

MINUTES
MONDAY, NOVEMBER 9, 2015 – 9:30 A.M.
FINANCE/INSURANCE COMMITTEE OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #2009 – 2ND FLOOR COURTHOUSE BLDG “A”
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

(Draft minutes, not approved by Committee)

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Gary Frank, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: None

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Teri Boos, Finance Director;
Tanya Peterson, Treasurer; Jeff Belongia, Hutchinson, Shockey, Erley & Co

TIME MEETING BEGAN: 9:30 a.m.

1. Approval of Agenda
 - A. Change of Sequence
None.
 - B. Removal of Items
None.
Motion by Sekela, second by McMahon to approve agenda as amended. Motion carried unanimously.
2. Approval of Minutes of Previous Meeting held June 8, 2015.
Motion by McMahon, second by Bednarik to approve the minutes of October 12, 2015 meeting.
Motion carried unanimously.
3. Communications
None.
4. Meet with Administrative Coordinator
 - A. Review Insurance Claims Against County, if any
Reviewed 1 property claim and 5 new workers compensation claims.
5. Report of Finance Director
 - A. County Sales Tax Report
Sales tax up 5.5% from previous year at this time.
 - B. Vacation Carry Over Request
Request to carry over one week for Teri and 3 days for Sherry.
Motion by McMahon, second by Frank to approve report. Motion carried unanimously.
6. Meet with Treasurer
 - A. Financial Report
Interest rates – First Merit – 0.20% - no change
State Pool – 0.14% - no change
No CD's due until January.
Motion by McMahon, second by Bednarik to approve Treasurer's report. Motion carried unanimously.
7. Update on \$15 Million Financing for Law Enforcement Center Project
Met with Jeff Belongia of Hutchinson, Shockey, Erley & Company regarding our upcoming \$15 million financing. County Board is scheduled to approve on January 21, 2016 with funds being received on February 5, 2016.
8. Review of Library Services Legislation
Reviewed Kewaunee County resolution requesting law change to allow libraries to directly charge non-residents. Also discussed our resolution from 2013.
Motion by Frank, second by Sekela to support resolution from Kewaunee County and support our own 2013 resolution. Motion carried unanimously.
Administrative Coordinator to send letters to local legislators on this matter.
9. Discuss Quotes for 2016 Property Insurance.
Motion by Sekela, second by Frank to accept low quote from County Mutual Insurance. Motion carried 4-0-1 (Rymer).

10. Review Renewal Quotes for Liability and Workers Compensation Insurance
Motion by Sekela, second by Frank to renew workers compensation and liability insurance with County Mutual Insurance. Motion carried 4-0-1 (Rymer).
11. Review of Hiring Process for Veteran Service Officer
Discussed process, salary, and reporting to the Committee. Discussed having Veteran Service Officer report each month to Committee. Also discussed moving part-time support position to full-time.
12. Review of Strategic Planning Outcome
Discussed grant writer position.
13. Approve Reports, Ordinances, Resolutions, & Transfer for County Board Meeting Agenda
None.
14. Authorization to Attend Meetings, if Any
None.
15. Audit all Current Claims and Accounts Against the County and the Dog License Fund; Approve Payment of Same and Authorize the Issuance of County Orders Therefore
 - A. Report of Vendors Paid 10/01/15 – 10/31/15 – All County Depts. except Human Services Reviewed.
 - B. Report of Vendors Paid 10/01/15 – 10/31/15 – Human Services Reviewed.
 - C. Report of Monthly Per Diem & Expense Reimbursements for Month of September (Paid 10/20/15) Reviewed.
Motion by Bednarik, second by Sekela to approve payment of bills. Motion carried unanimously.
16. Announcements/Information
None.
17. Set Next Meeting Date
Date of next meeting: Monday, December 7, 2015 at 10:00 a.m.
18. Adjournment
Motion by Bednarik, second by McMahon to adjourn meeting.
Meeting was adjourned at 11:45 a.m.

Kevin Hamann
KH/cah
Posted 11/09/15