

MINUTES
MONDAY, FEBRUARY 9, 2015 – 9:30 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #2009 – 2ND FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Tom Gryboski, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Teri Boos, Deputy Finance Director; Tanya Peterson, Treasurer; Holly Hoppe, Veteran Service Officer; Gary Frank, County Board Supervisor; Mark Teuteberg, LIS Administrator/Surveyor; Pete Stark, Oconto Historical Society; Amy Peterson, Lena Library; Jeff Belongia, Hutchinson, Shockey & Erley Rep

TIME MEETING BEGAN: 9:31 a.m.

1. Approval of Agenda
 - A. Change of Sequence
Motion by Gryboski, second by McMahon to move Items #8, #10, and #12 up after Item #2.
Motion carried unanimously.
 - B. Removal of Items
None.
Motion by McMahon, second by Gryboski to approve agenda as amended above. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held January 22, 2015.
Motion by Sekela, second by Bednarik to approve the minutes of January 22, 2015 meeting. Motion carried unanimously.
3. Communications
Supervisor Reinhart's letter on need to address County Board size, restriction on travel of Board members, and mileage. Issues will be addressed when we review the Financial Management Policy.
4. Meet with Administrative Coordinator
 - A. Review Insurance Claims Against County, if any
Reviewed one new workers' compensation claim and three potential liability claims.
5. Report of Finance Director
 - A. County Sales Tax Report
\$1,642,855.27 collected in 2014 – an increase of 4.2% over 2013.
 - B. County Sales Tax Report 2015
For January, collections up 1.73%. Budget anticipates 1%.
 - C. General Fund Non-Lapsing Accounts
Reviewed lists totaling \$973,706.36.
Motion by Gryboski, second by McMahon to approve 2014 general fund non-lapsing account to 2015. Motion carried unanimously.
 - D. Tax Certificate & Deeds Owned by County
Reviewed historical delinquent taxes, interest on tax certificates, and value of tax deeds property.
Motion by McMahon, second by Sekela to approve the Finance Director's report. Motion carried unanimously,
6. Meet with County Clerk
No report.
7. Meet with Treasurer
 - A. Financial Report
January interest rates:

First Merit Bank	0.20% (unchanged)
Government Pool	0.10% (0.09% last month)

For CDs, \$3 million coming due in March.
Motion by Bednarik, second by Sekela to approve Finance Director's report. Motion carried unanimously.
 - B. Discuss 1st National Bank – Green Bay
Discussed whether to invest in CDs in banks outside of the County to get better interest rates as well as other investment options.

- C. Create New Revenue Account – “Revenue from Other Departments”
New administrative fee for publication charged this year by the Treasurer’s Office. Request new account rules to track this revenue instead of mixing it with current Land Info revenues. Estimate revenue is \$5,000 annually.
Motion by Gryboski, second by Bednarik to create new account number to track Treasurer’s administrative fees for publication. Motion carried unanimously.
8. Historical Society – Building Addition
Leon Bond Foundation - grant for building - \$250,000 over 5 years. Cost of building is estimated to be \$300,000. Historical Society working with legal counsel on necessary legal paperwork,
9. Funding of Court Video Conference
Technology Services Committee requests transfer of \$70,670 from general fund contingency to the video conferencing project.
10. Approval of Lena Library Joint Agreement
Town of Lena and Village of Lena have agreed to a joint library agreement. The State has reviewed and approved the agreement as has the County Library Services Board.
Motion by Bednarik, second by Gryboski to recommend approval of the Lena Joint Library agreement. Motion carried unanimously.
11. Revisions to Strategic Planning Process
Proposal is to have Administrative Coordinator make a presentation on fiscal realities and survey results at the March County Board meeting. On April 30 and May 28, Dale Mohr and Paul Ehrfurth would conduct the strategies planning process as originally planned for February and March.
12. Review of Recent Bond Sales
Reviewed recent sales, their rates and costs. Discussed notes versus bonds, timing of the financing, investment of the financing, and bond rating.
13. Veteran Service Internship Program
Federal government has not answered our questions as to whether the intern is considered an Oconto County employee.
Motion by Bednarik, second by Gryboski to approve contingent upon intern not being a County employee. Motion carried unanimously.
14. Approve Reports, Ordinances, Resolutions, & Transfer for County Board Meeting Agenda
- A. Approve Contingency Transfer for Certain 2014 Accounts
Request for \$31,181 transfer to Clerk of Courts to cover Guardian ad Litem fees and \$33,666 to cover legal fees.
Also, request of \$4,576 to cover unemployment costs and \$35,639 to cover retirement costs.
Motion by Bednarik, second by Sekela to approve resolution to transfer funds as listed above.
Motion carried unanimously.
15. Authorization to Attend Meetings
None.
16. Audit all Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore
- A. Report of Vendors Paid 01/01/15 – 01/31/15 – All County Depts. except Human Services
Reviewed.
- B. Report of Vendors Paid 01/01/15 – 01/31/15 – Human Services
Reviewed.
- C. Report of Monthly Per Diem & Expense Reimbursements for Month of December (Paid 01/20/15)
Reviewed.
Motion by Bednarik, second by Gryboski to approve payment of bills. Motion carried unanimously.
17. Announcements/Information
Maintenance Engineer, Kevin Noack, informed Committee about the air conditioning system problems in Technology Services. Cost is \$20,000 to replace the system.
Oconto County Economic Development Committee – notice from US Department of Commerce requiring sequestering of revolving loan funds due to lack of utilization of funds.
18. Set Next Meeting Date
Date of next meeting: Monday, March 9, 2015.
19. Adjournment
Motion by Sekela, second by Gryboski to adjourn meeting.
Meeting was adjourned at 11:59 a.m.