

MINUTES
MONDAY, SEPTEMBER 14, 2015 – 9:30 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #2009 – 2ND FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Gary Frank, Doug McMahon, Greg Sekela

COMMITTEE ABSENT:

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Teri Boos, Finance Director; Mandy Leonard, Deputy Treasurer; Kim Pytleski, County Clerk

TIME MEETING BEGAN: 9:42 a.m.

1. Approval of Agenda
 - A. Change of Sequence
None.
 - B. Removal of Items
None.
Motion by McMahon, second by Frank to approve agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held August 10, 2015.
Motion by Bednarik, second by Sekela to approve the minutes of August 10, 2015 meeting. Motion carried unanimously.
3. Communications
 - A. State Department of Revenue – Tax Bill Information Waiver
Oconto County, as well as all Wisconsin counties, have received the waiver for tax bill format changes for 2015-2016 tax bills.
4. Meet with Administrative Coordinator
 - A. Review Insurance Claims Against County, if any
Reviewed 2 new worker's compensation claims, 1 property claim and 1 liability claim.
5. Meet with Finance Director
 - A. County Sales Tax Report
Collections up 5.1% over this time last year.
6. Meet with County Clerk
 - A. Discuss Solutions to Publication Cost Differences
No report. No need to have this on future agendas.
7. Meet with Treasurer
 - A. Financial Report
Interest rates – First Merit – 0.20%; State Pool – 0.13%
CD's coming due are \$500,000 at Laona State Bank at 0.50% and \$2,000,000 at Peshtigo National Bank at 0.50%.
Motion by Sekela, second by McMahon to approve \$500,000 CD at Laona State Bank at 0.70% for 12 months and 2,000,000 at 1st National Bank at 0.70% for 14 months. Motion carried unanimously.
Motion by Frank, second by Sekela to approve the Treasurer's report. Motion carried unanimously.
8. Update on Municipal Library Exemption
All eligible municipalities have submitted all necessary paperwork.
9. Retirement Payout – Request for Contingency Transfer
Line item to pay out retirement, sick leave, and vacation payout is expected to be \$80,000 short.
Request to transfer \$80,000 from contingency to cover the extra costs.
Motion by Sekela, second by McMahon to recommend \$80,000 transfer to Risk Management budget to cover retirement payouts. Motion carried unanimously.
10. Review of County 2015 Equalized Value Report
Reviewed numbers from the Department of Revenue. County value changed \$61,262,900 or 1.71%.
Net new constructions was \$33,359,600 or 1.0%

11. Review Veteran Service Officer Pending Retirement
Current Veteran Service Officer is planning to retire at the end of 2016. Discussed process to replace position and the salary for the position. County to survey other counties as to salary, staff levels, and veterans served.
12. Approval of Veteran Service Budget
Reviewed proposed 2016 budget. Revisions are to add in funds for training and health/dental insurance to cover new position in late 2016.
Motion by Sekela, second by McMahon to recommend budget with above changes. Motion carried unanimously.
13. Update Strategic Planning Reviews
Reviewed list of action items for Strategic Planning. Discussed creating a grant writer/coordinator and department reorganization, especially financial.
14. Approve Reports, Ordinances, Resolutions, & Transfer for County Board Meeting Agenda
None.
15. Authorization to Attend Meetings, if Any
None.
16. Audit all Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore
 - A. Report of Vendors Paid 08/01/15 – 08/31/15 – All County Depts. except Human Services
Reviewed.
 - B. Report of Vendors Paid 08/01/15 – 08/31/15 – Human Services
Reviewed.
 - C. Report of Monthly Per Diem & Expense Reimbursements for Month of July (Paid 08/20/15)
Reviewed.Motion by Sekela, second by McMahon to approve payment of bills. Motion carried unanimously.
17. Announcements/Information
 - Reviewed summary of budget requests and the preliminary capital budget.
 - Timber sales at \$731,642 as of the end of August.
18. Set Next Meeting Date
Date of next meeting: Monday, October 12, 2015.
19. Adjournment
Motion by Bednarik, second by Sekela to adjourn meeting.
Meeting was adjourned at 12:07 p.m.

Kevin Hamann
KH/cah
Posted 08/11/15