

MINUTES
MONDAY, MAY 18, 2015 – 10:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #2009 – 2ND FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Tom Gryboski, Doug McMahan, Greg Sekela

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Teri Boos, Finance Director; Tanya Peterson, Treasurer; Kim Pytleski, County Clerk; Annette Behringer, Register of Deeds; Lisa Sherman, Health & Human Services Business Manager; Craig Johnson, Health & Human Services Director;

TIME MEETING BEGAN: 10:08 a.m.

1. Approval of Agenda
 - A. Change of Sequence
None.
 - B. Removal of Items
None.
Motion by Gryboski, second by McMahan to approve agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held April 13, 2015.
Motion by Bednarik, second by Sekela to approve the minutes of April 13, 2015 meeting. Motion carried unanimously.
3. Law Enforcement Center Project Financing
Discussed process of securing funding for the project, with County Board scheduled to approve on June 18, 2015. There will be a conference call on Wednesday with Standard and Poor to begin the rating process. Draft resolutions will be on the next Finance/Insurance Committee agenda for action.
4. Communications
 - A. Wisconsin Veteran Affairs Grant Eligibility
Reviewed letter from State of Wisconsin Veterans Affairs notifying us of the civil service procedures required to become eligible to receive the annual grants.
 - B. Price County – Resolution Veteran Service Office
Reviewed resolution from Price County requesting State Statutes be changed to place veteran service officer under Chapter 59 instead of Chapter 45.
5. Meet with Administrative Coordinator
 - A. Review Insurance Claims Against County, if any
None.
 - B. Property Insurance Increase
Reviewed letter from State of Wisconsin – Office of the Commissioner of Insurance that rates for property insurance will go up 45% with next renewals. County is seeking quotes from other vendors.
Motion by Gryboski, second by McMahan to approve report. Motion carried unanimously.
6. Report of Finance Director
 - A. County Sales Tax Report
Collection up 0.7% over this time last year. Also reviewed report as to capital projects funded by the sales tax.
Motion by Bednarik, second by Sekela to approve report. Motion carried unanimously.
7. Meet with County Clerk
 - A. Discuss Solutions to Publication Cost Differences
Newspapers have made improvements, but more consistency needs to take place. County Clerk will continue working with them to resolve the issues.

- B. Discuss Changes to County Board Rule 2.120 Duties of All Committees
Current Board rule states each committee is responsible to audit vouchers of its members.
Request to amend to allow just the Finance Committee to audit the vouchers.
Motion by Bednarik, second Sekela to recommend rule change. Motion carried unanimously.
- 8. Meet with Register of Deeds
 - A. Discuss Department/County Policy of Copies of Real Estate Documents
Other departments are selling copies at a lower cost than the Register of Deeds must charge per state statutes. Corporation Counsel drafting policy to prohibit copying these records by another department. Policy will be presented at the next meeting.
- 9. Meet with Treasurer
 - A. Financial Report
Interest rates – First Merit – 0.20%
State Pool – 0.12%
\$500,000 CD in Peshtigo Bank renewed for 18 months at 0.55%.
Motion by Bednarik, second by Sekela to approve Treasurer's report. Motion carried unanimously.
- 10. Update on State Budget
Reviewed updates from Wisconsin County Association on budget issues affecting the County. Also discussed Joint Finance Committee's action on Family Care in which they rejected Governor's proposal to change the system.
- 11. Preliminary Health & Human Services Fund Balance
Reviewed preliminary Health & Human Services Fund Balance, estimated to be \$417,422 at the end of 2015. Also reviewed a detailed snapshot of cost share of each county position and 5-year Family Care funding
- 12. Update on Historical Society Building Project
Reviewed various emails regarding planned building projects costing \$310,000. Historical Society needs County approval of project in order for them to get a mortgage.
- 13. Official Action Supporting the Historical Society Proposed Beyer Home Museum Annex Building Addition
Motion by Gryboski, second by McMahon to approve project and co-sign mortgage contingent upon Corporation Counsel approval. Motion carried unanimously.
- 14. 2015 Contingency Budget Transfer Request – Chief Deputy Sheriff Compensation
Law Enforcement/Judiciary Committee is recommending a salary increase for the Chief Deputy that requires a contingency budget transfer of \$4,200 for 2015. Per County policy, Finance/Insurance Committee needs to be consulted and this satisfies that requirement.
- 15. Closed Session: Performance Evaluations – The Committee May Convene Into Closed Session Pursuant to WI Stat. 19.85 (1) (C) for the Purpose of Consideration of Employment, Promotion, Compensation, and Performance Evaluations.
Motion by Gryboski, second by McMahon to go into closed session at 12:37 p.m. Motion carried unanimously.
- 16. Return to Open Session: The Committee May Return to Open Session to Conduct Legal Business as allowed by WI Stat. 19.85 (2).
Motion by Bednarik, second by Sekela to return to open session at 12:41 p.m. Motion carried unanimously.
- 17. Approve Reports, Ordinances, Resolutions, & Transfer for County Board Meeting Agenda
None.
- 18. Authorization to Attend Meetings, if Any
None.
- 19. Audit all Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore
 - A. Report of Vendors Paid 04/01/15 – 04/30/15 – All County Depts. except Human Services Reviewed.
 - B. Report of Vendors Paid 04/01/15 – 04/30/15 – Human Services Reviewed.
 - C. Report of Monthly Per Diem & Expense Reimbursements for Month of February (Paid 04/20/15) Reviewed.
Motion by Gryboski, second by Bednarik to approve payment of bills. Motion carried unanimously.

20. Announcements/Information

MAR-OCO landfill – according to the May 8, 2015 minutes, bids for the construction of the Phase III cell came in approximately \$250,000 higher than expected.

2016 Budget Timetable – Draft handed out, will be finalized at the next meeting.

Topics for the next meeting:

- State Department of Revenue – request to adopt standard formatting for property data
- Delinquent Tax Process – discuss In-Rem process instead of our current process.

21. Set Next Meeting Date

Date of next meeting: Monday, June 8, 2015.

22. Adjournment

Motion by Sekela, second by McMahon to adjourn meeting.

Meeting was adjourned at 1:05 p.m.

Kevin Hamann
KH/cah
Posted 05/20/15