

**MINUTES**  
**MONDAY, JANUARY 12, 2015 – 9:30 A.M.**  
**FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS**  
**CONFERENCE ROOM #2009 – 2ND FLOOR COURTHOUSE BLDG “A”**  
**301 WASHINGTON STREET, OCONTO, WI 54153-1699**  
[www.co.oconto.wi.us](http://www.co.oconto.wi.us)

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: Tom Gryboski (excused)

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Terry Hinds, Finance Director; Teri Boos, Deputy Finance Director; Tanya Peterson, Treasurer; Kim Pytleski, County Clerk; Annette Behringer, Register of Deeds; Holly Hoppe, Veteran Service Officer; Mark Teuteberg, LIS Administrator/Surveyor

TIME MEETING BEGAN: 9:31 a.m.

1. Approval of Agenda
  - A. Change of Sequence  
None.
  - B. Removal of Items  
Motion by McMahon, second by Sekela to remove Item #12 as it is a duplicate of Item #5B.  
Motion carried unanimously.  
Motion by Sekela, second by McMahon to approve agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held December 8, 2014.  
Motion by Bednarik, second by McMahon to approve the minutes of December 8, 2014 meeting.  
Motion carried unanimously.
3. Communications  
None.
4. Meet with Administrative Coordinator
  - A. Review Insurance Claims Against County, if any  
Reviewed one new workers' compensation claim and one new liability claim.
5. Report of Finance Director
  - A. County Sales Tax Report  
For 2014, collected \$1,642,855.27 – an increase of 4.2% over 2013.
  - B. General Fund Expenditures Budget to Actual 12/31/14 (Preliminary)  
Reviewed. Two negative accounts, Clerk of Courts at approximately \$37,000 and Retirement Payment Out \$36,000. Finance Director will prepare resolution for the next meeting.
  - C. Update on Deputy Finance Director Applications  
Received 15 applications, 4 are recommended to be interviewed (Leonard, Caelewaerts, Schuh, Schmutzer).  
Motion by McMahon, second by Bednarik to interview the 4 recommended candidates. Motion carried unanimously.
6. Meet with County Clerk
  - A. Discuss Solutions to Publication Cost Differences  
Still having issues as to publishing information correctly and timely. Presentation on issues was made by the newspapers at the Department Head meeting on January 5.
7. Meet with Register of Deeds
  - A. Approve the Use of Redaction Money for Indexing Project  
Request to increase current part-time position from 22.5 to 'up to' 29 hours/week. Cost to do so would be \$7,000 (\$5,700 from Land Records, \$1,300 from Redaction Fees). Current Redaction Fees Fund has over \$100,000 in the account.  
Motion by McMahon, second by Bednarik to recommend increase in position from 22.5 hours to 29 hours/week to be funded by \$5,700 from Land Records and \$1,300 from Redaction Funds.  
Motion carried unanimously.

