

Green Bay West Shore Sewer Service Area Extension Reviews



The Oconto County Planning and Zoning Office, as the Designated Planning Agency, reviews all proposed sewer service extensions for conformance with the **Green Bay West Shore Sewer Service Area Plan**. The Oconto County Planning and Zoning Office is required to review all public sewer service extensions; all sewer hookups for new residential developments, greater than two dwelling units; and all new commercial and industrial developments. Staff will review all submissions for conformance with the Green Bay West Shore Sewer Service Area Plan, specifically ensuring the proposed extension or hookup does not infringe on an environmentally sensitive areas. The review process is outlined below:

1. The municipality or their consulting engineers should submit a letter and a simple plan map of the proposed sewer extension to the Oconto County Planning and Zoning Office. Plan Map should include:
 - Location of Proposed Sewer Extension
 - Acreages and Dimensions
 - Number of Lots
 - Size of buildings, etc.
 - Existing 2-foot Contours for the Site
 - Grading Plans
 - Locations of Wetland or Water Features
 - Additional Site-Specific Information may be Requested Upon Review

To avoid delays, this submittal shall be made early in the planning process, prior to completing detailed plans and specifications for the project. Submitting the plans early will ensure that local review is made prior to submittal of the plans to WDNR and that costly detailed sewer design and specification documents are not prepared for areas that do not conform to the plan and are subsequently rejected by WDNR.

2. The Oconto County Planning and Zoning Office will review all submissions for sewer extension projects and will provide a recommendation as to whether or not the proposed project is in conformance with the plan.
3. The Oconto County Zoning Department will review all submissions and will provide the applicant with a review letter within 15 days of receipt of the plan map. If the proposed sewer extension is in conformance with the plan, the letter should be attached to the sewer extension plans which are submitted to WDNR by the applicant. Additionally, the Oconto County Planning and Zoning Office will notify the municipality and /or sanitary district of the issuance of a conformance letter.
4. If the proposed extension is not in compliance with the plan or if there are questions about consistency, the applicant and its corresponding municipality / sanitary district will be notified by letter within 15 days.
 - a. The community should then decide if it wishes to further pursue the sewer extension. If not, no further action is necessary.
 - b. If the sewer extension is pursued, the plan must be amended in order for the proposed extension to be in conformance. The process for adopting plan amendments is discussed in the section entitled "Sewer Service Area Boundary Amendments: Standards and Procedures."
 - i. After the plan is amended, the community should submit the proposed sewer extension plan as discussed in number 1 above.