

MINUTES
TUESDAY, SEPTEMBER 29, 2015 – 9:00 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Doug McMahon, Greg Sekela, Gary Frank

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Admin.Coor.; Teri Boos, Finance Director; Kevin Noack, Maintenance Engineer; Bill Grady, County Board Supervisor; Rose Stellmacher, County Board Supervisor; Paul Erfurth, OCEDC Director; Nancy Rhode, OCEDC; Pat Scanlan, Highway Commissioner; Amy Zerbe, Highway Officer Manager, Holly Hoppe, Veterans Service Officer; Annette Behringer, Register of Deeds; Tanya Peterson, County Treasurer; Kim Pytleski, County Clerk; Wayne Sleeter, Technology Services Director.

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda
 - A. Change of Sequence - None.
 - B. Removal of Items - None.
Motion by McMahon, second by Sekela to approve agenda. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting.
Motion by Sekela, second by Frank to approve the September 28, 2015 minutes. Motion carried unanimously.
3. Communications
None.
4. Review 2016 Budgets
 - Courthouse Property/Maintenance
Request of \$737,430, an increase of \$10,882. Increase of \$28,200 to contract out the cleaning of the restrooms to free up existing staff for maintenance duties due to the new LEC. Discussed the use of inmate workers, which is currently working very well, lighting project and energy savings. Motion by McMahon, second by Bednarik to approve budget request. Motion carried unanimously
 - Oconto County Economic Development Corporation
Request of \$271,841, a decrease of \$2,451. Discussed tourism efforts, economic development projects, revolving loan funds and discovery guides. Discussed creating a county tourism show to be held in Oconto County to promote to our own residents. Motion by Frank, second by Sekela to approve budget request. Motion carried unanimously
 - Highway
Request of \$3,040,000, a decrease of \$359,681. Discussed fund balance, impact of budget cuts on operations, state budget impact, current and future road projects, staff retirements, winter maintenance and equipment purchases. Motion by Frank, seconded by McMahon to approve budget request. Motion carried unanimously
 - Finance
Request of \$237,514, a decrease of \$17,631. Decrease due to the change in personnel. Discussed combining financial positions into one department. Motion by Sekela, seconded by Frank to approve budget request. Motion carried unanimously
 - Safety/Risk Management
Request of \$288,756, an increase of \$45,183. Increase due to additional retirement payouts. Retirement payouts in 2016 now projected to be \$300,000 instead of \$150,000. Actual costs will be charged to departments by the Finance Dept. through a budget adjustment. Motion by Frank, second by Sekela to approve budget request. Motion carried unanimously

- Administrative Coordinator
Request of \$215,600, an increase of \$21,183. Increase due to new \$25,000 contract for Affordable Care Act compliance services.
Motion by McMahon, second by Bednarik to approve budget request. Motion carried unanimously
- County Board
Request of \$169,855, a decrease of \$24,939. Decrease due to elimination of health insurance and HRA for County Board chair and fewer per diems. 2016 budget does include funds for an industry tour.
Motion by McMahon second by Frank to approve budget request. Motion carried unanimously
- Veterans Service Officer
Request of \$135,342, a decrease of \$2,583. Discussed new clinic in Green Bay that cuts down on mileage costs, flags for graves, outreach program and next year staff change.
Motion by Bednarik second by Frank to approve budget request. Motion carried unanimously
- Register of Deeds
Request of \$-40,555, a decrease of \$1,026. Discussed volume of recordings and collection of fees.
Motion by Frank second by McMahon to approve budget request. Motion carried unanimously
- County Treasurer
Request of \$85,688, a decrease of \$28,356. Discussed need to add \$14,000 to the budget to cover refund for cable companies. Also discussed staff levels, credit card pay system and delinquent tax collections.
Motion by Sekela second by Bednarik to approve budget request. Motion carried unanimously
- County Clerk
Request of \$186,844, a decrease of \$5,213. Status quo operations.
Motion by Frank second by McMahon to approve budget request. Motion carried unanimously
- Elections
Request of \$86,417, an increase of \$66,387. Increase due to more elections in 2016, including the Presidential election.
Motion by Frank second by McMahon to approve budget request. Motion carried unanimously
- Technology Services
Request of \$639,120, a decrease of \$21,552. Discussed staffing level changes as part time will go to full time in October 2016 and 500 hours for a LTE in the summer. Also discussed software and hardware maintenance fees.
Motion by Bednarik second by Sekela to approve budget request. Motion carried unanimously
- Overall Budget/Contingency/Tax Rate/Levy
General fund contingency is at \$498,090. The proposed tax rate is \$5.156 cents, tax levy of \$17,903,779, a library tax levy of \$488,765 per sec. 43.12 Wis. Stats., and a county bridge aid levy of \$56,378 per sec. 82.08(2), Wis. Stats., and a county debt levy of \$894,457 per Sec 67.12(12)(cc), Wis. Stats., totaling \$19,343,379 be, and hereby is levied as the 2016 County Tax per Sec 70.62(1), Wis. Stats., and a State Forestry Mill Tax of \$613,786 be levied per Sec 70.58(1), Wis. Stats., Motion by Sekela, second by Frank to adopt the above tax rates, levy and contingency. Motion carried unanimously

5. Adjournment

Motion by Sekela, second by Frank to adjourn meeting.
Meeting was adjourned at 2:55 p.m.

Kevin Hamann, Recorder

KH/cah
Posted 09/30/15