

MINUTES
MONDAY, AUGUST 24, 2015 – 9:00 A.M.
FINANCE/INSURANCE MAIN LOSS COMMITTEE
OF OCONTO COUNTY BOARD SUPERVISORS
CONFERENCE ROOM #1003 – 1ST FLOOR COURTHOUSE BLDG A
301 WASHINGTON STREET, OCONTO, WI 54153-1699
www.co.oconto.wi.us

COMMITTEE PRESENT: Lee Rymer, Paul Bednarik, Doug McMahon, Greg Sekela

COMMITTEE ABSENT: Gary Frank

OTHERS PRESENT: Kevin Hamann, Administrative Coordinator; Tim Magnin, Emergency Management Director; Kim Pytleski, County Clerk; Annette Behringer, Register of Deeds; Wayne Sleeter, Technology Services Director; Judy Rank, Shawano County Human Resources Coordinator; Chris Hohol

TIME MEETING BEGAN: 9:00 a.m.

1. Approval of Agenda
 - A. Change of Sequence
None.
 - B. Removal of Items
None.Motion by McMahon, second by Sekela to approve agenda. Motion passed unanimously.
2. Approval of Minutes of Main Loss Previous Meeting
Motion by Bednarik, second by Sekela to approve minutes of previous meeting on May 18, 2015. Motion carried unanimously.
3. Communications
 - A. Municipal Property Insurance Co. – Property Insurance
Letter received notifying us that they can provide our property insurance for 2016.
 - B. Wisconsin County Mutual Insurance Co. – Property Insurance
Letter received notifying us that they can provide our property insurance for 2016.
4. Meet with Representatives of Sub-Committees
 - A. Law Enforcement/Emergency Management
Reviewed minutes of August 3, 2015 meeting.
Discussed room capacity signs, intruder drills, accidental courtroom lockdown due to software malfunction, emergency cuffs for inmates, and a Huber inmate working for the maintenance department.
 - B. Personnel/Workers Compensation
Reviewed minutes of August 11, 2015 meeting.
Discussed recent workers compensation claim and issue of lag time between the injury and when the employee reported it. Also discussed safety videos and confined space training.
 - C. Health & Human Services
Reviewed minutes of August 10, 2015 meeting.
Discussed HIPAA, safety manual as to blood borne pathogens, tuberculosis and other diseases. Also discussed recent incidents social workers have had at clients' residences.
 - D. Vehicle Liability & Safety
Reviewed minutes of August 11, 2015 meeting.
Discussed three claims in the Sheriff's Office. Also discussed back up cameras for Highway plows, which was determined not to be practical.
Motion by McMahon, second by Bednarik to approve the above reports. Motion carried unanimously.
5. Approval of Basic Safety Manual
Reviewed revised manual. Additional changes submitted by the Health Department.
Motion by McMahon, second by Bednarik to recommend revised manual. Motion carried unanimously.

6. Property/Liability/Work Comp Quarterly Report
Reviewed the second quarter report on claims. To date, we have 6 property claims, 3 liability claims, and 9 workers compensation claims.
7. Safety Coordinator's Report
Employees are completing safety videos. County Board will need to complete them also. Discussed recent ergonomic assessments, consultants 2015 work plan, and update for last year's inspection.
Motion by Bednarik, second by McMahon to approve the report. Motion carried unanimously.
8. Review of 2015 Risk Management Budget
Actuals are within budget except for retirement payouts. Expect to be over budget by \$80,000 due to all of the recent retirements.
9. Report from Representative of WI County Mutual Ins Corp or Aegis Corp.
None.
10. Review of Departments 2016 Budget Requests
 - A. Technology Services
Reviewed proposed 2016 budget.
Motion by McMahon, second by Sekela to recommend 2016 budget. Motion carried unanimously.
 - B. Veterans Service Officer
No budget presented.
 - C. Register of Deeds
Reviewed proposed 2016 budget. Discussed revenues and requested scanning project.
Motion by Bednarik, second by McMahon to recommend 2016 budget. Motion carried unanimously.
 - D. County Treasurer
Expense line items were changed from the last meeting. Committee requests an explanation before recommending budget.
 - E. County Clerk
Reviewed proposed 2016 budget.
Motion by Sekela, second by McMahon to recommend 2016 budget. Motion carried unanimously.
 - F. County Board
Reviewed proposed 2016 budget. Discussed including \$5,000 again for strategic planning.
Motion by McMahon, second by Sekela to recommend 2016 budget. Motion carried unanimously.
 - G. Finance
Reviewed proposed 2016 budget.
Motion by Bednarik, second by McMahon to recommend 2016 budget. Motion carried unanimously.
 - H. Risk Management
Reviewed proposed 2016 budget.
Motion by McMahon, second by Bednarik to recommend 2016 budget. Motion carried unanimously.
11. Informational Items Only – No Action Taken
Discussed results of Law Enforcement Center bids, which came in much higher than expected.
12. Set Next Meeting Date
Date of next meeting – November 30, 2015 at 9:00 a.m.
13. Adjournment
Motion by McMahon, second by Bednarik to adjourn meeting. Meeting was adjourned at 12:00 p.m.

Recording Secretary
KH/cah

Posted 08/25/2015