTILITY EASEMENT – WISCONSIN PUBLIC SERVICE CORPORATION – CHUTE POND PARK

WHEREAS, Wisconsin Public Service (WPSC) is upgrading and converting overhead electric lines to underground in the Chute Pond area.

WHEREAS, a utility easement is being requested by Wisconsin Public Service for underground installation, and

WHEREAS, this utility easement has been approved by Corporation Counsel, and

WHEREAS, the Forest, Parks, and Recreation/Land Information Systems Subcommittee has approved this underground electrical installation and is recommending the utility easement to the Oconto County Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors approve the attached Utility Easement for Wisconsin Public Service at Chute Pond Park.

BE IT FURTHER RESOLVED, that the County Clerk execute the Utility Easement.

Submitted this 21st day of April, 2016.

BY: Forest, Parks, & Recreation/Land Information Systems Subcommittee

Gregory Sekela Judith Buhrandt
Al Stranz Robert Pott
Richard Nelson

Reviewed by Corporation Counsel:

Adopted by Vote:

CSM
Initials of
Corp. Counsel

04.17.2016
Date
Reviewed

Ayes: _____ Nays: _____ Absent: _____

201646

DOCUMENT NUMBER

ELECTRIC DISTRIBUTION EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **The County of Oconto**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin corporation, along with its successors and assigns (collectively, "Grantee"). For One Dollar and No/100 (\$1.00) and/or for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby grant unto said Grantee the perpetual right, permission, authority, privilege and easement, to construct, install, operate, maintain, inspect, remove, replace or abandon in place all equipment ("Facilities") necessary or useful for the purpose of transmitting electrical energy for light, heat and power or for such other purpose as electric energy is now or may hereafter be used, and for communication upon, across, within, over and/or beneath certain "Easement Area(s)" as shown below, or on attached exhibit, on land owned by said Grantor in the **Town of Mountain, County of Oconto, State of Wisconsin**, described as follows, to-wit:

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
029262504344

Part of the Parcel described in Oconto County register of deeds Volume 157 on page 287, recorded as Document Number 152993; being part of the South One-Half of the Southeast Quarter (S-1/2-SE1/4) of Section 25, Township 31 North, Range 16 East,

as shown on the *attached Exhibit "A"*.

Grantor acknowledges that the measurements used in the above description are approximate. Grantor agrees that the actual location of grantee's facilities as built and installed will be controlling as to the location of the easement granted.

Grantor grants to the Grantee the perpetual right, privilege and easement to enter upon the Easement Area for the purpose of constructing, installing, operating, maintaining, inspecting, removing, replacing or abandoning in place the Facilities. The Grantee shall have the right to enter on and across any of the Grantor's property outside of the Easement Area as may be reasonably necessary to gain access to the Easement Area and as may be reasonably necessary for the installation, operation, maintenance, inspection, removal or replacement of the Grantee's Facilities. Except in the event of an emergency, Grantee shall make reasonable efforts to notify the Grantor before going upon Grantor's property outside of the Easement Area.

Grantee agrees to restore any part of the surface of the real estate which is damaged by the construction, installation, operation, maintenance, repair, renewal, removal, or changing the size of said Facilities, to approximately the condition of the real estate immediately before such damage occurred. All work performed by the Grantee pursuant to this Easement will be performed in a safe and proper workmanlike manner

The Grantee shall have the right to control all brush and trees within the Easement Area by cutting, trimming, chemically treating and/or other means as may be reasonably necessary, within Grantee's exclusive judgment, to prevent interference with or damage to Grantee's Facilities.

In order to ensure the use of the Easement Area conforms with the Wisconsin Electrical Code and the Grantee's construction standards, the Grantor shall not permit any of the following to occur within the Easement Area without first securing the written consent of the Grantee: (i) construction of any improvements, including buildings or other structures; (ii) placement of any other objects, or (iii) changing of the grade by more than four (4) inches.

Grantee shall indemnify hold Grantor harmless from and against any liability associated with Grantee's use or occupation of the Easement Area, except where such liability arises from the negligence or willful misconduct of Grantor.

The covenants herein contained shall bind the parties hereto and their respective heirs, executors, administrators, successors, and assigns. No failure or delay of either Party in enforcing its rights hereunder shall act as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right set forth herein. This Easement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

WITNESS the hand and seal of the Grantor the day and year first above written.

The County of Oconto

Corporate Name

Sign Name

Print Name & Title

Sign Name

Print Name & Title

STATE OF _____)
)SS
COUNTY OF _____)

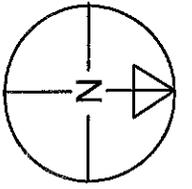
Personally came before me this _____ day of _____, _____, the above-named _____ to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same.

Sign Name _____
Print Name _____

Notary Public, State of _____
My Commission expires: _____

This instrument drafted by: B Peot
INTEGRYS BUSINESS SUPPORT, LLC

R/C # 083
LOCATION: Mountain
RE# 201646



Not To Scale
 Bearings are referenced to NAD 1983 UTM Zone 16N
 Coordinate System.
 Distances shown are approximate.

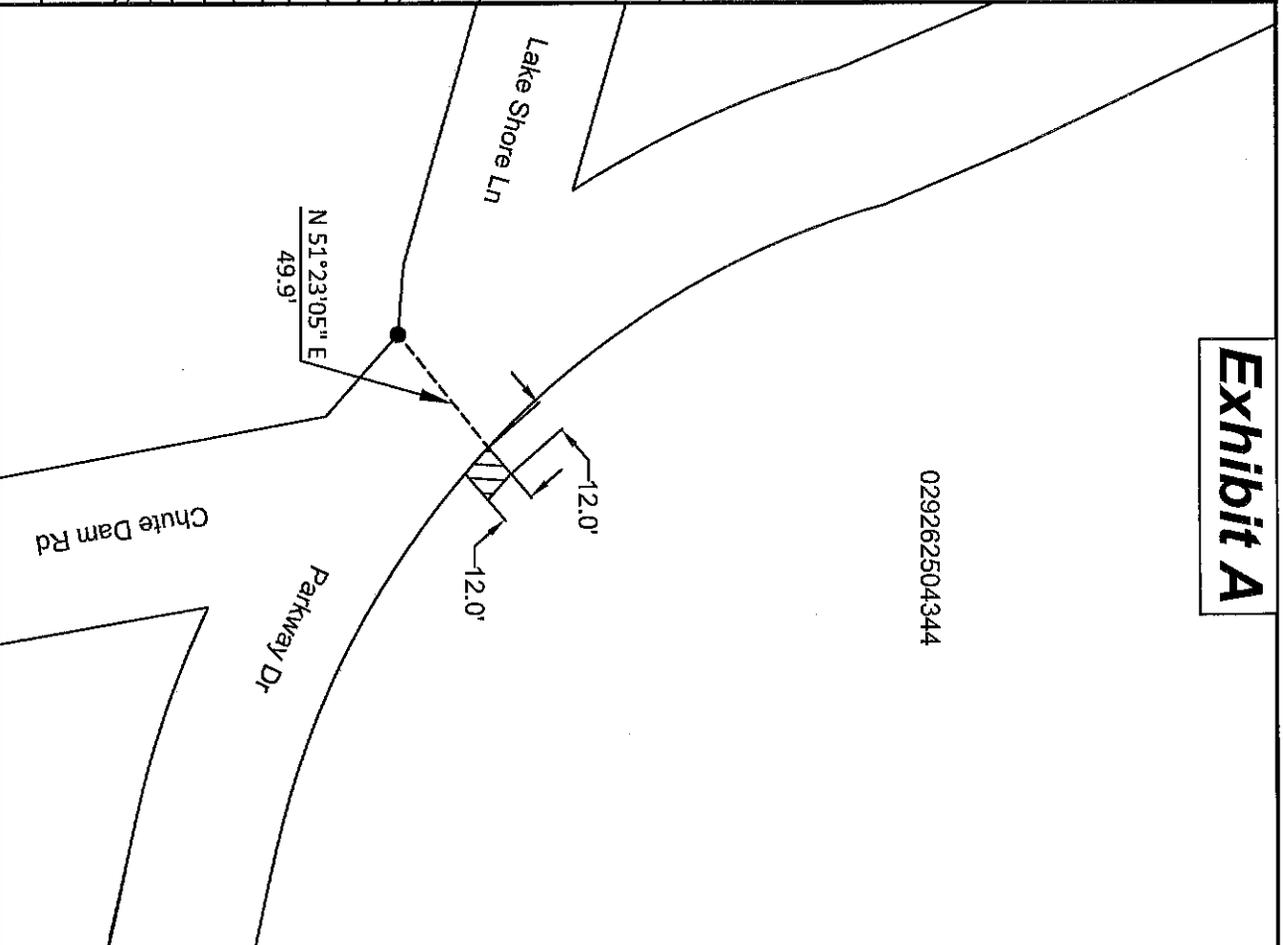
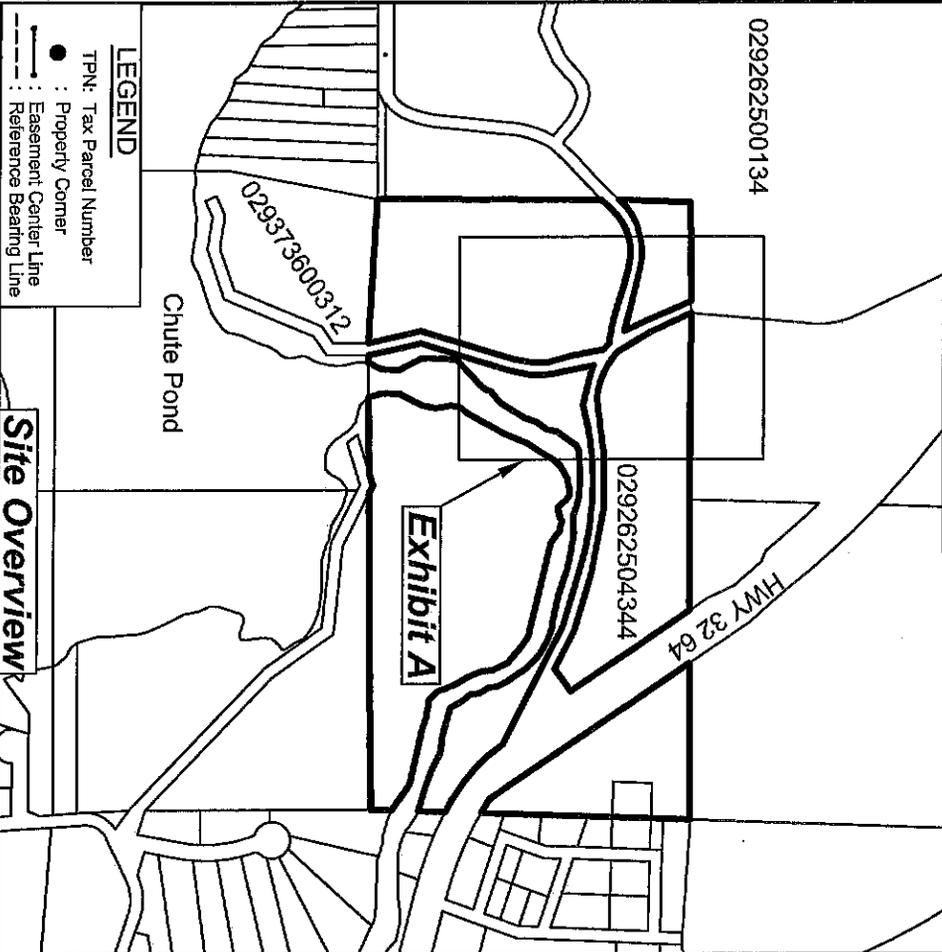


Exhibit A

029262504344

LEGEND

- : Tax Parcel Number
- : Property Corner
- : Easement Center Line
- : Reference Bearing Line

Site Overview



CITY, STATE: Mountain, WI
 COUNTY: Outagamie TWP: Mountain

WR# 1654351

DISTRICT: Walden
CIRCUIT#
SUBD MAP NO.
DESIGN DATE: 04/22/2015
DESIGNED BY: Kikwa (LJS)
DRAWN BY: Tinaout (LJS)
REVISION BY: BRSCJ

SMRP 2016 WAB 3716 25R7 CHUTE POND DAM	REV 2015/05	SHEET 1	TOTAL 1	REVISION 0
WR# 1654351				

UTILITY EASEMENT

RESOLUTION # 29 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL TO HIRE CHIEF DEPUTY SHERIFF

WHEREAS, Clark Longsine is retiring July 10, 2016 after almost 30 years of service with Oconto County; and

WHEREAS, a need exists to fill the position with a qualified individual; and

WHEREAS, the Sheriff has selected Ed Janke for this position, who has over 33 years of experience and excellent qualifications; and

WHEREAS, the recommendation of the Law Enforcement/Judiciary Committee is to set the pay and vacation schedule based on the current Chief Deputy Sheriff, Clark Longsine; and

WHEREAS, the recommendation of the Law Enforcement/Judiciary Committee is to hire Ed Janke as Chief Deputy Sheriff as follows:

1. Salary of \$79,601.60 (Grade P – Step 8)
2. Vacation of 4 weeks at start
3. Start date of June 27, 2016
4. Waive advertising the position requirement

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby hires Ed Janke for the position of Chief Deputy Sheriff as recommended above by the Law Enforcement/Judiciary Committee.

Submitted this 21st day of April, 2016

BY: Law Enforcement/Judiciary Committee

Gerald Beekman
Paul Bednarik
Buzz Kamke
Dennis Kroll
Melissa Wellens

Reviewed by Corporation Counsel:

Adopted by Vote:

Cam 04.07.2016
Initials of Date
Corp. Counsel Reviewed

Ayes: _____ Nays: _____ Absent: _____

RESOLUTION # 30 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVAL OF LAW ENFORCEMENT CENTER PROJECT CHANGE ORDERS

WHEREAS, during construction of the Law Enforcement Center, it was determined that changes were necessary as follows and described in the attachments:

Construction Bulletin 5	\$40,874.00	Layout & Security Enclosure Requirements
Construction Bulletin 6	-\$18,574.99	Remove Water Connections
Construction Bulletin 6a	\$18,534.35	Relocate Conduits to added Chase Walls
Construction Bulletin 6b	\$45,481.26	Telecommunications Revisions
Request for Info.136 & 160	\$ 8,217.97	Install Remote Fill & Vent Piping
Total		\$94,532.59

WHEREAS, the Law Enforcement/Judiciary Committee and the Public Property Committee have reviewed these requested change orders and recommend approval.

THEREFORE, BE IT RESOLVED that the Oconto County Board of Supervisors hereby approve Law Enforcement Center Project Change Orders as listed above at a cost of \$94,532.59.

Submitted this 21th day of April, 2016

BY: Law Enforcement/Judiciary Committee

Public Property Committee

Gerald Beekman
Paul Bednarik
Buzz Kamke
Dennis Kroll
Melissa Wellens

Bill Grady
Jim Lacourciere
Robert Reinhart
Doug McMahon
Karl Ballestad

Reviewed by Corporation Counsel:

Adopted by Vote:

Cam

04.07.2016

Ayes: _____ Nays: _____ Absent: _____

Initials of
Corp. Counsel

Date
Reviewed



811 Financial Way
 Suite 300
 Wausau, WI 54401
 715-842-2222

Project:
 Project Number:

Oconto Co LEC
 6813

County

3/25/2016

Originating Document:
 The Samuels Group Document:

CB5
 CAR27

To: Oconto County
 Attn: Kevin Hamann
 301 Washington Street
 Oconto, WI 54153

Self-Performed Cost: \$0.00
 Subcontractor Cost: \$40,874.00
 Total Cost: \$40,874.00

Contract Time Extension: 0 days

Construction Bulletin 6 dated 1/27/16: Noting layout and security enclosure requirements under the precast mezzanine in the cell pods. (apply epoxy finish coat to formed metal enclosures, furnish and install Soffit-Steel formed metal enclosures in the cell pods)

Description of Proposal:

Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor	Total
						Labor	Material	Equipment	Lump Sum	
1	Zeise Construction	S	1.00		26,364.00	\$ -	\$ -	\$ -	\$ 26,364.00	\$ 26,364.00
2	Sutnick Companies	S	1.00		15,510.00	\$ -	\$ -	\$ -	\$ 15,510.00	\$ 15,510.00
3						\$ -	\$ -	\$ -	\$ -	\$ -
4						\$ -	\$ -	\$ -	\$ -	\$ -
5						\$ -	\$ -	\$ -	\$ -	\$ -
6						\$ -	\$ -	\$ -	\$ -	\$ -
7						\$ -	\$ -	\$ -	\$ -	\$ -
8						\$ -	\$ -	\$ -	\$ -	\$ -
9						\$ -	\$ -	\$ -	\$ -	\$ -
10						\$ -	\$ -	\$ -	\$ -	\$ -
11						\$ -	\$ -	\$ -	\$ -	\$ -
12						\$ -	\$ -	\$ -	\$ -	\$ -
13						\$ -	\$ -	\$ -	\$ -	\$ -
14						\$ -	\$ -	\$ -	\$ -	\$ -
15						\$ -	\$ -	\$ -	\$ -	\$ -
16						\$ -	\$ -	\$ -	\$ -	\$ -
17						\$ -	\$ -	\$ -	\$ -	\$ -
18						\$ -	\$ -	\$ -	\$ -	\$ -
19						\$ -	\$ -	\$ -	\$ -	\$ -
20						\$ -	\$ -	\$ -	\$ -	\$ -
21						\$ -	\$ -	\$ -	\$ -	\$ -
22	PM (8 hours per subcontractor coordinated)	L				\$ -	\$ -	\$ -	\$ -	\$ -
23	General Superintendent	L				\$ -	\$ -	\$ -	\$ -	\$ -
24	Coordination/Layout	L				\$ -	\$ -	\$ -	\$ -	\$ -
25	Pickup Truck	E				\$ -	\$ -	\$ -	\$ -	\$ -
26	Trucking & Deliveries	E				\$ -	\$ -	\$ -	\$ -	\$ -
27	Offices, office equipment & supplies	E				\$ -	\$ -	\$ -	\$ -	\$ -
28	Holding - Crane/Forklift	E				\$ -	\$ -	\$ -	\$ -	\$ -
29	Scaffold	E				\$ -	\$ -	\$ -	\$ -	\$ -
30	Gas & Oil	M				\$ -	\$ -	\$ -	\$ -	\$ -
31	Heat & Enclosures	L				\$ -	\$ -	\$ -	\$ -	\$ -
32	Heat & Enclosures	M				\$ -	\$ -	\$ -	\$ -	\$ -
33	Temporary Protection	L				\$ -	\$ -	\$ -	\$ -	\$ -
34	Temporary Protection	M				\$ -	\$ -	\$ -	\$ -	\$ -
35	SWPPP					\$ -	\$ -	\$ -	\$ -	\$ -
36	Safety					\$ -	\$ -	\$ -	\$ -	\$ -
37	Testing & Inspections					\$ -	\$ -	\$ -	\$ -	\$ -
38	Cleanup/Dumpsters					\$ -	\$ -	\$ -	\$ -	\$ -
39	Subtotal					0.00	0.00	0.00	40,874.00	\$ 40,874.00
40	Small Tools				0.00%	0.00	0.00	0.00	0.00	\$ -
41	Subtotal					0.00	0.00	0.00	40,874.00	\$ 40,874.00
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	0.00	\$ -
43	Sales Tax				0.00%	0.00	0.00	0.00	0.00	\$ -
44	Fee - Design				0.00%	0.00	0.00	0.00	0.00	\$ -
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	0.00	\$ -
46	As Built Drawings				0.00%	0.00	0.00	0.00	0.00	\$ -
47	Bond premium				0.00%	0.00	0.00	0.00	0.00	\$ -
48	Total					0.00	0.00	0.00	40,874.00	\$ 40,874.00

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractor's markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/Inspector

Issued By: The Samuels Group, Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

Curt Schelcher
 Project Manager
 Curt Schelcher

Owner
 Kevin Hamann

3/25/2016
 Date

Date

Date



311 Financial Way
 Suite 300
 Wausau, WI 54401
 715-842-2222

County

Project: Oconto Co LEC
 Project Number: 8813

3/23/2016

Originating Document: CB6
 The Samuels Group Document: CAR21

To: Oconto County
 Attn: Kevin Hamann
 301 Washington Street
 Oconto, WI 54153

Self-Performed Cost: \$0.00
 Subcontractor Cost: \$18,574.99
 Total Cost: \$18,574.99

Contract Time Extension: 0 days

Construction Bulletin B dated 1.16.2016 - Remove BFP and associated non-potable water connection and solenoid valve to CRU-1 as indicated on revised P111 & P813 drawings, HVAC changes

Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor Lump Sum	Total
						Labor	Material	Equipment		
1	Johnson & Jonel	S	1.00		(400.00)	\$		\$	\$ (400.00)	\$ (400.00)
2	First Supply PO 8813-18440	S	1.00		(247.79)	\$		\$	\$ (247.79)	\$ (247.79)
3	B&P Mechanical	S	1.00		(3,009.00)	\$		\$	\$ (3,009.00)	\$ (3,009.00)
4	NEI	S	1.00		(2,804.20)	\$		\$	\$ (2,804.20)	\$ (2,804.20)
5	Summit	S	1.00		(12,314.00)	\$		\$	\$ (12,314.00)	\$ (12,314.00)
6										
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20										
21										
22	PM (6 hours per subcontractor coordinated)	L								
23	General Superintendent	L								
24	Coordination/Layout	L								
25	Pickup Truck	E								
26	Trucking & Deliveries	E								
27	Offices, office equipment & supplies	E								
28	Hoisting - Crane/Forklift	E								
29	Scaffold	E								
30	Gas & Oil	M								
31	Heat & Enclosures	L								
32	Heat & Enclosures	M								
33	Temporary Protection	L								
34	Temporary Protection	M								
35	SWPPP									
36	Safety									
37	Testing & Inspections									
38	Cleanup/Dumpsters									
39	Subtotal					0.00	0.00	0.00	-18,574.99	\$ (18,574.99)
40	Small Tools				0.00%	0.00	0.00	0.00	0.00	\$ -
41	Subtotal					0.00	0.00	0.00	-18,574.99	\$ (18,574.99)
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	0.00	\$ -
43	Sales Tax				0.00%	0.00	0.00	0.00	0.00	\$ -
44	Fee - Design				0.00%	0.00	0.00	0.00	0.00	\$ -
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	0.00	\$ -
46	As Built Drawings				0.00%	0.00	0.00	0.00	0.00	\$ -
47	Bond premium				0.00%	0.00	0.00	0.00	0.00	\$ -
48	Total					0.00	0.00	0.00	-18,574.99	\$ (18,574.99)

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractor's markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/ITE

Issued By: The Samuels Group Inc.

 Project Manager
 Curt Schlotzker

Reviewed By: Oconto County Law Enforcement Center

Approved By:

Owner
 Kevin Hamann

3/25/2016
 Date

Date

Date



911 Financial Way
 Suite 300
 Wausau, WI 54401
 715-842-2222

County's Copy

Project: Oconto Co LEC
 Project Number: 6813

3/23/2016

Originating Document: CB6A
 The Samuels Group Document: CAR42

To: Oconto County
 Attn: Kevin Hamann
 301 Washington Street
 Oconto, WI 54753

Self-Performed Cost: \$0.00
 Subcontractor Cost: \$18,534.35
 Total Cost: \$18,534.35

Contract Time Extension: 0 days

Construction Bulletin 6A dated February 29, 2016: Relocated conduit feeds to added chase wall in training/conference room 1389. Relocated room casework.

Description of Proposal:

Item	Description	Type	Qty	Unit	\$/Unit	Self-Performed Work			Subcontractor	Total
						Labor	Material	Equipment	Lump Sum	
1	NEI	S	1.00		18,534.35	\$	\$	\$	\$ 18,534.35	\$ 18,534.35
2										
3										
4										
5										
6										
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20										
21										
22	PM (6 hours per subcontractor coordinated)	L								
23	General Superintendent	L								
24	Coordinator/Layout	L								
25	Pickup Truck	E								
26	Trucking & Deliveries	E								
27	Offices, office equipment & supplies	J								
28	Holding - Crane/Forklift	E								
29	Scaffolding	E								
30	Gas & Oil	M								
31	Heat & Enclosures	L								
32	Heat & Enclosures	M								
33	Temporary Protection	L								
34	Temporary Protection	M								
35	SWPPP									
36	Safety									
37	Testing & Inspections									
38	Cleanup/Dumpsters									
39	Subtotal					0.00	0.00	0.00	18,534.35	\$ 18,534.35
40	Small Tools				0.00%	0.00	0.00	0.00	0.00	\$ -
41	Subtotal					0.00	0.00	0.00	18,534.35	\$ 18,534.35
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	0.00	\$ -
43	Sales Tax				0.00%	0.00	0.00	0.00	0.00	\$ -
44	Fee - Design				0.00%	0.00	0.00	0.00	0.00	\$ -
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	0.00	\$ -
46	As Built Drawings				0.00%	0.00	0.00	0.00	0.00	\$ -
47	Bond premium				0.00%	0.00	0.00	0.00	0.00	\$ -
48	Total					0.00	0.00	0.00	18,534.35	\$ 18,534.35

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractor's markup and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/MTA

Issued By: The Samuels Group, Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

Curt Schetzer
 Project Manager
 Curt Schetzer

Owner
 Kevin Hamann

3/23/2016
 Date

Date

Date



311 Financial Way
 Suite 300
 Wausau, WI 54401
 715-842-2222

County

Project: Oconto Co I.E.C
 Project Number: 6813

3/23/2016

Originating Document: CB 6B
 The Samuels Group Document: CAR37

To: Oconto County
 Attn: Kevin Hamann
 301 Washington Street
 Oconto, WI 54183

Self-Performed Cost: \$0.00
 Subcontractor Cost: \$45,481.26
 Total Cost: \$45,481.26

Contract Time Extension: 0 days

Description of Proposal: Construction Bulletin 8B dated 3/17/16 Telecommunications revisions tagged to RFI 173. Cost to move the existing ACT ceilings in Rooms 1095 & 1078.

Item	Description	Type	Qty	Unit	\$/Unit	Self - Performed Work			Subcontractor	Total	
						Labor	Material	Equipment	Lump Sum		
1	Zelco Construction	S	1.00		378.00	\$			\$	378.00	
2	VHL	S	1.00		1,368.00	\$			\$	1,368.00	
3	B&P Mechanical	S	1.00		1,798.00	\$			\$	1,798.00	
4	NEI	S	1.00		41,937.26	\$			\$	41,937.26	
5						\$			\$		
6						\$			\$		
7						\$			\$		
8						\$			\$		
9						\$			\$		
10						\$			\$		
11						\$			\$		
12						\$			\$		
13						\$			\$		
14						\$			\$		
15						\$			\$		
16						\$			\$		
17						\$			\$		
18						\$			\$		
19						\$			\$		
20						\$			\$		
21						\$			\$		
22	PM (8 hours per subcontractor coordinated)	L				\$			\$		
23	General Superintendent	L				\$			\$		
24	Coordination/Layout	L				\$			\$		
25	Pickup Truck	E				\$			\$		
26	Trucking & Deliveries	E				\$			\$		
27	Offices, office equipment & supplies	E				\$			\$		
28	Hoisting - Crane/Forklift	E				\$			\$		
29	Scaffold	E				\$			\$		
30	Gas & Oil	M				\$			\$		
31	Heat & Enclosures	M				\$			\$		
32	Heat & Enclosures	M				\$			\$		
33	Temporary Protection	L				\$			\$		
34	Temporary Protection	M				\$			\$		
35	SWPPP					\$			\$		
36	Safety					\$			\$		
37	Testing & Inspections					\$			\$		
38	Cleanup/Dumpsters					\$			\$		
39	Subtotal						0.00	0.00	0.00	45,481.26	\$ 45,481.26
40	Small Tools				0.00%		0.00	0.00	0.00	0.00	\$ -
41	Subtotal						0.00	0.00	0.00	45,481.26	\$ 45,481.26
42	Insurance/Subguard				0.00%		0.00	0.00	0.00	0.00	\$ -
43	Sales Tax				0.00%		0.00	0.00	0.00	0.00	\$ -
44	Fee - Design				0.00%		0.00	0.00	0.00	0.00	\$ -
45	Fee - General Contractor				0.00%		0.00	0.00	0.00	0.00	\$ -
46	As Built Drawings				0.00%		0.00	0.00	0.00	0.00	\$ -
47	Bond premium				0.00%		0.00	0.00	0.00	0.00	\$ -
48	Total						0.00	0.00	0.00	45,481.26	\$ 45,481.26

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractor's markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Superintendent/FO

Issued By: The Samuels Group Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

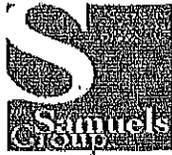
Curt Schleifer
 Project Manager
 Curt Schleifer

Owner
 Kevin Hamann

3/23/2016
 Date

Date

Date



311 Financial Way
 Suite 300
 Wausau, WI 54401
 716-842-2222

County Copy

Project: Oconto Co LEC
 Project Number: 6813

3/24/2016

Originating Document: RFI 136 & 160
 The Samuels Group Document: CAR35

To: Oconto County
 Attn: Kevin Hamann -
 301 Washington Street
 Oconto, WI 54183

Self-Performed Cost: \$0.00
 Subcontractor Cost: \$8,217.97
 Total Cost: \$8,217.97

Contract Time Extension: 0 days

Description of Proposal:

Installation of remote fill and vent piping that was not part of the original contract documents (original contract design was to fill tank through door, but there was no approved variance from Wisconsin

Item	Description	Type	Qty	Unit	\$/Unit	Self - Performed Work			Subcontractor	Total
						Labor	Material	Equipment	Lump Sum	
1	NEI	S	1.00		8,217.97				\$ 8,217.97	\$ 8,217.97
2										
3										
4										
5										
6										
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14										
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16										
17										
18										
19										
20										
21										
22	PM (6 hours per subcontractor coordinated)	L								
23	General Superintendent	L								
24	Coordination/Layout	L								
25	Pickup Truck	E								
26	Trucking & Deliveries	E								
27	Offices, office equipment & supplies	E								
28	Hoisting - Crane/Forklift	E								
29	Scaffold	E								
30	Gas & Oil	M								
31	Heat & Enclosures	L								
32	Heat & Enclosures	M								
33	Temporary Protection	L								
34	Temporary Protection	M								
35	SWPPP									
36	Safety									
37	Testing & Inspections									
38	Cleanups/Dumpsters									
39	Subtotal					0.00	0.00	0.00	8,217.97	\$ 8,217.97
40	Small Tools				0.00%	0.00	0.00	0.00	0.00	\$ -
41	Subtotal					0.00	0.00	0.00	8,217.97	\$ 8,217.97
42	Insurance/Subguard				0.00%	0.00	0.00	0.00	0.00	\$ -
43	Sales Tax				0.00%	0.00	0.00	0.00	0.00	\$ -
44	Fee - Design				0.00%	0.00	0.00	0.00	0.00	\$ -
45	Fee - General Contractor				0.00%	0.00	0.00	0.00	0.00	\$ -
46	As Built Drawings				0.00%	0.00	0.00	0.00	0.00	\$ -
47	Bond premium				0.00%	0.00	0.00	0.00	0.00	\$ -
48	Total					0.00	0.00	0.00	8,217.97	\$ 8,217.97

Acceptance of this pricing request (PR) shall be acknowledged by signature below. Acceptance will constitute full compensation to the contractor for all cost of work and expenses including the Contractors markup fee and contract time extensions for the items identified in this pricing request.

cc: Owner/Supervisor/Client/FE

Issued By: The Samuels Group, Inc.

Reviewed By: Oconto County Law Enforcement Center

Approved By:

Curt Schlotter
 Project Manager
 Curt Schlotter

Owner
 Kevin Hamann

3/24/2016

Date

Date

Date

RESOLUTION # 31 - 16

TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

RE: APPROVE CONTINGENCY BUDGET TRANSFER – ADMINISTRATIVE COORDINATOR

WHEREAS, in 2016, the County hired the law firm of Davis and Kuelthau to assist the County with an employment issue,

WHEREAS, the costs for these services were \$20,058.74 and taken from the Administrative Coordinator budget for Professional Services, and

WHEREAS, the funds in the Professional Services line item were originally intended for services for a compensation study and Affordable Care Act compliance services, that still need to take place in 2016,

WHEREAS, a need exist then to transfer \$20,000 from the Contingency Budget to the Administrative Coordinator's budget to cover all of the cost described above.

THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby approve a transfer of \$20,000 from the General Fund Contingency Budget to the Administrative Coordinator's Budget, account number 1000-19-51430-2110.

Submitted this 21st day of April, 2016

BY: PERSONNEL & WAGES COMMITTEE

Gerald Beekman, Chairperson
Elmer Ragen
Ron Korzeniewski
Guy Gooding
Melissa Wellens

By: FINANCE & INSURANCE COMMITTEE

Leland T. Rymer, Chairperson
Greg Sekela
Paul Bednarik
Doug McMahan
Gary Frank

Reviewed by Corporation Counsel:

Adopted by Vote:

Ayes: _____ Nays: _____ Absent: _____

Initials of Date
Corp. Counsel Reviewed

1 RESOLUTION # 32 - 2016

2 TO: The Honorable Chairperson and Members of the Oconto County Board of Supervisors

3 RE: PURCHASE OF ELECTRIC CABINET HEATER

4 WHEREAS, the current entrance cab heater in Building A failed and cannot be repaired;
5 and

6 WHEREAS, the Public Property Committee has not budgeted money in their 2016
7 budget for the replacement of new electric cabinet heater; and

8 WHEREAS, Energy Control & Design Inc., Appleton, WI bid \$5,460.00 for an electric cabinet
9 heater; and

10 WHEREAS, the Public Property Committee is recommending the purchase of a new
11 heater for Building A from Energy Control & Design Inc. Appleton, WI.

12 THEREFORE, BE IT RESOLVED, that the Oconto County Board of Supervisors hereby
13 approve the purchase of an electric cabinet heater plus installation from Energy Control & Design
14 Inc. of Appleton, WI, and authorize the County Clerk to charge account #1000-26-51610-2420.

15 Submitted this 21st day of April, 2016

16 By: Public Property Committee
17 Bill Grady-Chairman
18 Karl Ballestad
19 Jim Lacourciere
20 Doug McMahon
21 Robert Reinhart
22
23

24 Reviewed by Corporation Counsel:

Adopted by Vote:

25 Cam 04.01.2016
26 Initials of Date Reviewed
27 Corp. Counsel
28
29

Ayes: _____ Nays: _____ Absent: _____

RESOLUTION # 33 - 2016

TO: The Hon. Chairperson and Members of the Oconto County Board of Supervisors

RE: **APPROVAL TO PURCHASE SMARTBOARD**

WHEREAS, Oconto County Public Health received grant funds for "Public Health Preparedness targeted for Ebola planning";

WHEREAS, Department of Health and Human Services wishes to purchase a smartboard for their conference room CR3;

WHEREAS, the Technology Services Director and Public Health Manager demonstrated various smartboards and chose the Sharp 70" unit which will be used as a projector, whiteboard, computer, etc. by all Department of Health and Human Services staff;

WHEREAS, the Technology Services Department has received 3 quotes for the Sharp Smartboard:

CDWG:	\$4545.78
Camera Corner	\$4498.00
Office Depot	\$4863.99

WHEREAS, Technology Services and Department of Health and Human Services recommend purchasing the smartboard from Camera Corner Connecting Point out of Green Bay at a cost of \$4,498.00;

WHEREAS, the Maintenance and Technology Services Department will install the smartboard on the wall;

WHEREAS, Because Camera Corner has installed all of our previous audio/video equipment and is the primary support for Oconto County, Technology Services recommends approving Camera Corner to also provide necessary accessories, train staff, install wiring and configure this equipment at a cost not to exceed \$4,296.00;

THEREFORE BE IT RESOLVED THAT the Oconto County Board of Supervisors hereby approves purchasing of a Sharp 70" smartboard at a cost of \$4,498.00 and related services at a cost of \$4,296.00 from Camera Corner Connecting Point using Department of Health and Human Services Public Health grant funds.

Submitted this 21st day of April, 2016

TECHNOLOGY SERVICES COMMITTEE

DEPARMENT OF HEALTH AND HUMAN SERVICES

Greg Sekela, Chairperson
Leland T. Rymer
Doug McMahan
Paul Bednarik
Gary Frank

Guy K. Gooding, Chairperson
Jim Lacourciere
Mary Lemmen
Diane Nichols
Alan Sleeter
Joyce Stoegbauer
Loretta Shellman
Carolyn Barke
Kathy Gohr

Reviewed by Corporation Counsel:

Adopted by Vote:

cam 04.07.2016
Initials of Date
Corp. Counsel Reviewed

Ayes: _____ Nays: _____ Absent: _____

REPORT

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TO: Oconto County Board of Supervisors

RE: RE-APPOINTMENT TO THE ADVISORY TOURISM COMMITTEE OF THE NORTHCENTRAL
ITBEC

Effective upon County Board acceptance, I hereby re-appoint Samantha Routheau-Boucher, 1113 Main Street, Oconto, Wisconsin, to the Tourism Committee of the Northcentral ITBEC, for a 2 year term ending April 30, 2018, and hereby ask for confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
Oconto County Board of Supervisors

Confirmed by vote:

Ayes: ____ Nays: ____ Absent: _____

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TO: Oconto County Board of Supervisors

RE: RE-APPOINTMENT TO THE ADVISORY TOURISM COMMITTEE OF THE NORTHCENTRAL
ITBEC

Effective upon County Board acceptance, I hereby re-appoint Gregory Sekela, 5501 County Highway BB, Gillett, Wisconsin, to the Tourism Committee of the Northcentral ITBEC, for a 2 year term ending April 30, 2018, and hereby ask for confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
Oconto County Board of Supervisors

Confirmed by vote:

Ayes: _____ Nays: _____ Absent: _____

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TO: Oconto County Board of Supervisors

RE: RE-APPOINTMENT – NORTHWOODS RAIL COMMISSION

Effective upon County Board acceptance, I hereby re-appoint Paul Bednarik, 8304 W. River Road Lena, Wisconsin, to the Northwoods Rail Commission, whose 2 year term will expire April 30, 2018, and hereby ask for confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
Oconto County Board of Supervisors

Confirmed by vote:

Ayes: ____ Nays: ____ Absent: _____

C

REPORT

TO: Oconto County Board of Supervisors

RE: APPOINTMENT – ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Effective upon County board acceptance, I hereby appoint Chris Augustine, 6404 S. Chase Road, Sobieski, Wisconsin, to the Oconto County Economic Development Corporation Board of Directors, for a term ending April 30, 2018, and hereby ask for confirmation of this appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
OCONTO COUNTY BOARD OF SUPERVISORS

Confirmed by Vote:

Ayes: _____ Nays: _____ Absent: _____

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TO: Oconto County Board of Supervisors

RE: RE-APPOINTMENT - OCONTO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS

Effective upon County Board acceptance, I hereby re-appoint Rose Stellmacher, 6932
County Road Y, Oconto, Wisconsin, to the Oconto County Economic Development
Corporation Board of Directors, for a term ending April 30, 2018, and hereby ask for
confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
Oconto County Board of Supervisors

Confirmed by vote:
Ayes: ____ Nays: ____ Absent: _____

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REPORT

TO: The Members of the Oconto County Board of Supervisors

RE: RE-APPOINTMENT – OCONTO COUNTY COMMISSION ON AGING

I have formally re-appointed Romelle Delzer, 313 Poplar, Oconto Falls, WI on the Oconto County Commission on Aging for a 3-year term (April 2016- April 2019) and hereby ask for confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
OCONTO COUNTY BOARD OF SUPERVISORS

Confirmed by Vote:

Ayes: _____ Nays: _____

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REPORT

TO: The Members of the Oconto County Board of Supervisors

RE: RE-APPOINTMENT – OCONTO COUNTY COMMISSION ON AGING

I have formally re-appointed Sandi Schneider, 7830 County V, Gillett, WI to the Oconto County Commission on Aging, for a 3-year term (April 2016-April 2019) and hereby ask for confirmation of this re-appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
OCONTO COUNTY BOARD OF SUPERVISORS

Confirmed by Vote:

Ayes: _____ Nays: _____ Absent: _____

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REPORT

TO: The Members of the Oconto County Board of Supervisors

RE: APPOINTMENT – OCONTO COUNTY COMMISSION ON AGING

I have formally appointed Supervisor Karl Ballestad, 5585 Elm Avenue, Oconto, WI as the County Board representative on the Oconto County Commission on Aging Board of Directors, for a two year term (April 2016-April 2018) and hereby ask for confirmation of this appointment.

Submitted this 21st day of April, 2016

BY: Leland T. Rymer, Chairperson
OCONTO COUNTY BOARD OF SUPERVISORS

Confirmed by Vote:

Ayes: _____ Nays: _____ Absent: _____

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REPORT

TO: Members of the Oconto County Board of Supervisors

RE: APPOINTMENT – OCONTO COUNTY COMMISSION ON AGING

I have formally appointed Lois Trever, 14082 Old 32 Road, PO Box 225, Mountain, WI 54149 to the Oconto County Commission on Aging for a 3-year term (April 2016 – April 2019), and hereby ask for confirmation of this appointment.

Submitted this 21st day April, 2016

BY: Leland T. Rymer, Chairperson
OCONTO COUNTY BOARD OF SUPERVISORS

Confirmed by Vote:

Ayes: _____ Nays: _____ Absent: _____

I



ADMINISTRATIVE COORDINATOR
KEVIN HAMANN
OCONTO COUNTY COURTHOUSE
301 WASHINGTON ST
OCONTO WI 54153-1699
920-834-6811 ♦ FAX 920-834-6400

New Law Enforcement Center Update

April 6, 2016

Property Acquisition

No update and no cost.

Project Funding/Financing/Budget:

Please see attached updated spreadsheet prepared by the Finance Director. At the end of March, we had spent \$11.74 million.

Also included is the transaction report for March showing the details on expenditures.

Project Progress/Timeline:

See attached timeline for the next few months. Project is still on schedule for the jail section to open in February 2017 and final project completion in July 2017

Also, on the County website, you can track progress in viewing hundreds of photos of the project. Go the County website and click on the LEC project tab.

J

ID	Task Name	Duration	Start	Finish	2016	2017	2018	2019
7	Site Work	468 days	Tue 8/4/15	Thu 5/18/17	Site Work			
26	Building Construction	439 days	Mon 10/26/15	Thu 6/29/17	Building Construction			
27	First Floor	340 days	Mon 10/26/15	Fri 2/10/17	First Floor			
36	Structural Steel Seq. Six	5 days	Tue 3/29/16	Mon 4/4/16	Structural Steel Seq. Six			
37	Structural Steel Seq. Seven	5 days	Tue 4/5/16	Mon 4/11/16	Structural Steel Seq. Seven			
47	Set HVAC equipment at Mezz	3 days	Mon 3/28/16	Wed 3/30/16	Set HVAC equipment at Mezz			
49	Precast above Cells 2nd Floor	4 days	Mon 4/11/16	Thu 4/14/16	Precast above Cells 2nd Floor			
50	2nd Floor Roof deck in Cell Area	5 days	Fri 4/15/16	Thu 4/21/16	2nd Floor Roof deck in Cell Area			
51	CMU walls for 2nd Floor Cells	10 days	Mon 3/28/16	Fri 4/8/16	CMU walls for 2nd Floor Cells			
52	Steel Studs and Decking at North Entrance	10 days	Mon 4/11/16	Fri 4/22/16	Steel Studs and Decking at North Entrance			
53	Steel Studs and Sheathing at Mezz	10 days	Mon 4/25/16	Fri 5/6/16	Steel Studs and Sheathing at Mezz			
54	Steel Studs and Sheathing at Connector	5 days	Mon 5/9/16	Fri 5/13/16	Steel Studs and Sheathing at Connector			
55	Steel Studs and Decking at South Entrance	15 days	Mon 5/16/16	Fri 6/3/16	Steel Studs and Decking at South Entrance			
56	Roofing	30 days	Mon 4/4/16	Fri 5/13/16	Roofing			
57	Install Skylights	5 days	Mon 5/9/16	Fri 5/13/16	Install Skylights			
58	Face Brick	60 days	Mon 2/22/16	Fri 5/13/16	Face Brick			
59	Install Windows and Store Front	10 days	Mon 5/16/16	Fri 5/27/16	Install Windows and Store Front			
63	Slab on Grade	20 days	Mon 4/11/16	Fri 5/6/16	Slab on Grade			
64	All interior CMU Walls	60 days	Mon 5/9/16	Fri 7/29/16	All interior CMU Walls			
66	All HM Frames Onsite	0 days	Mon 4/25/16	Mon 4/25/16	All HM Frames Onsite			
67	Ele. Rough-in's	210 days	Mon 11/9/15	Fri 8/26/16	Ele. Rough-in's			
68	Plumbing Rough-in's	205 days	Mon 11/16/15	Fri 8/26/16	Plumbing Rough-in's			
69	Ductwork	100 days	Mon 5/9/16	Fri 9/23/16	Ductwork			
70	Sprinkler Rough-in's	90 days	Fri 5/20/16	Thu 9/22/16	Sprinkler Rough-in's			
98	Second Floor	224 days	Tue 4/5/16	Fri 2/10/17	Second Floor			
99	Roof Bar Joist	9 days	Tue 4/5/16	Fri 4/15/16	Roof Bar Joist			
100	Roof Decking	5 days	Mon 4/18/16	Fri 4/22/16	Roof Decking			
101	Roofing	20 days	Mon 4/25/16	Fri 5/20/16	Roofing			
102	Ele. Rough-in's	30 days	Mon 5/23/16	Fri 7/1/16	Ele. Rough-in's			
103	Plumbing Rough-in's	25 days	Mon 5/23/16	Fri 6/24/16	Plumbing Rough-in's			
104	Ductwork	45 days	Mon 5/30/16	Fri 7/29/16	Ductwork			
105	Sprinkler Rough-in's	40 days	Mon 6/6/16	Fri 7/29/16	Sprinkler Rough-in's			

Project: 3-31-2016
Date: Thu 3/31/16

Task Split Progress

Milestone Summary Project Summary

External Tasks External Milestone Deadline

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Employee Update

March 2016

Retirements/Resignations/Terminations

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Timper, Joanne	Land Info.	Map Tech/Phy. Add.	03/04	\$18.52	Retired
Behnke, Karen	Extension	Program Asst.	03/14	\$18.52	Retired
Teueteberg, Mark	Land Info.	LIS Administrator	03/31	\$33.88	Term
Parisey, Laurie	Med. Examiner	Med. Investigator	03/31	\$varies	Resigned

Promotions/Transfers

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
None					

New Hires

<u>Employee</u>	<u>Dept.</u>	<u>Position</u>	<u>Date</u>	<u>Wage</u>	<u>Comment</u>
Race, Rachelle	District Attorney	Clerk Typist II	03/01	\$17.05	Replaced Metzler
Rusnak, Arvilla	Extension	Program Asst. (LTE)	03/01	\$17.05	Replaced Behnke

Current External Recruitments

<u>Dept.</u>	<u>Position</u>	<u>Date Apps Due</u>	<u>Ad. Wage Range</u>	<u>Comment</u>
Medical Examiner	Med. Invest.	On Going	Varies	Interviews on April 6
Sheriff	Correct. Officer	Jan. 29	\$17.05	Interviews held April 1
HHS	Case Manager	March 24	\$20.35 - \$21.52	Reviewing 16 apps
Land Conservation	Conservation Planner	March 24	\$22.00	Reviewing 18 apps
Land Information	Map Tech/Phy. Add.	April 4	\$17.05	
Highway	Summer Help	April 29	\$ 9.28	

As of April 4, 2016